

RURAL MUNICIPALITY OF PRINCE ALBERT NO. 461

Minutes of the regular meeting of the Council of Rural Municipality of Prince Albert No. 461 held in joint Council Chambers of the Municipality Centennial Building, 99 River Street East, Prince Albert, SK S0K 0A1 on Thursday, December 12, 2019.

- Present: Eric Schmalz, Reeve
- Michael Grassick, Division #1 Councillor
 Tyler Hazelwood, Councillor #2
 Barton Franc, Division #3 Councillor
 Richard Wilson, Division #4 Councillor
 Wayne Acorn, Division #5 Councillor
 Mike Ethier, Division #6 Councillor
- Roxanne Roy, Administrator
 Brittany Hastings, Assistant Administrator
 Fran Lucyshyn, Foreman

Reeve Eric Schmalz called the meeting to order at 9: am

AGENDA

#500/2019 **ACORN** That the agenda be approved as amended.

- New Business:
 f) Utility Arrears
 g) Property Maintenance

CARRIED UNANIMOUSLY

FINANCIAL STATEMENT

#501/2019 **WILSON** That the November 2019 Financial Statement be accepted as presented.

CARRIED UNANIMOUSLY

ACCOUNTS

#502/2019 **GRASSICK** That the Accounts 11359 to 11414, in the amount of \$95,654.26, a list of which is attached and forms a part of these minutes, be approved for payment.

CARRIED UNANIMOUSLY

#503/2019 **ETHIER** That the Accounts 11415 to 11421, in the amount of \$6,619.00, which makes up of Council Indemnity, a list of which is attached and forms a part of these minutes, be approved for payment.

CARRIED UNANIMOUSLY

#504/2019 **HAZELWOOD** That the Accounts 11422 to 11444, in the amount of \$39,031.48, a list of which is attached and forms a part of these minutes, be approved for payment.

CARRIED UNANIMOUSLY

Reeve Eric Schmalz left council chambers at 9:28 am
 Deputy Reeve Richard Wilson resumed chair at 9:28 am
 Reeve Eric Schmalz resumed chair at 9:32 am

MINUTES

#505/2019 **FRANC** That the regular meeting minutes of November 7, 2019 and the special meeting minutes of December 2, 2019, be approved as presented.

CARRIED UNANIMOUSLY

BYLAWS

#506/2019 **ACORN** That Bylaw No. 14 of 2019, being a bylaw to establish Whistleblower, be read three times and adopted.

CARRIED UNANIMOUSLY

#507/2019 HAZELWOOD That Bylaw No. 15 of 2019, being a bylaw to Regulate the Speed of Motor Vehicles, be read three times and adopted.

CARRIED UNANIMOUSLY

#508/2019 GRASSICK That Bylaw No. 16 of 2019, being a bylaw approving the agreement for the provision of fire services from the City of Prince Albert, be read three times and adopted.

CARRIED UNANIMOUSLY

#509/2019 ETHIER That Bylaw No. 18 of 2019, being a bylaw for the retention and disposal of documents, be given first reading.

CARRIED UNANIMOUSLY

#510/2019 HAZELWOOD That Bylaw No. 18 of 2019, being a bylaw for the retention and disposal of documents, be given second reading.

CARRIED UNANIMOUSLY

#511/2019 FRANC That Bylaw No. 18 of 2019, being a bylaw for the retention and disposal of documents, be given three readings at this meeting.

CARRIED UNANIMOUSLY

#512/2019 ETHIER That Bylaw No. 18 of 2019, being a bylaw for the retention and disposal of documents, be read three times and adopted.

CARRIED UNANIMOUSLY

#513/2019 WILSON That Bylaw No. 19 of 2019, being a bylaw to regulate the proceedings of municipal council and council’s committees, be read three times and adopted.
Councillor Wayne Acorn requested a recorded vote:

GRASSICK/Division 1	For
HAZELWOOD/Division 2	For
FRANC/Division 3	For
WILSON/Division 4	For
ACORN/Division 5	Against
ETHIER/Division 6	For
SCHMALZ/Reeve	For

CARRIED

#514/2019 HAZELWOOD That Bylaw No. 20 of 2019, being a bylaw approving the agreement for the provision of fire services from the Village of St. Louis and the RM of St. Louis, be given first reading.

CARRIED UNANIMOUSLY

#515/2019 FRANC That Bylaw No. 20 of 2019, being a bylaw approving the agreement for the provision of fire services from the Village of St. Louis and the RM of St. Louis, be given second reading.

CARRIED UNANIMOUSLY

#516/2019 ACORN That Bylaw No. 20 of 2019, being a bylaw approving the agreement for the provision of fire services from the Village of St. Louis and the RM of St. Louis, be given three readings at this meeting.

CARRIED UNANIMOUSLY

#517/2019 WILSON That Bylaw No. 20 of 2019, being a bylaw approving the agreement for the provision of fire services from the Village of St. Louis and the RM of St. Louis, be read three times and adopted.

CARRIED UNANIMOUSLY

Fran Lucyshyn, Foreman entered council chambers at 10:04 am

POLICY REVIEWS

#518/2019 **ETHIER** That we reviewed the Cheques Policy and have made no adjustments.

That the Cheques Policy review resolution number and date be included in the RM of Prince Albert’s Policy Manual.

CARRIED UNANIMOUSLY

#519/2019 **WILSON** That we reviewed the Employee Code of Conduct Policy and have made no adjustments.

That the Employee Code of Conduct Policy review resolution number and date be included in the RM of Prince Albert’s Policy Manual.

CARRIED UNANIMOUSLY

#520/2019 **ACORN** That we reviewed the Compassionate Policy and have made no adjustments.

That the Compassionate Policy review resolution number and date be included in the RM of Prince Albert’s Policy Manual.

CARRIED UNANIMOUSLY

#521/2019 **ETHIER** That we reviewed the Criminal Record Check Policy and have made no adjustments.

That the Criminal Record Check Policy review resolution number and date be included in the RM of Prince Albert’s Policy Manual.

CARRIED UNANIMOUSLY

#522/2019 **ETHIER** That we recess at 10:15 am.

CARRIED UNANIMOUSLY

Reeve Eric Schmalz called the meeting back to order at 10:33 am

#523/2019 **ETHIER** That we postpone the Fire Permits Policy to the January 2020 council meeting.

CARRIED UNANIMOUSLY

#524/2019 **WILSON** That we reviewed the Long Service Awards Policy, and have made the following adjustments:

- 5 year – Framed Public Service Certificate
- 10 year – Framed Public Service Certificate and \$100.00
- Remove the words “A Gift Valued to”
- Remove “from ten (10) years onward”

For: Hazelwood, Franc, Wilson, Acorn, Ethier and Schmalz

Against: Grassick

That the Long Service Awards Policy review resolution number and date be included in the RM of Prince Albert’s Policy Manual.

CARRIED

CROP DAMAGE

#525/2019 **ACORN** That the following crop damage be paid to the following:

Substation Road – Gas Tax	
RL 24-46-26-W2M	\$2,130.00
SW 27-47-26-W2M	\$1,004.64
RL 25-46-26-W2M	\$1,563.30
Substation Road	
NE 28-46-26-W2M	\$3,036.00

NE & SE 28-46-26-W2M \$1,435.20
SE & SW 33-46-26-W2M \$3,918.78

Lincoln Park Road
SW 36-47-27-W2M \$358.75
SW 36-47-27-W2M \$88.00

CARRIED UNANIMOUSLY

RM ROAD ALLOWANCE

526/2019 ETHIER That we write a letter to the owner of Parcel D, Plan 70PA11847 to move the existing fence from the RM road Allowance onto the private property.
CARRIED UNANIMOUSLY

REQUEST FOR PROPOSAL

#527/2019 WILSON That the recommendation of the Shop Committee is to reissue a Request for Proposal (RFP) for a Dozer with revised parameters using Source-Well.
CARRIED UNANIMOUSLY

#528/2019 ETHIER That is being 12:17 pm, we adjourn for lunch.
CARRIED UNANIMOUSLY

Reeve Eric Schmalz called the meeting back to order at 1:06 pm

Councillor Wayne Acorn entered council chambers at 1:13 pm

5 YEAR PURCHASE PLAN

#529/2019 GRASSICK That the 5 Year Capital Purchase Plan be approved as presented.
CARRIED UNANIMOUSLY

FOREMAN’S REPORT

#530/2019 ACORN That the Foreman’s written report be approved at presented.
CARRIED UNANIMOUSLY

Fran Lucyshyn, Foreman left council chambers at 1:32 pm

MEMBERSHIP

#531/2019 ETHIER That as per the 2019/2020 Appointment List, Councillor Richard Wilson remain the RM of Prince Albert No. 461 representative for the Community Futures Board.
CARRIED UNANIMOUSLY

#532/2019 ACORN That we agree to pay the 2020 respective membership fee of \$922.49 to the Federation of Canadian Municipalities (FCM).
CARRIED UNANIMOUSLY

#533/2019 HAZELWOOD That we agree to pay the 2020 respective membership fee of \$346.50 to the Prince Albert & District Chamber of Commerce.
CARRIED UNANIMOUSLY

Councillor Wayne Acorn declared a conflict of interest and excused himself at 1:40 pm

TAX ENFORCEMENT

#534/2019 WILSON That the following Tax Enforcement costs be added to the following Rolls:

<u>Roll #</u>	<u>Land Location</u>	<u>Amount</u>
943	NE 14-47-26-W2M	\$369.00
1020	NW 26-47-26-W2M	\$390.00
263	RL 49-46-25-W2M	\$402.00

CARRIED UNANIMOUSLY

Councillor Wayne Acorn entered council chambers at 1:43 pm

COUNCIL INDEMNITY

#535/2019 HAZELWOOD That the rates for Indemnity, Supervision and Mileage remain the same as 2019:

Retainer for all Council Members - \$400.00 / month

Indemnity and Supervision - \$200.00 / day or \$25.00 / hour; any meeting exceeding 4 hours shall be considered one day.

Reeve Supervision - \$350.00 / day, maximum of 24 days annually; in the absence of the Reeve, the Deputy Reeve or Council Designate Supervision to be \$350.00 / day.

Mileage - \$0.50 / km.

Communication Allowance (cellular, phone, fax) - \$35.00 / month may be claimed.

Meal Allowance – actual costs, receipt must be submitted.

Members at Large appointed to committees on behalf of the RM of Prince Albert receive remuneration as follows - \$20.00 / hour Indemnity and \$0.50 / km mileage (if not paid by committee appointed to by Council).

CARRIED UNANIMOUSLY

UTILITY ARREARS

#536/2019 FRANC That Council agrees to post the following Utility Arrears to the Tax Roll #'s:

<u>Roll #</u>	<u>Description</u>	<u>Amount</u>
1974	RL 16 P-A-S	\$4,205.09
1510	Pcl A, SE 23-48-24-W2M	\$ 535.80
782	NW 18-47-25-W2M	\$ 838.22
1850	Pcl A, Plan 101817592	\$ 555.92

CARRIED UNANIMOUSLY

COMMISSIONAIRES REPORT

#537/2019 GRASSICK That the November bylaw report submitted by the Commissionaires be approved as presented.

CARRIED UNANIMOUSLY

CORRESPONDENCE

#538/2019 ACORN That the following correspondence be received and filed:

- Community Policing Report
- North Central Transportation Planning Committee (NCTPC) – February 2020 Workshop
- Saskatchewan Public Safety Agency
- CN
- APAS
- Saskatchewan Health Authority
- Wapiti Regional Library
- North Central Mutual Aid Association – Annual General Meeting

CARRIED UNANIMOUSLY

SOUTH EAST COLLEGE

#539/2019 **GRASSICK** That we authorize Roxanne Roy, Administrator and Brittany Hastings, Assistant Administrator to take some South East College courses in 2020.
CARRIED UNANIMOUSLY

CAMERA SYSTEM

#540/2019 **ETHIER** That we agree to purchase a security camera system for the office building. Cost to be shared with the RM of Buckland No. 491.
For: Grassick, Franc, Ethier and Schmalz
Against: Hazelwood, Wilson and Acorn
CARRIED

REPORTS

#541/2019 **ETHIER** That the Administrator and Assistant Administrator’s written report be approved as presented.
CARRIED UNANIMOUSLY

#542/2019 **ETHIER** That we recess at 2:43 pm.
CARRIED UNANIMOUSLY

Reeve Eric Schmalz called the meeting back to order at 2:57 pm

#543/2019 **ETHIER** That the Councillors verbal reports be approved as presented.
CARRIED UNANIMOUSLY

PLANNING

Jason Kaptein, Director of Planning entered council chambers at 3:34 pm

Councillor Barton Franc declared a conflict of interest and excused himself from council chambers at 3:34 pm

#544/2019 **HAZELWOOD** That the application by Barton Franc to subdivide a 3.23 ha parcel off the NW 15-47-25-W2M, be approved pursuant to Section 6.2 of the RM of Prince Albert Zoning Bylaw, with:
1) Permanent access to the proposed parcel and to the balance of the quarter being approved and constructed, if necessary.
CARRIED UNANIMOUSLY

Councillor Barton Franc entered council chambers at 3:38 pm

ADJOURNMENT

#545/2019 **ETHIER** That is being 3:44 pm, we now adjourn.

Eric Schmalz, Reeve

Roseanne (Roxanne) Roy, Administrator