

**RURAL MUNICIPALITY OF PRINCE ALBERT NO. 461**

Minutes of the regular meeting of the Council of Rural Municipality of Prince Albert No. 461 held in joint Council Chambers of the Municipality Centennial Building, 99 River Street East, Prince Albert, SK S6V 0A1 on Thursday, October 14, 2021.

Present: Eric Schmalz, Reeve

Michael Grassick, Division #1 Councillor  
Tyler Hazelwood, Councillor #2 Councillor  
Guy St. Hilaire, Division #3 Councillor  
Richard Wilson, Division #4 Councillor  
Colin Sheldon, Division #5 Councillor  
Mike Ethier, Division #6 Councillor

Rochelle Neff, Chief Administrative Officer  
Karri Willick, Assistant Administrator  
Fran Lucyshyn, Foreman  
Darryl Hannah, Assistant Foreman

**Reeve Eric Schmalz called the meeting to order at 9:39 am**

**AGENDA**

#336/2021 **ETHIER** That the agenda be approved as amended.  
**CARRIED UNANIMOUSLY**

**ACCOUNTS**

#337/2021 **HAZELWOOD** That Council agrees to write off outstanding accounts for custom work for individuals no longer on the RM Tax Roll.  
**CARRIED UNANIMOUSLY**

#338/2021 **WILSON** That the completed July bank reconciliation be accepted as presented.  
**CARRIED UNANIMOUSLY**

#339/2021 **GRASSICK** That the completed August Bank Reconciliation be accepted as presented.  
**CARRIED UNANIMOUSLY**

#340/2021 **HAZELWOOD** That the September Financial Statement be accepted as presented.  
**CARRIED UNANIMOUSLY**

#341/2021 **SHELDON** That the Accounts 12674 to 12680, in the amount of \$36,863.13, a list of which is attached and forms a part of these minutes, be approved for payment.  
**CARRIED UNANIMOUSLY**

#342/2021 **SCHMALZ** That the Accounts 12636 to 12673, in the amount of \$265,293.89, a list of which is attached and forms part of these minutes, be approved for payment.  
**CARRIED UNANIMOUSLY**

#343/2021 **WILSON** That Council agrees to retroactively pay a portion of Councillor Sheldon's July Indemnity in the amount of \$95.00, a list of which is attached and forms a part of these minutes, be approved for payment.  
**CARRIED UNANIMOUSLY**

#344/2021 **ST. HILAIRE** That the Payroll Direct Deposit in the amount of \$7,709.50, which is made up of September's Council Indemnity, a list if which is attached and forms a part of these minutes, be approved for payment.  
**CARRIED UNANIMOUSLY**

**RECESS**

#345/2021 **ETHIER** That we recess at 10:05 am.  
**CARRIED UNANIMOUSLY**

**Reeve, Eric Schmalz called the meeting back to order at 10:27 am**

**IN CAMERA**

**Karri Willick, Assistant Administrator left council chambers at 10:30 am**

#346/2021 **HAZELWOOD** That the meeting proceed in camera at 10:30 am, as per Section 16(1) of *The Local Authority Freedom of Information And Protection of Privacy Act* to discuss procedural matters.  
**CARRIED UNANIMOUSLY**

#347/2021 **ETHIER** That Council returns to the regular scheduled agenda at 11:42 am.  
**CARRIED UNANIMOUSLY**

**Karri Willick, Assistant Administrator entered council chambers at 11:43 am**

#348/2021 **SHELDON** That the regular meeting minutes of September 16, 2021, be approved as amended.  
**CARRIED UNANIMOUSLY**

#349/2021 **SHELDON** That the special meeting minutes of September 27, 2021, be approved as amended.  
**CARRIED UNANIMOUSLY**

#350/2021 **ETHIER** That we recess for lunch at 11:54 am.  
**CARRIED UNANIMOUSLY**  
**Reeve Eric Schmalz called the meeting to order at 1:02 pm**

## **APPOINTMENTS & AUTHORITIES**

**#351/2021 GRASSICK** That Council wishes to clarify that the RM has authorized the following individuals to have signing authority over the financial and banking affairs of the RM of Prince Albert, to the exclusion and removal of all others. The authorized individuals are; Rochelle Neff, Karrylynn Willick, Shelley Jasnoch, Eric Schmalz, Richard Wilson and Tyler Hazelwood.

Resolution Number 223/2021 is hereby rescinded.

**CARRIED UNANIMOUSLY**

**#352/2021 HAZELWOOD** That Council agrees to authorize Rochelle Neff to have Signing Authority over the financial and business affairs of the RM of Prince Albert, including banking and normal money transactions including the RM Conexus Credit Card and CAFT.

**CARRIED UNANIMOUSLY**

**#353/2021 ST. HILAIRE** That Council agrees to appoint Rochelle Neff as the RM of Prince Albert No. 461 OH & S Representative.

**CARRIED UNANIMOUSLY**

**#354/2021 ETHIER** That Council agrees to accept the resignation of Councillor Wilson from the PAREDA Board, appointing Reeve Schmalz as the RM No. 461 Representative.

**CARRIED UNANIMOUSLY**

## **BYLAW**

**#355/2021 ETHIER** That Bylaw No. 16 of 2021, being a bylaw to Regulate the Speed of Motor Vehicles, be given first reading.

**CARRIED UNANIMOUSLY**

**#356/2021 WILSON** That Bylaw No. 16 of 2021, being a bylaw to Regulate the Speed of Motor Vehicles, be given second reading.

**CARRIED UNANIMOUSLY**

**#357/2021 SHELDON** That Bylaw No. 16 of 2021, being a bylaw to Regulate the Speed of Motor Vehicles, be considered for a third reading at this meeting.

**CARRIED UNANIMOUSLY**

**#358/2021 HAZELWOOD** That Bylaw No. 16 of 2021, being a bylaw to Regulate the Speed of Motor Vehicles, be read three times and adopted.

**CARRIED UNANIMOUSLY**

## **NEW BUSINESS**

**Rochelle Neff, CAO declared a Pecuniary Interest, left council chambers at 1:50 pm**

**Karri Willick, Assistant Administrator assumed chair of CAO at 1:50 pm**

**Councillor Wilson left council chambers at 2:01 pm**

**Councillor Wilson entered council chambers at 2:07 pm**  
**Darryl Hannah, Assistant Foreman left council chambers at 2:09 pm**  
**Darryl Hannah, Assistant Foreman entered council chambers at 2:11 pm**  
**Rochelle Neff, CAO entered council chambers at 2:23 pm**

- #359/2021 **ETHIER** That Council agrees to apply the following 2021 Tax Cancellation in the amount of \$253.95 for Roll Number 3036 000 – Parcel X, Plan 102329951, in accordance with “*The Crown Corporations Act, 1993*”.

**CARRIED UNANIMOUSLY**

- #360/2021 **SHELDON** That Council agrees to change the November 11<sup>th</sup>, 2021 Regular Meeting of Council to November 10<sup>th</sup>, 2021 due to it falling on Remembrance Day.

**CARRIED UNANIMOUSLY**

- #361/2021 **SHELDON** That Council agrees to pay the membership fee of \$750.00 to the South Saskatchewan River Watershed Stewards for 2021.

**CARRIED UNANIMOUSLY**

- #362/2021 **HAZELWOOD** That Council agrees to take part in the shared Christmas Party, with the Rural Municipality of Buckland No. 491, that is to be held at the Wildlife Federation on December 11<sup>th</sup>, 2021, with consideration to all SHA Mandates at that time.

**CARRIED UNANIMOUSLY**

**Councillor Wilson left council chambers at 2:33 pm**  
**Councillor Wilson entered council chambers at 2:37 pm**

- #363/2021 **GRASSICK** That Council agrees to forward the following accounts to Tax Service to proceed with the next steps of Tax Enforcement.

Roll Number 1791 - 000  
 Roll Number 1286 - 000  
 Roll Number 2393 - 000  
 Roll Number 215 - 000  
 Roll Number 2787 - 000  
 Roll Number 456 - 000  
 Roll Number 1269 - 000

**CARRIED UNANIMOUSLY**

**Darryl Hannah, Assistant Foreman left council chambers at 2:28 pm**  
**Darryl Hannah, Assistant Foreman entered council chambers at 2:33 pm**  
**Councillor Grassick left council chambers at 2:38 pm**  
**Councillor Grassick entered council chambers at 2:41 pm**

- #364/2021 **SHELDON** That Council agrees to allow the Shop Foreman to designate whom shall attend Classroom Training on October 27<sup>th</sup>, 2021 for the purpose of Power Mobile Equipment Operator Evaluator Course.

Council also agrees to pay the respective fee per attendee for \$175.00, plus applicable taxes, as well as any incidental cost incurred by attendees.

**CARRIED UNANIMOUSLY**

- #365/2021 **HAZELWOOD** That Council agrees to offer \$10,000 from the Municipal Reserve Fund to East Central School Skating Rink Project, with the understanding that the Rink can be used by all residents of the RM.

**CARRIED UNANIMOUSLY**

**Councillor ST. Hilaire left council chambers at 3:08 pm**  
**Councillor Wilson left council chambers at 3:10 pm**  
**Councillor ST. Hilaire entered council chambers at 3:10 pm**  
**Councillor Wilson entered council chambers at 3:13 pm**  
**Jason Kaptein, Director of Planning entered council chambers at 3:15 pm**

**PLANNING**

- #366/2021 **WILSON** That That the application by Carol Bueckert to subdivide an approximate 6.06 ha parcel off RL 39 & 40, 46-26-W2M, be approved pursuant to Section 4.4.4 of the Prince Albert Planning District Official Community Plan 2018 and Section 6.2 of the R.M. of Prince Albert Zoning Bylaw.

**CARRIED UNANIMOUSLY**

- #367/2021 **GRASSICK** That Council agrees That the application by Murray Folmer to subdivide a 4.04 ha parcel off NE 2-49-23-W2M, be approved pursuant to Section 4.4.1 of the Prince Albert Planning District Official Community Plan 2018 and Section 6.2 of the R.M. of Prince Albert Zoning Bylaw. Subject to a Road Development Agreement.

**CARRIED UNANIMOUSLY**

- #368/2021 **SHELDON** That Council agrees to the Road Development Agreement with Peter Ballantyne Child and Family Services Inc., located at NE 27-47-26-W2M, surface parcel 153315592.

**CARRIED UNANIMOUSLY**

**Councillor Hazelwood left council chambers at 3:35 pm**  
**Councillor Hazelwood entered council chambers at 3:37 pm**

- #369/2021 **HAZELWOOD** That Council agrees to award the Shop/Office construction to RNF Ventures Ltd. for the contracted amount of \$3,932,061.78. The Shop/Office site is located at SW-34-47-26 W2, with a building ready occupancy of May 31,2023. Subject to review and recommendation by the RM Solicitor.

**CARRIED UNANIMOUSLY**

- #370/2021 **WILSON** That the meeting proceed in camera at 4:06 pm, as per Section 16(1) of *The Local Authority Freedom of Information And Protection of Privacy Act* to discuss procedural matters.

**CARRIED UNANIMOUSLY**

- #371/2021 **SCHMALZ** That Council returns to the regular scheduled agenda at 4:17 pm.

**CARRIED UNANIMOUSLY**

**Jason Kaptein, Director of Planning left council chambers at 2:28 pm**

#372/2021 **ETHIER** That we recess at 4:17 pm.

**CARRIED UNANIMOUSLY**

**Reeve, Eric Schmalz called the meeting back to order at 4:33 pm**

**CORRESPONDENCE**

#373/2021 **WILSON** That the following correspondence be received and filed:

- SARM – Public health order, mandate clarification
- SARM – Midterm Convention
- SARM – Midterm Convention update
- Traffic Safety Application
- Ministry of Highways – Correspondence email
- Province of Saskatchewan – Road Maintenance Agreements (Amendment)
- Marion Aquatics – Correspondence email
- North Central Transportation Planning Committee
- Saskatchewan Party
- PHO Newsletter
- City of Prince Albert – Annexation of 48<sup>th</sup> Street East
- Rodent Price Lists
- KGS Group
- Boortmalt – Program adjustment outline & Letter
- RMAA – Division Five Meeting Minutes; September 21<sup>st</sup>, 2021
- SARM – Intensive Livestock Operations Survey
- SaskTel – Wireless Saskatchewan Letter
- Government of Saskatchewan – Intersection Safety Follow up

**CARRIED UNANIMOUSLY**

**REPORTS**

#374/2021 **ETHIER** That the Foreman’s verbal report be approved as presented.

**CARRIED UNANIMOUSLY**

#375/2021 **HAZELWOOD** That the Chief Administrative Officer’s verbal report be approved as presented.

**CARRIED UNANIMOUSLY**

#376/2021 **SHELDON** That the Bylaw report submitted by Dean Mcleod, RM of Buckland Bylaw Officer, be approved as presented.

**CARRIED UNANIMOUSLY**

#377/2021 **HAZELWOOD** That Resolution Number 17 of 2019, a resolution to set indemnity rates, be amended as presented;

The rates for Retainer remain at the same, along with Indemnity and Supervision, with an increase to Mileage for both Supervision and Committee Remuneration and Council Remuneration hourly rate:

Retainer for all Council Members - \$400.00 / month

Indemnity and Supervision - \$200.00 / day or \$25.00 / hour; any accumulated time in a single day, 4 hours and over shall be considered one day.

Reeve Supervision - \$350.00 / day, maximum of 24 days annually; in the absence of the Reeve, the Deputy Reeve or Council Designate Supervision to be \$350.00 / day.

Mileage - \$0.75 / km.

Communication Allowance (cellular, phone, fax) - \$35.00 / month may be claimed.

Meal Allowance – actual costs, receipt must be submitted.

Members at Large appointed to committees on behalf of the RM of Prince Albert receive remuneration as follows - \$25.00 / hour Indemnity and \$0.75 / km mileage (if not paid by committee appointed to by Council).

**CARRIED UNANIMOUSLY**

#378/2021 **ST. HILAIRE** That the Councillor's verbal report be approved as presented.

**CARRIED UNANIMOUSLY**

#379/2021 **ETHIER** That it being 5:57 pm, we now adjourn.

**CARRIED UNANIMOUSLY**

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**Eric Schmalz, Reeve**

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**Rochelle Neff, Chief Administrative Officer**