

RURAL MUNICIPALITY OF PRINCE ALBERT NO. 461

Minutes of the regular meeting of the Council of Rural Municipality of Prince Albert No. 461 held in joint Council Chambers of the Municipality Centennial Building, 99 River Street East, Prince Albert, SK S6V 0A1 on Thursday, July 9, 2020.

Present: Eric Schmalz, Reeve

Michael Grassick, Division #1 Councillor
Tyler Hazelwood, Councillor #2
Barton Franc, Division #3 Councillor
Richard Wilson, Division #4 Councillor

Mike Ethier, Division #6 Councillor

Roxanne Roy, Administrator
Fran Lucyshyn, Foreman
Karri Willick, Assistant Administrator

Absent: Wayne Acorn, Division #5 Councillor

Reeve Eric Schmalz called the meeting to order at 8:59 am

AGENDA

#256/2020 **WILSON** That the agenda be approved as amended.

Addition:
New Business:
g) Agreement to Purchase Land
h) Civic Addressing
i) Road Maintenance

CARRIED UNANIMOUSLY

FINANCIAL STATEMENT

#257/2020 **ETHIER** That the June 2020 Financial Statement be accepted as presented.

CARRIED UNANIMOUSLY

ACCOUNTS

#258/2020 **HAZELWOOD** That the Accounts 11770 to 11817, in the amount of \$117,569.78, a list of which is attached and forms a part of these minutes, be approved for payment.

CARRIED UNANIMOUSLY

#259/2020 **GRASSICK** That the Payroll Direct Deposit in the amount of \$6,178.00, which is made up of June's Council Indemnity, a list of which is attached and forms a part of these minutes, be approved for payment.

CARRIED UNANIMOUSLY

#260/2020 **HAZELWOOD** That the Accounts 11818 to 11832, in the amount of \$84,825.03, a list of which is attached and forms a part of these minutes, be approved for payment.

CARRIED UNANIMOUSLY

IN CAMERA

#261/2020 **FRANC** That the meeting proceed in camera at 9:32 am, as per Section 16(1) of *The Local Authority Freedom of Information And Protection of Privacy Act* to discuss procedural matters.

CARRIED UNANIMOUSLY

Karri Willick, Assistant Administrator left council chambers at 9:32 am

#262/2020 **WILSON** That Council returns to the regular scheduled agenda at 9:58 am.
CARRIED UNANIMOUSLY

LAND PURCHASE

#263/2020 **HAZELWOOD** That Council agrees to purchase 25 acres in the amount of \$325,000.00 plus applicable taxes from Signature Development Corporation, located at SW 34-47-26-W2M.
CARRIED UNANIMOUSLY

#264/2020 **ETHIER** That we recess at 10:03 am.
CARRIED UNANIMOUSLY

Reeve Eric Schmalz called the meeting back to order at 10:13 am

Karri Willick, Assistant Administrator entered council chambers at 10:13 am

MINUTES

#265/2020 **ETHIER** That the regular meeting minutes of June 11, 2020 be approved as presented.
CARRIED UNANIMOUSLY

BYLAWS

#266/2020 **SCHMALZ** That Bylaw No. 13 of 2020, being a bylaw to amend Bylaw No. 10 of 2019, Property Standards Bylaw be postponed to the regular council meeting in August.
CARRIED UNANIMOUSLY

#267/2020 **HAZELWOOD** That Bylaw No. 20 of 2020, being a bylaw to establish assessment appeal fees, be given a first reading.
CARRIED UNANIMOUSLY

#268/2020 **GRASSICK** That Bylaw No. 20 of 2020, being a bylaw to establish assessment appeal fees, be given a second reading.
CARRIED UNANIMOUSLY

#269/2020 **WILSON** That Bylaw No. 20 of 2020, being a bylaw to establish assessment appeal fees, be considered for third reading at this meeting.
CARRIED UNANIMOUSLY

#270/2020 **FRANC** That Bylaw No. 20 of 2020, being a bylaw to establish assessment appeal fees, be read a third time and adopted.
CARRIED UNANIMOUSLY

#271/2020 **WILSON** That Bylaw No. 18 of 2020, being a bylaw to provide for the leasing of a municipal road or street, be given a first reading.
CARRIED UNANIMOUSLY

#272/2020 **ETHIER** That Bylaw No. 18 of 2020, being a bylaw to provide for the leasing of a municipal road or street, be given a second reading.
CARRIED UNANIMOUSLY

#273/2020 **WILSON** That Bylaw No. 18 of 2020, being a bylaw to provide for the leasing of a municipal road or street, be considered for third reading at this meeting.
CARRIED UNANIMOUSLY

#274/2020 **FRANC** That Bylaw No. 18 of 2020, being a bylaw to provide for the leasing of a municipal road or street, be read a third time and adopted.
CARRIED UNANIMOUSLY

#275/2020 **WILSON** That Bylaw No. 19 of 2020, being a bylaw to provide for the leasing of a municipal road or street, be postponed until the next regular council meeting in August.
CARRIED UNANIMOUSLY

COUNCIL INDEMNITY

#276/2020 **WILSON** That the rates for Indemnity, Supervision and Mileage be amended:

Retainer for all Council Members - \$400.00 / month, contingent on handing in a signed indemnity form to the Administrator on a monthly basis.

Indemnity and Supervision - \$200.00 / day or \$25.00 / hour; any meeting exceeding 4 hours shall be considered one day.

Reeve Supervision - \$350.00 / day, maximum of 24 days annually; in the absence of the Reeve, the Deputy Reeve or Council Designate Supervision to be \$350.00 / day.

Mileage - \$0.50 / km.

Communication Allowance (cellular, phone, fax) - \$35.00 / month may be claimed.

Meal Allowance – actual costs, receipt must be submitted.

Members at Large appointed to committees on behalf of the RM of Prince Albert receive remuneration as follows - \$20.00 / hour Indemnity and \$0.50 / km mileage (if not paid by committee appointed to by Council).

CARRIED UNANIMOUSLY

Staff Sargent Brian Kelly, RCMP Detachment entered council chambers at 11:05 am.

- Sgt. Kelly was asked to come to the meeting to address some of the concerns council had.
- The quarterly policing report that we receive, some felt was confusing and hard to read. Sgt. Kelly clarified that the first page of the policing report is specific to the RM.
 - Currently the RM has an agreement with the RM of Buckland to utilize the CSO on an as needed basis, however that position remains unfilled, would the RCMP be willing to deal with some of our bylaw infractions for the time being? Sgt. Kelly advised that they don't usually get involved with bylaw enforcement due to staff shortages and the jurisdiction being so large.
 - Council would like to see a member of the RCMP Detachment attend a quarterly meeting, however Sgt. Kelly advised council that this would not likely happen, again due to the shortage of staff. He did however mention that he will commit to attending a yearly meeting.

Staff Sargent Brian Kelly, RCMP Detachment left council chambers at 11:38 am.

Fran Lucyshyn, Foreman entered council chambers at 11:36 am

SIGNING AUTHORITY

#277/2020 **ETHIER** That Karri Willick be appointed as the Assistant Administrator effective July 6, 2020 at a wage salary of \$45,000.00. Council will provide the required support to obtain her Rural Class "C" Certificate including mentoring and educational expenses associated with the Local Government Administration Course.

CARRIED UNANIMOUSLY

#278/2020 **WILSON** That effective July 6, 2020, Karri Willick's probationary period is complete, and that we agree to give her a 4% wage increase for the remainder of the calendar year.

CARRIED UNANIMOUSLY

#279/2020 **GRASSICK** That Karri Willick, Assistant Administrator be authorized to have signing authority for all documents in the absence of the Administrator.

CARRIED UNANIMOUSLY

RESOLUTION CORRECTION

#280/2020 **SCHMALZ** That Resolution #149/2020 be amended to say as follows:

“That the March Accounts 11604 to 11644, in the amount of \$653,121.08, a list of which is attached and forms part of these minutes, be approved for payment”.

CARRIED UNANIMOUSLY

PARWAU

#281/2020 **ETHIER** That we support the application put forward to the Federation of Canadian Municipalities by the Prince Albert Rural Water Utility for grant funding related to infrastructure assets.

CARRIED UNANIMOUSLY

CORRESPONDENCE

#282/2020 **ETHIER** That the following correspondence be received and filed:

- SaskPower
- APAS
- MNP – Letter of Retirement
- Conservative Learning Centre
- SARM
 - Midterm Convention Format Options

CARRIED UNANIMOUSLY

#283/2020 **ETHIER** That it being 11:48 am, we adjourn for lunch.

CARRIED UNANIMOUSLY

Reeve Eric Schmalz called the meeting back to order at 12:36 pm

ROAD NAMING

#284/2020 **HAZELWOOD** That we agree to rename the road commonly known as “Automan Road”, located between TWP481 and TWP483, RR2254; ORA 13-48-25-W2, Ext 2 to “Russell Road.

CARRIED UNANIMOUSLY

SUPPORT LETTER

#285/2020 **SCHMALZ** That we resolve to support the RM of Duck Lake in lobbying the Provincial Government through resolution at SARM, to align fire bans in Provincial Forests with fire bans in bordering Rural Municipalities.

CARRIED UNANIMOUSLY

REPORTS

#286/2020 **FRANC** That the Foreman’s verbal report be approved at presented.

CARRIED UNANIMOUSLY

#287/2020 **HAZELWOOD** That the Administrator’s written report be approved at presented.

CARRIED UNANIMOUSLY

#288/2020 **ETHIER** That we recess at 2:30 pm.

CARRIED UNANIMOUSLY

Reeve Eric Schmalz called the meeting back to order at 2:40 pm

#289/2020 **GRASSICK** That the Councillor’s verbal reports be approved as presented.

CARRIED UNANIMOUSLY

Fran Lucyshyn, Foreman left council chambers at 3:24 pm

Jason Kaptein, Director of Planning entered council chambers at 3:29 pm
PLANNING

#290/2020 **WILSON** That Resolution’s #202/2020, #203/2020 and #204/2020 be rescinded.
CARRIED UNANIMOUSLY

#291/2020 **GRASSICK** That Bylaw No. 8 of 2020, being a bylaw to provide for the closing and selling of a municipal road or street, be given a second reading.
CARRIED UNANIMOUSLY

#292/2020 **FRANC** That Bylaw No. 8 of 2020, being a bylaw to provide for the closing and selling of a municipal road or street, be considered for third reading at this meeting.
CARRIED UNANIMOUSLY

#293/2020 **HAZELWOOD** That Bylaw No. 8 of 2020, being a bylaw to provide for the closing and selling of a municipal road or street, be read a third time and adopted.
CARRIED UNANIMOUSLY

Jason Kaptein, Director of Planning left council chambers at 3:43 pm

ADJOURNMENT

#294/2020 **ETHIER** That is being 3:44 pm, we now adjourn.
CARRIED UNANIMOUSLY

Eric Schmalz, Reeve

Roxanne Roy, Administrator