

**RURAL MUNICIPALITY OF PRINCE ALBERT NO. 461**

Minutes of the regular meeting of the Council of Rural Municipality of Prince Albert No. 461 held in joint Council Chambers of the Municipality Centennial Building, 99 River Street East, Prince Albert, SK S6V 0A1 on Thursday June 16<sup>th</sup>, 2022.

Present: Eric Schmalz, Reeve

Michael Grassick, Division #1 Councillor  
Tyler Hazelwood, Division #2 Councillor  
Guy St. Hilaire, Division #3, Councillor  
Richard Wilson, Division #4 Councillor  
Colin Sheldon, Division #5 Councillor  
Mike Ethier, Division #6 Councillor

Rochelle Neff, Chief Administrative Officer  
DJ Harris, Public Works Director

Absent: Karri Willick, Assistant Chief Administrative Officer

Reeve Eric Schmalz called the meeting to order at 11:05 am

**AGENDA**

#210/2022 **SHELDON** That the agenda be approved as amended. **CARRIED UNANIMOUSLY**

#211/2022 **SHELDON** That the Regular Meeting Minutes of May 12<sup>th</sup>, 2022, be approved as presented. **CARRIED UNANIMOUSLY**

#212/2022 **WILSON** That the Special Meeting Minutes of June 9<sup>th</sup>, 2022, be approved as presented. **CARRIED UNANIMOUSLY**

**ACCOUNTS**

#213/2022 **GRASSICK** That the May Financial Statement, a list of which is attached and forms part of these minutes, be approved as presented. **CARRIED UNANIMOUSLY**

#214/2022 **GRASSICK** That the Accounts 13083 to 13179, in the amount of \$435,096.47, a list of which is attached and forms a part of these minutes, be approved for payment. **CARRIED UNANIMOUSLY**

#215/2022 **SHELDON** That the Payroll Deposit in the amount of \$10,449.25, which is made up of May's Council Indemnity, be approved for payment. **CARRIED UNANIMOUSLY**

#216/2022 **ETHIER** That the Direct Deposit in the amount of \$65,228.72, which is made up of the May's Office and Public Works Net Payroll, be approved for payment. **CARRIED UNANIMOUSLY**

#217/2022 **ETHIER** That the Electronic Transfer to Municipal Employee Pension Plan for the month of April in the amount of \$16,645.48, be approved for payment. **CARRIED UNANIMOUSLY**

**RECESS**

#218/2022 **ETHIER** That we recess for lunch at 12:28 pm. **CARRIED UNANIMOUSLY**

Reeve Eric Schmalz called the meeting to order at 1:48 pm  
 Rochelle Neff, CAO left Council chamber at 1:48 pm  
 Karri Willick, Assistant CAO assumed chair as secretary at 1:48 pm

#219/2022 **HAZELWOOD** That Council agrees to the 2022 membership fee of \$225.00 for the North Central Mutual Aid Association.

**CARRIED UNANIMOUSLY**

Rochelle Neff, CAO entered Council chamber and assumed chair as secretary at 1:53 pm  
 Karri Willick, Assistant CAO left at 1:53 pm

### CANADA SUMMER JOBS

#220/2022 **WILSON** That Council agrees to withdrawal the application to Canada Summer Jobs for the Municipal Office Summer Student Program, as a suitable candidate was not able to be obtained.

**CARRIED UNANIMOUSLY**

### SNOW REMOVAL – RATE PAYER REIMBURSEMENT

#221/2022 **WILSON** That Council agrees to pay individual ratepayers who were verified to have provided emergency snow removal during the winter 2021-2022. That these ratepayers used their own equipment and should be compensated using an hourly rate calculated at the industry standards.

**CARRIED UNANIMOUSLY**

### 2022 MUNICIPAL MILL RATES

#222/2022 **SCHMALZ** That the 2022 Municipal Operating and Capital Expenditure Budget be set as follows:

- 2022 Uniform Mill Rates remain the same as 2021, and be set at 6.55 and the following mill rate factors that shall be applied to the uniform mill rate levied against all taxable property for municipal purposes
  - Non-Arable – 0.90
  - Other Ag – 0.90
  - Residential – 1.50
  - Multi – 1.50
  - Com/Ind – 0.97
  - Railway – 0.97
- 2022 Essential Service Fee - \$350.00

**CARRIED UNANIMOUSLY**

### BYLAWS

#223/2022 **GRASSICK** That Bylaw No. 9 of 2022, being a Bylaw to establish mill rate factor, be given First Reading.

**CARRIED UNANIMOUSLY**

#224/2022 **HAZELWOOD** That Bylaw No. 9 of 2022, being a Bylaw to establish mill rate factor, be given Second Reading.

**CARRIED UNANIMOUSLY**

#225/2022 **ETHIER** That Bylaw No. 9 of 2022, being a Bylaw to establish mill rate factor, be given three readings at this meeting.

**CARRIED UNANIMOUSLY**

#226/2022 **SHELDON** That Bylaw No. 9 of 2022, being a Bylaw to establish mill rate factor, be read a third time and adopted.

**CARRIED UNANIMOUSLY**

#227/2022 **HAZELWOOD** That Bylaw No. 10 of 2022, being a Bylaw to set the essential protective service fee, be given First Reading.

**CARRIED UNANIMOUSLY**

#228/2022 **GRASSICK** That Bylaw No. 10 of 2022, being a Bylaw to set the essential protective service fee, be given Second Reading.

**CARRIED UNANIMOUSLY**

#229/2022 **SCHMALZ** That Bylaw No. 10 of 2022, being a Bylaw to set the essential protective service fee, be given three readings at this meeting.

**CARRIED UNANIMOUSLY**

#230/2022 **WILSON** That Bylaw No. 10 of 2022, being a Bylaw to set the essential protective service fee, be read a third time and adopted.

**CARRIED UNANIMOUSLY**

#### **EDUCATIONAL PROPERTY TAX MILL RATES**

#231/2022 **WILSON** That we acknowledge the 2022 confirmed education property tax mill rates as follows:

Agricultural Property	1.42 mills
Residential Property	4.54 mills
Commercial/Industrial Property	6.86 mills
Resource Property	9.88 mills

**CARRIED UNANIMOUSLY**

#### **NEW BUSINESS**

#232/2022 **SCHMALZ** That Council agrees that the new RM of Prince Albert Municipal Office, Shop building, and site will be named "RM of Prince Albert Municipal Center".

**CARRIED UNANIMOUSLY**

Rochelle Neff, CAO left Council chamber at 2:52 pm  
Karri Willick, Assistant CAO assumed chair as secretary at 2:52 pm

#233/2022 **GRASSICK** That Council agrees to the quote from Exact Fencing for the fence at the New RM build site, Installation date to be determined.

**CARRIED UNANIMOUSLY**

#234/2022 **WILSON** That council agrees to remove the following Tax Interest Adjustment as follows:

Roll Number 1974 \$88.95, for the months of January to May 2022.

**CARRIED UNANIMOUSLY**

Rochelle Neff, CAO entered Council chamber and assumed chair as secretary at 3:27 pm  
Karri Willick, Assistant CAO left at 3:27 pm

#235/2022 **SCHMALZ** That for the 2022 Municipal Election to be held on November 9<sup>th</sup>, 2022.

- Rochelle Neff be appointed as Returning Officer;
- The Advance Poll will be held on Saturday, October 29, 2022, from 10:00 am to 3:00 pm at the Municipal Centennial Building on 99 River Street East;
- Remuneration for Election Officials including Deputy Returning Officers and Poll Clerks be set at \$325.00 per day for Advanced Poll and \$325.00 for Election Day, and \$0.75/km for travel expenses
- Mail in Ballots will be available seven (7) days after nominations are closed and must be requested fourteen (14) days prior to election day. Completed ballots must be delivered before the close of polls on election day.

CARRIED UNANIMOUSLY

**BYLAW REPORT**

#236/2022 **SHELDON** That the Bylaw report submitted by Dean Mcleod, RM of Buckland Bylaw Officer, be approved as presented.

CARRIED UNANIMOUSLY

#237/2022 **WILSON** That Council agrees to hire the North Saskatchewan River Basin Council (NSRBC) for culvert mapping under the Canada building Fund, Asset Management.

CARRIED UNANIMOUSLY

#238/2022 **HAZELWOOD** That Council agrees to the Fox Canada Quote for signage.

CARRIED UNANIMOUSLY

**CORRESPONDENCE**

#239/2022 **SCHMALZ** That the following correspondence, be received, and filed.

CARRIED UNANIMOUSLY

**REPORTS**

#240/2022 **SCHMALZ** That the Director of Public Works verbal report be approved as presented.

CARRIED UNANIMOUSLY

#241/2022 **GRASSICK** That the Chief Administrative Officer's verbal report be approved as presented.

CARRIED UNANIMOUSLY

**RECESS**

#242/2022 **ETHIER** That we recess at 4:12 pm

CARRIED UNANIMOUSLY

Reeve Eric Schmalz called the meeting to order at 4:31 pm

**CORRESPONDENCE CONTINUED**

#243/2022 **GRASSICK** That the Councillor's verbal report be approved as presented.

CARRIED UNANIMOUSLY

#244/2022 **ETHIER** That it being 5:42 pm, we now adjourn.

CARRIED UNANIMOUSLY

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 Eric Schmalz, Reeve

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 Rochelle Neff, Chief Administrative Officer