

**RURAL MUNICIPALITY OF PRINCE ALBERT NO. 461**

Minutes of the regular meeting of the Council of Rural Municipality of Prince Albert No. 461 held in joint Council Chambers of the Municipality Centennial Building, 99 River Street East, Prince Albert, SK S6V 0A1 on Tuesday December 9<sup>th</sup>, 2021.

Present: Eric Schmalz, Reeve

Michael Grassick, Division #1 Councillor  
Tyler Hazelwood, Councillor #2 Councillor  
Richard Wilson, Division #4 Councillor  
Colin Sheldon, Division #5 Councillor  
Mike Ethier, Division #6 Councillor

Absent: Guy St. Hilaire, Division #3 Councillor

Rochelle Neff, Chief Administrative Officer  
Karri Willick, Assistant Administrator  
Fran Lucyshyn, Foreman  
Darryl Hannah, Assistant Foreman

Delegations: Cindy Hamm  
Mike Guitard and Justin Hirtle, Ministry of Highways

Reeve Eric Schmalz called the meeting to order at 9:15 am

**AGENDA**

#439/2021 **GRASSICK** That the agenda be approved as amended.

**CARRIED UNANIMOUSLY**

**ACCOUNTS**

#440/2021 **WILSON** That the November Financial Statement be accepted as presented.

**CARRIED UNANIMOUSLY**

#441/2021 **ETHIER** That the Accounts 12728 to 12793, in the amount of \$142,424.79, a list of which is attached and forms a part of these minutes, be approved for payment.

**CARRIED UNANIMOUSLY**

#442/2021 **ETHIER** That the Accounts 12794 to 12803, in the amount of \$4,868.72, a list of which is attached and forms part of these minutes, be approved for payment.

**CARRIED UNANIMOUSLY**

#443/2021 **ETHIER** That Council approves the Payroll Deposit in the amount of \$7,943.25, which is made up of November's Council Indemnity, a list of which is attached and forms part of these minutes, be approved as presented.

**CARRIED UNANIMOUSLY**

- #444/2021 SHELDON** That the regular meeting minutes of November 15<sup>th</sup>, 2021, be approved as amended.  
**CARRIED UNANIMOUSLY**
- #445/2021 SHELDON** That the special meeting minutes of December 1<sup>st</sup>, 2021, be approved as amended.  
**CARRIED UNANIMOUSLY**
- #446/2021 SCHMALZ** That Council agrees to rescind resolutions #169/2021, #170/2021 and #199/2021, relating to Bylaw #3 of 2021, a bylaw respecting cultivating, encumbering and obstructing roads, be rescinded.  
Resolution Numbers #169, #170, and #199/2021 are hereby rescinded.  
**CARRIED UNANIMOUSLY**
- #447/2021 WILSON** That Council agrees to provide fencing product along SW 32-45-27 W2 as it was removed for the purpose of RM road building and maintenance, as per the fencing agreement. Furthermore, installation of the product will be at the owner's expense and discretion, as per the signed agreement.  
**CARRIED UNANIMOUSLY**

#### **EXTENDED HEALTH AND DENTAL**

- #448/2021 HAZELWOOD** That the eligible employees be covered under the 2022 SARM Extended Benefits Health and Dental Plan Level 5. The RM will also remit premiums to SARM on behalf of Council members choosing to join the SARM Extended Benefits Plan. This is at the request of SARM, in turn, Councillors will remit premiums to the municipality.  
**CARRIED UNANIMOUSLY**

#### **PEST CONTROL**

- #449/2021 GRASSICK** That Council agrees to hire Peter Ksyniuk as the appointed Pest Control Officer for the RM, wages set by the ADD Board at \$21.00/hr and .75/KM.  
**CARRIED UNANIMOUSLY**

#### **BEAVER CONTROL PROGRAM**

- #450/2021 HAZELWOOD** That Council agrees that the current approved 2021 Beaver Control list be carried forward for the approved Beaver Control List for 2022.  
**CARRIED UNANIMOUSLY**
- #451/2021 HAZELWOOD** That Council agrees to add Myron Sosnowski to the list for the 2022 Beaver Control Program Duration.  
**CARRIED UNANIMOUSLY**

RM Planner, Jason Kaptein entered Council Chambers at 10:10 am  
Cindy Hamm entered Council Chambers at 10:10am

Derek Craddock, PANOW, entered Council Chambers at 10:19am  
RM Planner, Jason Kaptein left Council Chambers at 10:39 am

Cindy Hamm left Council Chambers at 10:39 am  
Mike Guitard & Justin Hirtle, Ministry of Highways entered Council Chambers at 10:40am  
Mike Guitard & Justin Hirtle, Ministry of Highways left Council Chambers at 11:29am  
Derek Craddock, PANOW, left Council Chambers at 11:29am

#452/2021 **ETHIER** That we recess at 11:29 am.

**CARRIED UNANIMOUSLY**

Reeve Eric Schmalz called the meeting to order at 11:39 am

#453/2021 **ETHIER** That we recess for lunch at 11:40 am.

**CARRIED UNANIMOUSLY**

Reeve Eric Schmalz called the meeting to order at 12:32 pm

### IN CAMERA

#454/2021 **WILSON** That the meeting proceed in camera at 12:56 pm, as per Section 16(1) of *The Local Authority Freedom of Information And Protection of Privacy Act* to discuss procedural matters.

**CARRIED UNANIMOUSLY**

CAO, Rochelle Neff left Council Chambers at 12:56 pm  
Assistant Administrator, Karri Willick left Council Chambers at 12:56 pm

#455/2021 **SCHMALZ** That Council returns to the regular scheduled agenda at 1:08 pm.

**CARRIED UNANIMOUSLY**

CAO Rochelle Neff returned to Council Chambers at 1:08 pm  
Assistant Administrator, Karri Willick returned to Council Chambers at 1:08 pm

#456/2021 **SCHMALZ** That Council of the RM of Prince Albert No. 461 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2020 Audited Financial Statements to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct;
- All members of Council have filed and annually update their Public Disclosure Statements, as required.

That we understand if any of these requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met; and

That we authorize the Chief Administrative Officer to sign the Declaration of Eligibility and submit to the Ministry of Government Relations.

**CARRIED UNANIMOUSLY**

**#457/2021 WILSON** That Council agrees to the yearly wage increases as per the Operators Wage Schedule and Office Wage Schedule for the 2022 calendar year, with an amendment to the Office Wage Schedule to 3% as there was an unscheduled wage increase in 2021.

**CARRIED UNANIMOUSLY**

**#458/2021 HAZELWOOD** That Council agrees that the following crop damage be paid to the following:

Russtan Road – Gas Tax

SW 03-48-24 W2	\$1,640.00
NW 34-47-24 W2	\$ 484.40
NE 33-47-24 W2 and NW 33-47-24 W2	\$2,227.50
SE 04-48-24 W2	\$ 112.00

Siwak

NW 05-48-25 W2	\$ 200.00
NE 06-48-25 W2	\$2,304.00

**CARRIED UNANIMOUSLY**

**#459/2021 HAZELWOOD** That Council agrees to cancel the Grant in Lieu 2021 taxes for Department of Transportation in the amount of \$599.22 on Roll #1768, PT SE 25-48-25 W2M.

**CARRIED UNANIMOUSLY**

**#460/2021 ETHIER** That Council agrees to rescind the RM 2021 application to the Canada Summer Jobs as a suitable candidate has not been obtained.

**CARRIED UNANIMOUSLY**

**#461/2021 SHELDON** That Council agrees to renew the Operating Revolving Line of Credit with the Conexus Credit Union in the amount of \$750,000.00, with the Current Prime Rate of 2.4%.

**CARRIED UNANIMOUSLY**

**#462/2021 WILSON** That Council agrees to renew the following Term Deposits that are set to mature in January 2022 for a 1-year redeemable term at 0.65%:

Term 47 "Essential Services"	\$112,187.84	0.60%	matures Jan. 8/22
Term 48 "Essential Services"	\$118,799.68	0.60%	matures Jan. 8/22
Term 49 "Municipal Stabilization"	\$100,000.00	0.60%	matures Jan.

24/22

**CARRIED UNANIMOUSLY**

**RECESS**

**#463/2021 SCHMALZ** That we recess at 1:10 pm.

**CARRIED UNANIMOUSLY**

Reeve, Eric Schmalz called the meeting back to order at 1:15 pm

**#464/2021 ETHIER** That the rates for Indemnity and Supervision for the 2022 calendar year are as follows:

Retainer for all Council Members - \$400.00

Indemnity and Supervision (including special meetings) - \$250.00/day or \$30.00/hour; any meeting 4 hours and over shall be considered one day.

Reeve Supervision - \$350.00/day, maximum of 24 days annually; in the absence of the Reeve, the Deputy Reeve or Council Designate Supervision to be \$350.00/day.

Mileage – \$0.75/km.

Communication Allowance (cellular, phone, fax) - \$35.00/month may be claimed.

Meal Allowance – actual costs, receipt must be submitted. The RM of Prince Albert will not reimburse for the purchase of spirit beverages.

Members at Large appointed to committees on behalf of the RM of Prince Albert receive remuneration as follows - \$25.00/hour indemnity and \$0.75/km mileage (if not paid by committee appointed to by Council).

**CARRIED UNANIMOUSLY**

RM Planner, Jason Kaptein entered Council Chambers at 1:25pm

### **BYLAWS/PLANNING**

**#465/2021 HAZELWOOD** That Bylaw No. 21 of 2021, being a Bylaw to amend the Rural Municipality of Prince Albert Zoning Bylaw, be given first reading

**CARRIED UNANIMOUSLY**

### **IN CAMERA**

**#466/2021 WILSON** That the meeting proceed in camera at 2:20 pm, as per Section 16(1) of *The Local Authority Freedom of Information And Protection of Privacy Act* to discuss procedural matters.

**CARRIED UNANIMOUSLY**

**#467/2021 SHELDON** That Council returns to the regular scheduled agenda at 2:36 pm.

**CARRIED UNANIMOUSLY**

RM Planner, Jason Kaptein left Council Chambers at 1:45pm

### **NEW BUSINESS CONTINUED**

#468/2021 **GRASSICK** That Council agrees to write a Letter of Support for the Prince Albert Pulp Inc. with emphasis on hiring local, regional or provincial.

**CARRIED UNANIMOUSLY**

#469/2021 **WILSON** That Council agrees to purchase two (2) mowers from Farm World at the quoted price of \$63,942.60.

**CARRIED UNANIMOUSLY**

CAO, Rochelle Neff declared pecuniary interest and left Council Chambers at 2:42pm

CAO, Rochelle Neff returned to Council Chambers at 2:54pm

Assistant Administrator, Karri Willick left Council Chambers at 2:55pm

### RECESS

#470/2021 **ETHIER** That we recess at 2:55 pm.

**CARRIED UNANIMOUSLY**

Reeve, Eric Schmalz called the meeting back to order at 3:07 pm

### CORRESPONDENCE

#471/2021 **HAZELWOOD** That the following correspondence, a list of which is attached and forms a part of these minutes, be received, and filed.

**CARRIED UNANIMOUSLY**

### REPORTS

#472/2021 **SHELDON** That the Bylaw report submitted by Dean Mcleod, RM of Buckland Bylaw Officer, be approved as presented.

**CARRIED UNANIMOUSLY**

#473/2021 **HAZELWOOD** That the Foreman's verbal report be approved as presented.

**CARRIED UNANIMOUSLY**

#474/2021 **ETHIER** That the Chief Administrative Officer's verbal report be approved as presented.

**CARRIED UNANIMOUSLY**

#475/2021 **ETHIER** That the Councillor's verbal report be approved as presented.

**CARRIED UNANIMOUSLY**

### NEW BUSINESS CONTINUED

#476/2021 **WILSON** That Council agrees to financially contribute to the ADD Board "Black Fly Proposal in the requested amount of \$3000.00.

**CARRIED UNANIMOUSLY**

### ADJOURNMENT

#477/2021 **ETHIER** That it being 5:37 pm, we now adjourn.

**CARRIED UNANIMOUSLY**

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**Eric Schmalz, Reeve**

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**Rochelle Neff, Chief Administrative Officer**