

RURAL MUNICIPALITY OF PRINCE ALBERT NO. 461

Minutes of the regular meeting of the Council of Rural Municipality of Prince Albert No. 461 held in joint Council Chambers of the Municipality Centennial Building, 99 River Street East, Prince Albert, SK S0K 0A1 on Thursday, March 19, 2020.

- Present: Eric Schmalz, Reeve
- Michael Grassick, Division #1 Councillor
- Tyler Hazelwood, Councillor #2
- Richard Wilson, Division #4 Councillor
- Mike Ethier, Division #6 Councillor
- Roxanne Roy, Administrator
- Fran Lucyshyn, Foreman

- Absent: Brittany Hastings, Assistant Administrator
- Wayne Acorn, Division #5 Councillor
- Barton Franc, Division #3 Councillor

Reeve Eric Schmalz called the meeting to order at 9:05 am

AGENDA

#112/2020 **WILSON** That the agenda be approved as amended.

Deletions:

Delegations

- a) 10:00 am – Todd Lewis, President of APAS
- b) 2:00 pm – Mark Hryniuk, GreenBond (dust control)

Bylaws:

- c) Bylaw No. 5 of 2020

Addition:

New Business:

- e) HR Consultant

CARRIED UNANIMOUSLY

FINANCIAL STATEMENT

#113/2020 **GRASSICK** That the February 2020 Financial Statement be accepted as presented.

CARRIED UNANIMOUSLY

ACCOUNTS

#114/2020 **HAZELWOOD** That the Accounts 11567 to 11592, in the amount of \$170,844.30, a list of which is attached and forms a part of these minutes, be approved for payment.

CARRIED UNANIMOUSLY

#115/2020 **ETHIER** That the Payroll Direct Deposit, in the amount of \$7,192.53, which makes up of Council Indemnity, a list of which is attached and forms a part of these minutes, be approved for payment.

CARRIED UNANIMOUSLY

#116/2020 **SCHMALZ** That the Accounts 11593 to 11603, in the amount of \$15,630.93, a list of which is attached and forms a part of these minutes, be approved for payment.

CARRIED UNANIMOUSLY

IN CAMERA

#117/2020 **WILSON** That the meeting proceed in camera at 9:20 am, as per Section 16(1) of *The Local Authority Freedom of Information And Protection of Privacy Act* to discuss Human Resource matters.

CARRIED UNANIMOUSLY

#118/2020 **HAZELWOOD** That Council returns to the regular scheduled agenda at 9:37 am.

CARRIED UNANIMOUSLY

MINUTES

#119/2020 **ETHIER** That the regular meeting minutes of February 13, 2020 be approved as presented.

CARRIED UNANIMOUSLY

BYLAWS

#120/2020 **GRASSICK** That Resolution #078/2020 and #079/2020 be rescinded.

CARRIED UNANIMOUSLY

#121/2020 **HAZELWOOD** That Bylaw No. 3 of 2020, being a bylaw to incur debt for the purpose of purchasing a new Caterpillar D6 Track Type Tractor, be read three times and adopted.

CARRIED UNANIMOUSLY

#122/2020 **WILSON** That Bylaw No. 4 of 2020, being a Fire Management Bylaw to provide for the issuance of burning permits within the municipality be postponed until the next regular council meeting.

CARRIED UNANIMOUSLY

POLICY

#123/2020 **GRASSICK** That we reviewed the Fire Permit Policy, Policy No. P-03.06 and have made the following adjustments:

Addition:

- “Burning barrel and fire pit seasonal permits are not valid during a fire ban”
- “Burning without a valid permit, or not following the instructions of the fire permit, will result in a fine of \$1,500.00”

That the Fire Permit Policy review resolution number and date be included in the RM of Prince Albert’s Policy Manual.

CARRIED UNANIMOUSLY

#124/2020 **HAZELWOOD** That we adopt the Social Media Policy, Policy No. P-01.12.

That the Social Media Policy, P-01.12, resolution number and date be included in the RM of Prince Albert’s Policy Manual.

CARRIED UNANIMOUSLY

PARWU SUPPORT LETTER

#125/2020 **ETHIER** That Council would like to go on record as supporting the application being submitted by the Prince Albert Rural Water Utility for funding to assist with the construction of a water main to service the rural acreages in the Buckland/Peter Pond area. While it should be noted that this area is not within the RM of Prince Albert, Council recognizes that this project will provide a safe and secure supply of potable water to the homes and businesses in the proposed area and that, as a member in the Water Utility, the increase in the area served by the Water Utility will also help to ensure the Water Utility’s long term viability.

CARRIED UNANIMOUSLY

MEMBERSHIPS

#126/2020 **HAZELWOOD** That we postpone the 2020 membership review of the South Saskatchewan Watershed Stewards until the next regular council meeting.
CARRIED UNANIMOUSLY

#127/2020 **GRASSICK** That we pay the respective 2020 membership fee in the amount of \$600.00 to the North Central Transportation Planning Committee.
CARRIED UNANIMOUSLY

#128/2020 **WILSON** That we pay the respective 2020 membership fee in the amount of \$150.00 to the Agriculture in the Classroom.
CARRIED UNANIMOUSLY

#129/2020 **WILSON** That we pay the respective 2020 membership fee in the amount of \$10,634.19 to the Agricultural Producers Association of Saskatchewan (APAS).
CARRIED UNANIMOUSLY

#130/2020 **ETHIER** That we recess at 10:28 am.
CARRIED UNANIMOUSLY

Reeve Eric Schmalz called the meeting back to order at 10:53 am

POLITICAL EVENTS

#131/2020 **HAZELWOOD** That we commit retroactively to send a delegate(s) to the Premier's dinner on March 6, 2020, and furthermore, that we commit to sending a delegation to future political events of a similar nature regardless of the party forming government.
CARRIED UNANIMOUSLY

HUMAN RESOURCE

#132/2020 **WILSON** That we agree to sign an agreement retaining the services of RCH Consulting Ltd. for the purposes of human resource consulting.
CARRIED UNANIMOUSLY

CORRESPONDENCE

#133/2020 **GRASSICK** That the following correspondence be received and filed:

- SARM
 - Update to SUMA name change
 - Tips to protect against electronic fraud
 - COVID-19 Information and Update
- Prince Albert Detachment
 - Policing Report
 - Annual performance plan/questionnaire
- SaskAlert
- Wapiti Regional Library

CARRIED UNANIMOUSLY

Fran Lucyshyn, Foreman entered council chambers at 11:26 am

REPORTS**TENDER RESULTS – GAS TAX**

#134/2020 **ETHIER** That we accept the bid of \$244,955.00 from K & D Prime Time Drilling for the construction of the “Russtan Road” through the Gas Tax Program.
CARRIED UNANIMOUSLY

#135/2020 **WILSON** That we authorize administration to make a revised application to Gas Tax to extend the Russtan Road project a further 2.4 km.

CARRIED UNANIMOUSLY

#136/2020 **GRASSICK** That the Foreman’s written report be approved at presented.
CARRIED UNANIMOUSLY

#137/2020 **ETHIER** That it being 11:51 am, we adjourn for lunch.
CARRIED UNANIMOUSLY

Reeve Eric Schmalz called the meeting back to order at 12:34 pm

COUNCILLOR’S REPORTS

#138/2020 **ETHIER** That the Councillor’s verbal reports be approved as presented.
CARRIED UNANIMOUSLY

Jason Kaptein, Director of Planning entered council chambers at 1:29 pm

PLANNING

#139/2020 **GRASSICK** That the application by Greg Bell to subdivide a 4.04 ha parcel off NW 16-47-25-W2M, be approved pursuant to Section 4.4.1 of the Prince Albert Planning District Official Community Plan 2018 and Section 6.2 of the R.M. of Prince Albert Zoning Bylaw, with:
1) Permanent access to the parcel being approved and constructed, if necessary; and
2) A report be prepared by a qualified individual establishing the High Water Level and Safe Building Elevation.
CARRIED UNANIMOUSLY

#140/2020 **HAZELWOOD** That the application by James Watt to subdivide a 4.04 ha parcel off SE 16-48-25-W2M, be approved pursuant to Section 4.4.1 of the Prince Albert Planning District Official Community Plan 2018 and Section 6.2 of the R.M. of Prince Albert Zoning Bylaw, with:
1) Permanent access to the parcel being approved and constructed, if necessary; and
2) A report be prepared by a qualified individual establishing the High Water Level and Safe Building Elevation; and
3) The Municipal Reserve requirement being addressed (if required by Community Planning)
4) The undeveloped road allowance, Plan D4721 Ext 1, be closed and consolidated with the proposed subdivision, pursuant to the road closure process.
CARRIED UNANIMOUSLY

#141/2020 **WILSON** That Bylaw No. 7 of 2020, being a bylaw to provide for the closing and selling of a municipal road or street, be given first reading.
CARRIED UNANIMOUSLY

#142/2020 **GRASSICK** That Bylaw No. 7 of 2020, being a bylaw to provide for the closing and selling of a municipal road or street, be given second reading.
CARRIED UNANIMOUSLY

#143/2020 **HAZELWOOD** That Bylaw No. 7 of 2020, being a bylaw to provide for the closing and selling of a municipal road or street, be considered for third reading at this meeting.
CARRIED UNANIMOUSLY

#144/2020 **ETHIER** That Bylaw No. 7 of 2020, being a bylaw to provide for the closing and selling of a municipal road or street, be read three times and adopted.
CARRIED UNANIMOUSLY

Jason Kaptein, Director of Planning left council chambers at 2:11 pm

ADJOURNMENT

#145/2020 **ETHIER** That is being 2:11 pm, we now adjourn.

CARRIED UNANIMOUSLY

Eric Schmalz, Reeve

Roxanne Roy, Administrator