

RURAL MUNICIPALITY OF PRINCE ALBERT NO. 461

Minutes of the regular meeting of the Council of Rural Municipality of Prince Albert No. 461 held in joint Council Chambers of the Municipality Centennial Building, 99 River Street East, Prince Albert, SK S0K 0A1 on Thursday, February 13, 2020.

- Present: Eric Schmalz, Reeve
- Michael Grassick, Division #1 Councillor
 Tyler Hazelwood, Councillor #2
 Barton Franc, Division #3 Councillor
 Richard Wilson, Division #4 Councillor
 Wayne Acorn, Division #5 Councillor
 Mike Ethier, Division #6 Councillor
- Roxanne Roy, Administrator
 Fran Lucyshyn, Foreman

Absent: Brittany Hastings, Assistant Administrator

Reeve Eric Schmalz called the meeting to order at 9:02 am

AGENDA

#051/2020 **WILSON** That the agenda be approved as amended.

- Bylaws:
 b) Bylaw No. 5 of 2020
- New Business:
 f) Rural Water Salary Rates

CARRIED UNANIMOUSLY

CODE OF ETHICS BYLAW BREECH

#052/2020 **SCHMALZ** That Councillor Wayne Acorn be removed from the council meeting for making threatening gestures towards the reeve. This resolution is for the meeting of February 13, 2020 and will require an apology.
Councillor Micheal Grassick abstained from voting

CARRIED

IN CAMERA

#053/2020 **FRANC** That the meeting proceed in camera at 9:32 am, as per Section 16(1) of *The Local Authority Freedom of Information And Protection of Privacy Act* to discuss Human Resource matters.

CARRIED UNANIMOUSLY

#054/2020 **ETHIER** That Council returns to the regular scheduled agenda at 9:45 am.

CARRIED UNANIMOUSLY

#055/2020 **GRASSICK** That we rescind Resolution #052/2020.

CARRIED UNANIMOUSLY

#056/2020 **WILSON** That as per the Code of Ethics Bylaw No. 15 of 2016, Councillor Wayne Acorn be removed from the council meeting for making physically threatening actions towards the reeve. This resolution is for the meeting of February 13, 2020 and will require an apology.
Councillor Micheal Grassick abstained from voting

CARRIED

BYLAWS

- #057/2020 **HAZELWOOD** That Bylaw No. 6 of 2020, being a bylaw to amend Bylaw No. 19 of 2019, Council Procedures Bylaw, be given first reading.
CARRIED UNANIMOUSLY
- #058/2020 **FRANC** That Bylaw No. 6 of 2020, being a bylaw to amend Bylaw No. 19 of 2019, Council Procedures Bylaw, be given second reading.
CARRIED UNANIMOUSLY
- #059/2020 **GRASSICK** That Bylaw No. 6 of 2020, being a bylaw to amend Bylaw No. 19 of 2019, Council Procedures Bylaw, be considered for third reading at this meeting.
CARRIED UNANIMOUSLY
- #060/2020 **HAZELWOOD** That Bylaw No. 6 of 2020, being a bylaw to amend Bylaw No. 19 of 2019, Council Procedures Bylaw, be read three times and adopted.
CARRIED UNANIMOUSLY
- #061/2020 **ETHIER** That we recess at 9:53 am.
CARRIED UNANIMOUSLY

Reeve Eric Schmalz called the meeting back to order at 10:03 am

Nigel Maxwell, PANow Reporter entered council chambers at 10:11 am

Robert Showdom, City of Prince Albert Fleet Manager entered council chambers at 10:11 am

Ken Danger, Remi Martin, Don Fyrk, Cori Sarginson and Bill Hayes entered council chambers at 10:11 am

Robert gave a presentation to council on the City's tendering process for equipment purchases. He shared with council the items that they compare to help them make a decision on what piece of equipment to purchase.

Nigel Maxwell, PANow Reporter entered council chambers at 10:37 am

Robert Showdom, City of Prince Albert Fleet Manager entered council chambers at 10:59 am

Ken Danger, Remi Martin, Don Fyrk, Cori Sarginson and Bill Hayes entered council chambers at 10:59 am

Chelsea Baraniecki, Plant Health Officer Division 5 entered council chambers at 11:06 am

Chelsea provided council with details about the 2019 clubroot survey and touched a bit on the SARM programs.

Chelsea Baraniecki, Plant Health Officer Division 5 left council chambers at 11:25 am

FINANCIAL STATEMENT

- #062/2020 **WILSON** That the January 2020 Financial Statement be accepted as presented.
CARRIED UNANIMOUSLY
- Fran Lucyshyn, Foreman and Ronnie Bor, Lead Hand entered council chambers at 11:31 am**

ACCOUNTS

- #063/2020 **GRASSICK** That the Accounts 11511 to 11552, in the amount of \$219,660.53, a list of which is attached and forms a part of these minutes, be approved for payment.
CARRIED UNANIMOUSLY
- #064/2020 **ETHIER** That the Payroll Direct Deposit, in the amount of \$6,058.36, which makes up of Council Indemnity, a list of which is attached and forms a part of these minutes, be approved for payment.
CARRIED UNANIMOUSLY
- #065/2020 **HAZELWOOD** That the Accounts 11554 to 11566, in the amount of \$50,015.61, a list of which is attached and forms a part of these minutes, be approved for payment.
CARRIED UNANIMOUSLY

MINUTES

#066/2020 **FRANC** That the regular meeting minutes of January 9, 2020 be approved as presented and the special meeting minutes of January 22, 2020, be approved as amended.

Amended:

- #049/2020 – Deleted “DOZER PURCHASE” and added “REPAVEMENT”

CARRIED UNANIMOUSLY

BYLAWS CONTINUED

#067/2020 **HAZELWOOD** That Bylaw No. 4 of 2020, being a Fire Management Bylaw to provide for the issuance of burning permits within the municipality, be given first reading.

CARRIED UNANIMOUSLY

#068/2020 **WILSON** That Bylaw No. 4 of 2020, being a Fire Management Bylaw to provide for the issuance of burning permits within the municipality, be given second reading.

CARRIED UNANIMOUSLY

#069/2020 **ETHIER** That it being 12:05 pm, we adjourn for lunch.

CARRIED UNANIMOUSLY

Reeve Eric Schmalz called the meeting back to order at 12:55 pm

IN CAMERA

#070/2020 **WILSON** That the meeting proceed in camera at 12:57 pm, as per Section 16(1) of *The Local Authority Freedom of Information And Protection of Privacy Act* to discuss Human Resource matters.

CARRIED UNANIMOUSLY

Fran Lucyshyn, Foreman and Ronnie Bor, Lead Hand left council chambers at 12:57 pm

#071/2020 **ETHIER** That Council returns to the regular scheduled agenda at 1:26 pm.

CARRIED UNANIMOUSLY

Fran Lucyshyn, Foreman and Ronnie Bor, Lead Hand entered council chambers at 1:26 pm

Fran Lucyshyn, Foreman and Ronnie Bor, Lead Hand left council chambers at 1:32 pm

BYLAWS CONTINUED

#072/2020 **GRASSICK** That Bylaw No. 2 of 2020, being a bylaw to regulate the speed of motor vehicles, be given first reading.

CARRIED UNANIMOUSLY

#073/2020 **WILSON** That Bylaw No. 2 of 2020, being a bylaw to regulate the speed of motor vehicles, be given second reading.

CARRIED UNANIMOUSLY

#074/2020 **ETHIER** That Bylaw No. 2 of 2020, being a bylaw to regulate the speed of motor vehicles, be considered for third reading at this meeting.

CARRIED UNANIMOUSLY

#075/2020 **HAZELWOOD** That Bylaw No. 2 of 2020, being a bylaw to regulate the speed of motor vehicles, be read three times and adopted.

CARRIED UNANIMOUSLY

#076/2020 **FRANC** That Bylaw No. 3 of 2020, being a bylaw to incur debt for the purpose of purchasing a new Caterpillar D6 Track Type Tractor, be given first reading.

CARRIED UNANIMOUSLY

#077/2020 **HAZELWOOD** That Bylaw No. 3 of 2020, being a bylaw to incur debt for the purpose of purchasing a new Caterpillar D6 Track Type Tractor, be given second reading.
CARRIED UNANIMOUSLY

#078/2020 **ETHIER** That Bylaw No. 3 of 2020, being a bylaw to incur debt for the purpose of purchasing a new Caterpillar D6 Track Type Tractor, be considered for third reading at this meeting.
CARRIED UNANIMOUSLY

#079/2020 **GRASSICK** That Bylaw No. 3 of 2020, being a bylaw to incur debt for the purpose of purchasing a new Caterpillar D6 Track Type Tractor, be read three times and adopted.
CARRIED UNANIMOUSLY

#080/2020 **WILSON** That Bylaw No. 5 of 2020, being a bylaw respecting the governance of the Prince Albert Rural Water Utility, be given first reading.
CARRIED UNANIMOUSLY

#081/2020 **HAZELWOOD** That Bylaw No. 5 of 2020, being a bylaw respecting the governance of the Prince Albert Rural Water Utility, be given second reading.
CARRIED UNANIMOUSLY

SARM CONVENTION

#082/2020 **WILSON** That we authorize the following to attend the SARM Annual Convention to be held in Regina, March 9, 2020 to March 12, 2020; Reeve Eric Schmalz and Councillor Tyler Hazelwood as voting delegates. Should either of the voting delegates be unable to attend, Councillor Barton Franc will become a voting delegate. Councillor Barton Franc and Administrator Roxanne Roy as visiting delegates. Councillor Barton Franc be appointed as the hail delegate. Out of pocket expenses to be paid by the Municipality.
CARRIED UNANIMOUSLY

POLICY

#083/2020 **HAZELWOOD** That we postpone the Social Media Policy to the next scheduled council meeting in March.
CARRIED UNANIMOUSLY

MARCH COUNCIL MEETING

#084/2020 **WILSON** That the regular council meeting for March 2020 be scheduled for March 19, 2020 due to the SARM Annual Convention.
CARRIED UNANIMOUSLY

TAX ENFORCEMENT

#085/2020 **ETHIER** That the tax enforcement costs in the amount of \$672.00, a list of which is attached and forms part of these minutes, be added to the tax roll's.
CARRIED UNANIMOUSLY

BEAVER TRAPPERS

#086/2020 **HAZELWOOD** That the following list of Beaver Trappers, a list that is attached and forms part of these minutes, be authorized to hunt beavers within the boundaries of the RM of Prince Albert No. 461 for submission of funding under the SARM Beaver Control Program 2020.

The RM of Prince Albert No. 461 contribution rate to remain at \$15.00 per beaver.
CARRIED UNANIMOUSLY

PARWU SALARY RATES

#087/2020 **WILSON** That we approve the following salary ranges provided for the Prince Albert Rural Water Utility as requested:

- 1) A salary range of between \$21 and \$25 per hour for a clerk receptionist position
- 2) A salary range of between \$20 and \$31 per hour for our distribution maintenance staff
- 3) A salary range of between \$70,000 and \$90,000 per annum for the general manager position
- 4) A salary range of between \$60,000 and \$70,000 per annum for the manager trainee/assistant manager position

CARRIED UNANIMOUSLY

COMMISSIONAIRES REPORT

#088/2020 **GRASSICK** That the January bylaw report submitted by the Commissionaires be approved as presented.

CARRIED UNANIMOUSLY

TRAINING

#089/2020 **FRANC** That we authorize council and staff to take the training for the “Respect in the Workplace” certification.

CARRIED UNANIMOUSLY

DONATION

#090/2020 **FRANC** That we donate \$250.00 to the Prince Albert Exhibition for sponsorship to “Ag Ed”.

CARRIED UNANIMOUSLY

CORRESPONDENCE

#091/2020 **WILSON** That the following correspondence be received and filed:

- SARM
 - Respect in the Workplace
 - SARM Elections
 - SUMA’s recent name change
- Ministry of Government Relations – Voluntary Regional Co-operation Workshop
- Prince Albert Exhibition – Request for Sponsorship
- Novus Law Group – Amendment to Agreement to Provide Fire Services
- Wapiti Regional Library AGM

CARRIED UNANIMOUSLY

#092/2020 **ETHIER** That we recess at 3:01 pm.

CARRIED UNANIMOUSLY

Reeve Eric Schmalz called the meeting back to order at 3:17 pm

REPORTS

#093/2020 **FRANC** That the recommendation of the Shop Committee is to furnish the gravel contractor with a letter outlining the dates when the RM requires the gravel. The contractor shall be required to inform the RM of commencement of the crush for the supply of gravel. The required dates for gravel supply shall be April 15 at the Lily Plain Pit and May 15 at the contractor’s 302 east shop and the RM yard.

CARRIED UNANIMOUSLY

#094/2020 **SCHMALZ** That the recommendation of the Shop Committee is to rename the committee to be “Fleet Management and Operations Committee”.

CARRIED UNANIMOUSLY

#095/2020 HAZELWOOD That the recommendation of the Shop Committee is that Lake Country Co-op be assigned as the RM’s Fuel supplier for the 2020 calendar year.
CARRIED UNANIMOUSLY

#096/2020 HAZELWOOD That the recommendation of the Shop Committee is that Nemco Lubricants and Chemicals be assigned as the RM’s oil supplier for the 2020 calendar year.
CARRIED UNANIMOUSLY

#097/2020 GRASSICK That the recommendation of the Shop Committee is to accept the culvert request for quote submitted by Armtec.
CARRIED UNANIMOUSLY

#098/2020 ETHIER That the recommendation of the Shop Committee is that Redhead Equipment be assigned as the RM’s grader blade supplier for the 2020 calendar year.
CARRIED UNANIMOUSLY

#099/2020 HAZELWOOD That the recommendation of the Shop Committee is to accept the bid received from Chris Crone in the amount of \$5,000 for the 2011 Ford F250.
CARRIED UNANIMOUSLY

#100/2020 WILSON That the recommendation of the Shop Committee is to list the dozer for sale at the end of March 2020 when the necessary repairs are completed.
CARRIED UNANIMOUSLY

CIVIC ADDRESSING

#101/2020 WILSON That we support the application from the RM of Buckland for a Targeted Sector Support (TSS) Initiative Cost-share grant for Municipal Civic Addressing, in partnership with the RM of Prince Albert.
CARRIED UNANIMOUSLY

#102/2020 HAZELWOOD That the Administrator’s written report be approved as presented.
CARRIED UNANIMOUSLY

#103/2020 GRASSICK That the Foreman’s written report be approved at presented.
CARRIED UNANIMOUSLY

Nigel Maxwell, PANow Reporter entered council chambers at 3:57 pm

Jason Kaptein, Director of Planning entered council chambers at 4:03 pm

PLANNING

#104/2020 HAZELWOOD That the application by the Ministry of Agriculture to remove the parcel tie between parcels 202893699, 203359023, 133294068 and 166207181, on the SE 32-48-22-W2M, be approved pursuant to Section 3.2.1.a of the Prince Albert Planning District Official Community Plan 2018 and Section 6.2 of the R.M. of Prince Albert Zoning Bylaw, with parcels 202893699, 203359023 and 133294068 being parcel tied with parcels 133294079, 202893712 and 202893723 on the NE 32-48-22-W2M.
CARRIED UNANIMOUSLY

GOVERNANCE AND STRATEGIC PLAN

#105/2020 WILSON That we support the application for a Targeted Sector Support (TSS) Initiative Cost-share Grant for Governance and Strategic Plan, in partnership with the PAREDA (the City of Prince Albert, the RM of Buckland, the RM of Shellbrook, Muskoday First Nation, and Peter Ballantyne Developments LP); and

That we agree to meet legislated standards, to meet the terms and conditions of the TSS Initiative Cost-shared Grant, to conduct any open tendering processes and to fund the municipal share of the project as outlined in the grant application; and

That we authorize the Administrator to sign the application and submit it to the TSS Steering Committee for review.

CARRIED UNANIMOUSLY

Jason Kaptein, Director of Planning left council chambers at 4:15 pm

COUNCILLOR’S REPORTS

#107/2020 **HAZELWOOD** That the Councillor’s verbal reports be approved as presented.
CARRIED UNANIMOUSLY

IN CAMERA

#108/2020 **GRASSICK** That the meeting proceed in camera at 4:45 pm, as per Section 16(1) of *The Local Authority Freedom of Information And Protection of Privacy Act* to discuss Human Resource matters.
CARRIED UNANIMOUSLY

Nigel Maxwell, PANow Reporter left council chambers at 4:45 pm

#109/2020 **WILSON** That Council returns to the regular scheduled agenda at 5:13 pm.
CARRIED UNANIMOUSLY

CODE OF ETHICS REMEDIAL ACTION

#110/2020 **FRANC** That being that Councillor Wayne Acorn was found in contravention of the RM of Prince Albert’s Code of Ethics Bylaw No. 15 of 2016, Councillor Wayne Acorn is hereby suspended from representing the RM of Prince Albert No. 461 on any and all Committees, Bodies and Associations until such time that Councillor Acorn attend and complete educational training for ethical and respectful conduct as well as present a verbal and written apology to the Reeve, Council and Administration at a Regular RM of Prince Albert Council meeting. This remedial action is effective immediately.
CARRIED UNANIMOUSLY

ADJOURNMENT

#111/2020 **ETHIER** That is being 5:17 pm, we now adjourn.
CARRIED UNANIMOUSLY

Eric Schmalz, Reeve

Roxanne Roy, Administrator