

RURAL MUNICIPALITY OF PRINCE ALBERT NO. 461

Minutes of the regular meeting of the Council of Rural Municipality of Prince Albert No. 461 held in joint Council Chambers of the Municipality Centennial Building, 99 River Street East, Prince Albert, SK S0K 0A1 on Thursday, October 10, 2019.

Present: Eric Schmalz, Reeve

Michael Grassick, Division #1 Councillor

Barton Franc, Division #3 Councillor
Richard Wilson, Division #4 Councillor
Wayne Acorn, Division #5 Councillor
Mike Ethier, Division #6 Councillor

Roxanne Roy, Administrator
Brittany Hastings, Assistant Administrator
Fran Lucyshyn, Foreman

Absent: Tyler Hazelwood, Councillor #2

Reeve Eric Schmalz called the meeting to order at 9:11 am

AGENDA

#396/2019 **WILSON** That the agenda be approved as amended.

New Business:
h) Fire Services

CARRIED

FINANCIAL STATEMENT

#397/2019 **ACORN** That the September 2019 Financial Statement be accepted as presented.

CARRIED

ACCOUNTS

#398/2019 **FRANC** That the Accounts 11239 to 11279, in the amount of \$181,857.42, a list of which is attached and forms a part of these minutes, be approved for payment.

CARRIED

#399/2019 **ETHIER** That the Accounts 11280 to 11286, in the amount of \$6,958.29, which makes up of Council Indemnity, a list of which is attached and forms a part of these minutes, be approved for payment.

CARRIED

#400/2019 **WILSON** That the Accounts 11287 to 11302, in the amount of \$103,428.41, a list of which is attached and forms a part of these minutes, be approved for payment.

CARRIED

MINUTES

#401/2019 **GRASSICK** That the regular meeting minutes of September 12, 2019, be approved as presented.

CARRIED

BYLAWS

#402/2019 **FRANC** That Bylaw No. 12 of 2019, being a bylaw to undertake SaskTel Fibre InfiNET and MaxTV services as a local improvement, be read three times and adopted.

CARRIED

#403/2019 **ACORN** That Bylaw No. 13 of 2019, being a bylaw to authorize a special assessment with respect to the undertaking of SaskTel Fibre InfiNET and MaxTV services as a local improvement, be read three times and adopted.

CARRIED

#404/2019 **ACORN** That we postpone Bylaw No. 14 of 2019 to the November 2019 meeting.

CARRIED

POLICY REVIEWS

#405/2019 **ETHIER** That we reviewed the Negotiable Instruments Policy and have made no adjustments.

That the Negotiable Instruments Policy review resolution number and date be included in the RM of Prince Albert's Policy Manual.

CARRIED

#406/2019 **WILSON** That we reviewed the Work Order Process Policy and have made no adjustments.

That the Work Order Process Policy review resolution number and date be included in the RM of Prince Albert's Policy Manual.

CARRIED

#407/2019 **ETHIER** That we recess at 10:16 am.

CARRIED

Reeve Eric Schmalz called the meeting back to order at 10:30 am

Fran Lucyshyn, Foreman entered council chambers at 10:30 am

#408/2019 **GRASSICK** That we reviewed the Discretionary Use Public Hearing Policy and have made no adjustments.

That the Discretionary Use Public Hearing Policy review resolution number and date be included in the RM of Prince Albert's Policy Manual.

CARRIED

#409/2019 **ETHIER** That we reviewed the Petition for Services Policy and have made no adjustments.

That the Petition for Services review resolution number and date be included in the RM of Prince Albert's Policy Manual.

CARRIED

#410/2019 **ETHIER** That we reviewed the Committee Structure Policy and have made the following adjustments:

- Under "Terms of Appointment", delete bullet number two (2)

That the Petition for Services review resolution number and date be included in the RM of Prince Albert's Policy Manual.

CARRIED

NOVEMBER COUNCIL MEETING

#411/2019 **GRASSICK** That the regular council meeting of November be moved to November 7, 2019 rather than November 14, 2019.

CARRIED

WAGES

#412/2019 WILSON That the Operator Wage Schedule for all shop staff positions be increased by 3% in 2020, starting January 1, 2020 and increased by 2% in 2021 and increased by 2% in 2022.

CARRIED

#413/2019 ETHIER That the salary for Fran Lucyshyn, Foreman remain the same as 2019 with one (1) extra week of holidays being taken per year, nine (9) weeks to ten (10) weeks for the year 2020, starting January 1, 2020, a wage increase of 2% in 2021 and a wage increase of 2% in 2022. Retaining 10 weeks holidays moving forward.

CARRIED

#414/2019 ETHIER That the salary for Shelley Jasnoch, Administrative Assistant be increased by 3% in 2020, starting January 1, 2020, wage increased by 3% in 2021, and wage increased by 3% in 2022.

Councillor Wayne Acorn requested a recorded vote:

Division 1	For
Division 2	Absent
Division 3	Against
Division 4	For
Division 5	Against
Division 6	For
Reeve	For

CARRIED

#415/2019 WILSON That the salary for Brittany Hastings, Assistant Administrator be increased by 3% in 2020, starting January 1, 2020 – with a 15% wage increase after the completion of her schooling; retro to January 1, 2020, wage increased by 4% in 2021 and wage increased by 4% in 2022.

Councillor Wayne Acorn requested a recorded vote:

Division 1	For
Division 2	Absent
Division 3	Against
Division 4	For
Division 5	Against
Division 6	For
Reeve	For

CARRIED

#416/2019 FRANC That the salary for Roxanne Roy, Administrator be increased to \$82,560 in 2020, starting January 1, 2020, wage increased to \$86,560 in 2021 and wage increased to \$90,000 in 2022.

Councillor Wayne Acorn requested a recorded vote:

Division 1	For
Division 2	Absent
Division 3	Against
Division 4	For
Division 5	Against
Division 6	For
Reeve	For

CARRIED

#417/2019 ETHIER That it being 12:44 pm, we recess for lunch.

CARRIED

Reeve Eric Schmalz called the meeting back to order at 1:21 pm

James Gray entered council chambers at 1:23 pm

- #418/2019 **GRASSICK** That councillors Richard Wilson and Wayne Acorn with Administrator Roxanne Roy and Reeve Eric Schmalz make decisions on behalf of council regarding the “Dull” property remediation.

CARRIED

James Gray left council chambers at 1:38 pm

TAX CANCELLATION

- #419/2019 **ACORN** That the following 2017 tax cancellation be approved based on the Sask. Municipal Board decisions for the 2017 appeal:

Roll# 2710 PT SE 03-48-26-W2M \$146.98

CARRIED

FIRE SERVICES

- #420/2019 **WILSON** That we agree to sign the proposal as outlined by The Village of St. Louis in their letter dated October 8, 2019.

CARRIED

- #421/2019 **FRANC** That we agree to pay an additional \$4,000 to the City of PA for fire services in exchange for the city relinquishing the ability to levy fine against residence in the RM of Prince Albert.

CARRIED

Councillor Wayne Acorn left council chambers at 1:56 pm

MUNICIPAL RESERVE

- #422/2019 **WILSON** That we agree to move the 2018 Municipal Reserve collected in the amount of \$26,600 and the 2019 amount collected to a physical cash account at the Conexus Credit Union.

CARRIED

AGREEMENT

- #423/2019 **WILSON** That we agree to sign the digital data license agreement with Inside Outside Studios Inc. (I Hunter app).

CARRIED

COMMISSIONAIRES REPORT

- #424/2019 **FRANC** That the September bylaw report submitted by the Commissionaires be approved as presented.

CARRIED

WAPITI REGIONAL BOARD

- #425/2019 **GRASSICK** That we appoint Councillor Barton Franc as the RM of Prince Albert No. 461 representative to the Wapiti Regional Board.

CARRIED

CORRESPONDENCE

- #426/2019 **WILSON** That the following correspondence be received and filed:
- Wapiti Regional Library Semi-annual Meeting
 - Conservation Learning Centre

CARRIED

REPORTS

#427/2019 **FRANC** That the Foreman's written report be approved as presented. **CARRIED**

#428/2019 **GRASSICK** That the Administrator's and Assistant Administrator's written report be approved as presented. **CARRIED**

#429/2019 **FRANC** That the Councillor's verbal reports be approved as presented. **CARRIED**

Jason Kaptein, Director of Planning entered council chambers at 2:35 pm

PLANNING

#430/2019 **WILSON** That the applicant by Dwayne and Joanne Tournier to subdivide a 0.9 ha parcel, Parcel A, Plan Q732 on the NW 18-48-25-W2M, for a SaskEnergy regulator station, be approved pursuant to Section 6.2 of the RM of Prince Albert Zoning Bylaw. **CARRIED**

#431/2019 **GRASSICK** That the application by Brad Fowler to subdivide a 4.04 ha parcel off NE 15-48-25-W2M, be approved pursuant to Section 4.4.1 of the Prince Albert Planning District Official Community Plan 2018 and Section 6.2 of the RM of Prince Albert Zoning Bylaw, with:

- 1) Permanent access to the parcel and to the balance of the quarter being approved and constructed, if necessary;
- 2) A report be prepared by a qualified individual establishing the High-Water Level and Safe Building Elevation; and
- 3) The Municipal Reserve requirement being addressed (if required by Community Planning)

CARRIED

#432/2019 **FRANC** That the discretionary use application by Medallion Homes for a Business Dwelling on the Parcel B, Plan M1404, on the NE 04-48-26-W2M be advertised per section 3.7.1(5)(a) of the RM of Prince Albert Zoning Bylaw. **CARRIED**

#433/2019 **WILSON** That the request by Megan Campbell and Martin Tournier to extend the deadline for removing the old residence from the property, as required by the Development Agreement dated August 3rd, 2016, be extended to September 2020. **CARRIED**

Jason Kaptein, Director of Planning left council chambers at 2:53 pm

ADJOURNMENT

#434/2019 **FRANC** That is being 2:53 pm, we now adjourn. **CARRIED**

Eric Schmalz, Reeve

Roseanne (Roxanne) Roy, Administrator