

**RURAL MUNICIPALITY OF PRINCE ALBERT NO. 461**

Minutes of the regular meeting of the Council of Rural Municipality of Prince Albert No. 461 held in joint Council Chambers of the Municipality Centennial Building, 99 River Street East, Prince Albert, SK S0K 0A1 on Thursday, June 11, 2020.

- Present: Eric Schmalz, Reeve
- Michael Grassick, Division #1 Councillor
- Tyler Hazelwood, Councillor #2
- Barton Franc, Division #3 Councillor
- Richard Wilson, Division #4 Councillor
- Mike Ethier, Division #6 Councillor
- Roxanne Roy, Administrator
- Fran Lucyshyn, Foreman
- Karri Willick, Office Assistant

Absent: Wayne Acorn, Division #5 Councillor

Reeve Eric Schmalz called the meeting to order at 9:07 am

Nigel Maxwell, Reporter for PA Now entered council chambers at 9:08 am

**IN CAMERA**

#214/2020 **WILSON** That the meeting proceed in camera at 9:08 am, as per Section 16(1) of *The Local Authority Freedom of Information And Protection of Privacy Act* to discuss procedural matters.

**CARRIED UNANIMOUSLY**

Nigel Maxwell, Reporter for PA Now left council chambers at 9:08 am  
Karri Willick, Office Assistant left council chambers at 9:08 am

#215/2020 **GRASSICK** That Council returns to the regular scheduled agenda at 9:37 am.

**CARRIED UNANIMOUSLY**

Karri Willick, Office Assistant entered council chambers at 9:39 am

**AGENDA**

#216/2020 **ETHIER** That the agenda be approved as amended.

- Deletion:
- New Business:
  - a) Signing Authority

- Addition:
- New Business:
  - f) Ducks Unlimited
  - g) Grader Mapping

**CARRIED UNANIMOUSLY**

#217/2020 **ETHIER** That we recess at 9:57 am.

**CARRIED UNANIMOUSLY**

Reeve Eric Schmalz called the meeting back to order at 10:05 am

**PLANNING**

Cindy Hamm, Bob and Shirley Peters entered council chambers at 10:05 am

**Jason Kaptein, Director of Planning entered council chambers at 10:05 am**

Bob and Shirley Peters have submitted an application to subdivide a 14.86 ha parcel (36.73 ac parcel) surrounding an existing residence on LSD 1, on SE 36-47-26-W2. Section 4.4.3 of the Prince Albert Planning District Official Community Plan 2018 allows for one single parcel Country residential subdivision off an 80 acre parcel. Section 6.2 accommodates the subdivision of single detached dwellings up to 6.06 ha (15 acres). Section 4.4.7 of the District Official Community Plan allows for the site size to exceed the maximum site area permitted to include essential yard site features including but not limited to shelterbelts and a dugout. Cindy Hamm submitted a letter identifying her thoughts on the interpretation of the RM Bylaws. She requested Council to approve the proposed 14.86 ha subdivision pursuant to section 4.4.7.

**Cindy Hamm, Bob and Shirley Peters left council chambers at 10:34 am**

**#218/2020 WILSON** That the application by Robert and Shirley Peters to subdivide a 14.86 ha parcel (36.73 acres) surrounding an existing residence on LSD, on SE 36-47-26-W2, be denied pursuant to section 6.2 of the RM of Prince Albert Zoning Bylaw.  
**CARRIED UNANIMOUSLY**

**#219/2020 ETHIER** That the application by Garrett Blocka to subdivide an approximate 4.04 ha parcel off SW 22-46-27-W2M, be approved pursuant to Section 4.4.1 of the Prince Albert Planning District Official Community Plan 2018 and section 6.2 of the RM of Prince Albert Zoning Bylaw, with:  
1) Permanent access to the parcel and to the balance of the quarter being approved and constructed, if necessary.  
**CARRIED UNANIMOUSLY**

**#220/2020 HAZELWOOD** That the application by Brad Rudyck to subdivide an approximate 4.04 ha parcel off SW 26-46-28-W2M, be approved pursuant to Section 4.4.1 of the Prince Albert Planning District Official Community Plan 2018 and section 6.2 of the RM of Prince Albert Zoning Bylaw, with:  
2) Permanent access to the parcel and to the balance of the quarter being approved and constructed, if necessary.  
**CARRIED UNANIMOUSLY**

**#221/2020 ETHIER** That Bylaw No. 16 of 2020, being a bylaw to provide for the closing and selling of a municipal road or street, be given a first reading.  
**CARRIED UNANIMOUSLY**

**#222/2020 FRANC** That Bylaw No. 16 of 2020, being a bylaw to provide for the closing and selling of a municipal road or street, be given a second reading.  
**CARRIED UNANIMOUSLY**

**#223/2020 WILSON** That Bylaw No. 16 of 2020, being a bylaw to provide for the closing and selling of a municipal road or street, be considered for third reading at this meeting.  
**CARRIED UNANIMOUSLY**

**#224/2020 HAZELWOOD** That Bylaw No. 16 of 2020, being a bylaw to provide for the closing and selling of a municipal road or street, be read a third time and adopted.  
**CARRIED UNANIMOUSLY**

**FINANCIAL STATEMENT**

**#225/2020 HAZELWOOD** That the May 2020 Financial Statement be accepted as presented.  
**CARRIED UNANIMOUSLY**

**ACCOUNTS**

**#226/2020 GRASSICK** That the Accounts 11697 to 11743, in the amount of \$95,024.50, a list of which is attached and forms a part of these minutes, be approved for payment.  
**CARRIED UNANIMOUSLY**

**Fran Lucyshyn, Foreman entered council chambers at 11:34 am**

- #227/2020 **WILSON** That the Accounts 11744 to 11769, in the amount of \$77,459.05, a list of which is attached and forms a part of these minutes, be approved for payment.  
**CARRIED UNANIMOUSLY**

### **MINUTES**

- #228/2020 **HAZELWOOD** That the regular meeting minutes of May 14, 2020 be approved as amended.  
Amended Resolution #152/2020 – added the dollar amount \$9,169.75  
**CARRIED UNANIMOUSLY**

- #229/2020 **ETHIER** That the special meeting minutes of May 28, 2020 be approved as presented.  
**CARRIED UNANIMOUSLY**

### **BYLAWS**

- #230/2020 **WILSON** That Bylaw No. 17 of 2020, being a bylaw to establish penalties for contravention of bylaws, be given a first reading.  
**CARRIED UNANIMOUSLY**

- #231/2020 **HAZELWOOD** That Bylaw No. 17 of 2020, being a bylaw to establish penalties for contravention of bylaws, be given a second reading.  
**CARRIED UNANIMOUSLY**

- #232/2020 **GRASSICK** That Bylaw No. 17 of 2020, being a bylaw to establish penalties for contravention of bylaws, be considered for third reading at this meeting.  
**CARRIED UNANIMOUSLY**

- #233/2020 **FRANC** That Bylaw No. 17 of 2020, being a bylaw to establish penalties for contravention of bylaws, be read a third time and adopted.  
**CARRIED UNANIMOUSLY**

- #234/2020 **ETHIER** That Bylaw No. 13 of 2020, being a bylaw to amend Bylaw No. 10 of 2019, Property Standards Bylaw, be postponed to the next regular meeting of council.  
**CARRIED UNANIMOUSLY**

- #235/2020 **ETHIER** That Bylaw No. 15 of 2020, being a bylaw to regulate the speed of motor vehicles, be given a first reading.  
**CARRIED UNANIMOUSLY**

- #236/2020 **HAZELWOOD** That Bylaw No. 15 of 2020, being a bylaw to regulate the speed of motor vehicles, be given a second reading.  
**CARRIED UNANIMOUSLY**

- #237/2020 **WILSON** That Bylaw No. 15 of 2020, being a bylaw to regulate the speed of motor vehicles, be considered for third reading at this meeting.  
**CARRIED UNANIMOUSLY**

- #238/2020 **GRASSICK** That Bylaw No. 15 of 2020, being a bylaw to regulate the speed of motor vehicles, be read a third time and adopted.  
**CARRIED UNANIMOUSLY**

### **ELECTIONS**

- #239/2020 **SCHMALZ** That for the 2020 Municipal Election to be held on November 9, 2020:
- Roxanne Roy be appointed as Returning Officer;
  - The Advance Poll will be held on Saturday, October 31, 2020 from 10:00 am to 3:00 pm at the Municipal Centennial Building on 99 River Street East;

- Remuneration for Election Officials including Deputy Returning Officers and Poll Clerks be set at \$325.00 per day for Advanced Poll and \$325.00 for Election Day, and \$0.50/km for travel expenses
- Mail in Ballots will be available seven (7) days after nominations are closed and must be requested fourteen (14) days prior to election day. Completed ballots must be delivered before the close of polls on election day.

**CARRIED UNANIMOUSLY**

#240/2020 **ETHIER** That it being 12:49 pm, we adjourn for lunch.

**CARRIED UNANIMOUSLY**

Reeve Eric Schmalz called the meeting back to order at 1:23 pm

**MEMBERSHIP**

#241/2020 **GRASSICK** That we agree to pay the respective 2020 membership fee in the amount of \$750.00 to the North Saskatchewan River Basin Council. Furthermore, that Division 1 Councillor Michael Grassick be designated as the RM of Prince Albert No. 461 representative to the NSRBC.

**CARRIED UNANIMOUSLY**

**LEASE AGREEMENT**

#242/2020 **FRANC** That we agree to sign a 5 year lease agreement with Lonnie Penner and Brandon Green for the RM road allowance located between TWP 474 and TWP 475, RR2254. Lease to be reviewed every 5 years.

**CARRIED UNANIMOUSLY**

**SPONSORSHIP**

#243/2020 **ETHIER** That we agree to make a voluntary sponsorship of \$200.00 to the Saskatchewan Crime Stoppers for 2020.

**CARRIED UNANIMOUSLY**

**CORRESPONDENCE**

#244/2020 **GRASSICK** That the following correspondence be received and filed:

- SARM
  - Crime Stoppers Voluntary Sponsorship
- 2020 Clubroot monitoring Program
- Quarterly Policing Report

**CARRIED UNANIMOUSLY**

**REPORTS**

#245/2020 **ETHIER** That the Foreman’s verbal report be approved as presented.

**CARRIED UNANIMOUSLY**

#246/2020 **SCHMALZ** That as per Brian Martin’s letter of April 2, 2020, we agree to write off any interest and arrears as well as provide the 7% discount for his 2019 taxes due to an address discrepancy.

**DEFEATED**

#247/2020 **HAZELWOOD** That we agree to rename 7 Mile East Road to “Colleston Road”.

**CARRIED UNANIMOUSLY**

#248/2020 **SCHMALZ** That we authorize Administration to apply for a grant opportunity from Water Security Agency for funding under their 2020/21 Channel Clearing Program, for Beaver Dam Removal and Channel Clearing.

**CARRIED UNANIMOUSLY**

#249/2020 **ETHIER** That we authorize Administration to apply for a grant from the Rural Integrated Roads for Growth and Investing in Canada Infrastructure Program for:

- Large Diameter Culverts
- Red Deer Hill Road

**CARRIED UNANIMOUSLY**

#250/2020 **GRASSICK** That we authorize Administration to apply for a grant from the Municipal Economic Enhancement Program 2020 for:

- New Municipal Facilities

**CARRIED UNANIMOUSLY**

#251/2020 **GRASSICK** That the Administrator’s written report be approved at presented.

**CARRIED UNANIMOUSLY**

#252/2020 **SCHMALZ** That all easements and related activities or documentation be handled exclusively by the Administrator and Foreman, who may request assistance from Council at their discretion.

**CARRIED UNANIMOUSLY**

#253/2020 **SCHMALZ** That all Tenders/RFP’s will not be published for bid applications until any and all easements are completed, signed and in the Administrator’s possession.

**CARRIED UNANIMOUSLY**

#254/2020 **GRASSICK** That the Councillor’s verbal reports be approved as presented.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

#255/2020 **ETHIER** That is being 4:32 pm, we now adjourn.

**CARRIED UNANIMOUSLY**

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**Eric Schmalz, Reeve**

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**Roxanne Roy, Administrator**