

RURAL MUNICIPALITY OF PRINCE ALBERT NO. 461

Minutes of the regular meeting of the Council of Rural Municipality of Prince Albert No. 461 held in joint Council Chambers of the Municipality Centennial Building, 99 River Street East, Prince Albert, SK S6V 0A1 on Thursday, June 10, 2021.

- Present: Eric Schmalz, Reeve
- Michael Grassick, Division #1 Councillor
 Tyler Hazelwood, Councillor #2 Councillor
 Guy St. Hilaire, Division #3 Councillor
 Richard Wilson, Division #4 Councillor
 Colin Sheldon, Division #5 Councillor
 Mike Ethier, Division #6 Councillor
- Roxanne Roy, Administrator
 Karri Willick, Assistant Administrator
 Fran Lucyshyn, Foreman

Absent:

Reeve Eric Schmalz called the meeting to order at 9:05 am

AGENDA

#187/2021 SHELDON That the agenda be approved as amended.

Addition:

- New Business
- e) HR Discussion

CARRIED UNANIMOUSLY

FINANCIAL STATEMENT

#188/2021 HAZELWOOD That the May Financial Statement be accepted as presented.

CARRIED UNANIMOUSLY

ACCOUNTS

#189/2021 ETHIER That the Accounts 12414 to 12457, in the amount of \$495,571.05, a list of which is attached and forms a part of these minutes, be approved for payment.

CARRIED UNANIMOUSLY

#190/2021 GRASSICK That the Payroll Direct Deposit in the amount of \$8,244.50, which is made up of May’s Council Indemnity, a list of which is attached and forms part of these minutes, be approved for payment.

CARRIED UNANIMOUSLY

#191/2021 **WILSON** That the regular meeting minutes of May 27, 2021, be approved as presented.

CARRIED UNANIMOUSLY

#192/2021 **HAZELWOOD** That the Accounts 12458 to 12470, in the amount of \$53,164.15, a list of which is attached and forms part of these minutes, be approved for payment.

CARRIED UNANIMOUSLY

Jason Kaptein, Director of Planning entered council chambers at 9:46 am

PLANNING

#193/2021 **ST. HILAIRE** That the application by Jack Lang to subdivide a parcel up to 4.04 ha, off NW 27-47-25-W2M, be approved pursuant to Section 4.4.1 of the Prince Albert Planning District Official Community Plan 2018 and Section 6.2 of the R.M. of Prince Albert Zoning Bylaw, with the Municipal Reserve being addressed.

CARRIED UNANIMOUSLY

#194/2021 **ST. HILAIRE** That the application by Riley Provencher (GQ Paintball) for a Home Based Business on RL 47, 46-25-W2M, be approved Pursuant to Sections 6.2 and 4.14.1 of the RM of Prince Albert Zoning Bylaw.

CARRIED UNANIMOUSLY

#195/2021 **WILSON** That we agree to issue a Request for Proposal for the construction of the RM Building.

CARRIED UNANIMOUSLY

Jason Kaptein, Director of Planning left council chambers at 10:34 am

#196/2021 **ETHIER** That we recess at 10:32 am.

CARRIED UNANIMOUSLY

**Reeve Eric Schmalz called the meeting back to order at 10:48 am
Jason Kaptein, Director of Planning entered council chambers at 10:48 am
Troy Metz, JFDI Holdings Inc. entered council chambers at 10:48 am**

#197/2021 **WILSON** That we rescind Resolution #195/2021

CARRIED UNANIMOUSLY

**Jason Kaptein, Director of Planning left council chambers at 11:09 am
Troy Metz, JFDI Holdings Inc. left council chambers at 11:09 am**

BYLAWS

#198/2021 **HAZELWOOD** That Bylaw No. 10 of 2021, being a corporate bylaw for the Prince Albert Regional Water Utility, be read three times and adopted.
CARRIED UNANIMOUSLY

#199/2021 **SCHMALZ** That Bylaw No. 3 of 2021, being a bylaw respecting cultivating, encumbering and obstructing roads, be postponed to the next regular meeting of council.
CARRIED UNANIMOUSLY

#200/2021 **SCHMALZ** That we agree to issue an Order to Remedy for cleanup, on RL 3-4-47-28-W2M. Property is in Violation with Bylaw No. 13 of 2020, Being a Property Standards Bylaw. Property to be cleaned up by September 30th, 2021.
CARRIED UNANIMOUSLY

MEMBERSHIP

#201/2021 **ST. HILAIRE** That we agree to pay the 2021 respective membership fee in the amount of \$1200.00 to the Agricultural Health and Safety Network.
CARRIED UNANIMOUSLY

Fran Lucyshyn, Foreman entered council chambers at 11:32 am

CORRESPONDENCE

#202/2021 **SHELDON** That the following correspondence be received and filed:

➤ RM of Duck Lake – Dust Control
➤ RM of Duck Lake – Flood Gate
➤ Capital I Industries – RFQ
➤ Gregory Smith – Letter of Concern

CARRIED UNANIMOUSLY

#203/2021 **ETHIER** That the Foreman’s verbal report be approved as presented.
CARRIED UNANIMOUSLY

#204/2021 **ETHIER** That we recess for lunch at 12:09 pm.
CARRIED UNANIMOUSLY

Reeve Eric Schmalz called the meeting back to order at 12:53 pm

#205/2021 **ST. HILAIRE** That the Administrator’s verbal report be approved as presented.
CARRIED UNANIMOUSLY

#206/2021 **ETHIER** That it being 2:00 pm, Council shall recess for the Public Hearing on the following:

- Bylaw No. 5 of 2021

CARRIED UNANIMOUSLY

#207/2021 **ETHIER** That the Public Hearing be closed at 2:06 pm.

CARRIED UNANIMOUSLY

BYLAWS

#208/2021 **HAZELWOOD** That Bylaw No. 5 of 2021, being a bylaw to amend the Prince Albert Zoning Bylaw, being Bylaw No. 3 of 2010, be given second reading.

CARRIED UNANIMOUSLY

#209/2021 **WILSON** That Bylaw No. 5 of 2021, being a bylaw to amend the Prince Albert Zoning Bylaw, being Bylaw No. 3 of 2010, be read three times and adopted.

CARRIED UNANIMOUSLY

#210/2021 **HAZELWOOD** That the Councillor’s verbal report be approved as presented.

CARRIED UNANIMOUSLY

#211/2021 **ETHIER** That we recess at 2:07 pm.

CARRIED UNANIMOUSLY

Reeve Eric Schmalz called the meeting back to order at 2:18 pm

IN CAMERA

#212/2021 **ST. HILAIRE** That the meeting proceed in camera at 2:18 pm, as per Section 16(1) of *The Local Authority Freedom of Information And Protection of Privacy Act* to discuss procedural matters.

CARRIED UNANIMOUSLY

Roxanne Roy, Administrator left council chambers at 2:18 pm

Karri Willick, Assistant Administrator left council chambers at 2:18 pm

Fran Lucyshyn, Foreman left council chambers at 2:18 pm

Troy Metz, JFDI Holdings Inc. entered council chambers at 2:18 pm

#213/2021 **ETHIER** That Council returns to the regular scheduled agenda at 2:33 pm.

CARRIED UNANIMOUSLY

#214/2021 **ETHIER** That we recess at 2:38 pm.

CARRIED UNANIMOUSLY

Reeve Eric Schmalz called the meeting back to order at 2:39 pm

Roxanne Roy, Administrator entered council chambers at 2:39 pm

Karri Willick, Assistant Administrator entered council chambers at 2:39 pm

Fran Lucyshyn, Foreman entered council chambers at 2:39 pm

Troy Metz, JFDI Holdings left council chambers at 2:39 pm

#215/2021 HAZELWOOD WHEREAS Roxanne Roy has been employed as Administrator by appointment by the said R.M. by way of Employment Contract dated 12th January, 2017; and

WHEREAS clause 5.3.3 of the said Employment Contract states that “Council may also terminate the services of the ADMINISTRATOR *without cause*.”

RESOLVED that the Council of the Rural Municipality of Prince Albert No. 461 does hereby agree that the Employee shall be terminated in accordance with clause 5.3.3 (a) of the said contract, that the appointment of the said Roxanne Roy to the position of administrator is hereby revoked and that notice of the same shall be provided to the said Roxanne Roy immediately.

CARRIED

#216/2021 HAZELWOOD WHEREAS the appointment of Roxanne Roy as Administrator to the RM of Prince Albert No. 461 has been revoked; and

WHEREAS clause 3.1 of the said Employment Contract states the term of Employment shall commence on 12th day of January, 2017; and

RESOLVED the Municipality shall pay to the said Roxanne Roy salary for the month in which notice of termination was received *plus* a severance package which shall include one (1) month’s compensation for each year of employment to a maximum of twelve months salary pursuant to clause 5.3.3(a) of the said Employment Contract.

CARRIED

ADJOURNMENT

#217/2021 ETHIER That it being 2:41 pm, we now adjourn.

CARRIED UNANIMOUSLY

Eric Schmalz, Reeve

Karri Willick, Assistant Administrator

