

RURAL MUNICIPALITY OF PRINCE ALBERT NO. 461

Minutes of the regular meeting of the Council of the Rural Municipality of Prince Albert No. 461 held in the Joint Council Chambers of the Municipal Centennial Building, Prince Albert, SK, on Thursday, September 10, 2015.

Present: Norma Sheldon, Reeve
Ted Hradec, Division #1 Councillor
Paul Rybka, Division #2 Councilor
Richard Wilson, Division #4 Councillor
Eugene Matwishyn, Division #5 Councillor
Mike Ethier, Division #6 Councillor

Terrence Schneider, Administrator
Roxanne Roy, Assistant Administrator
Jason Kaptein, Director Planning and Development – Prince Albert District
Planning Commission
Fran Lucyshyn, Shop Foreman (11:25 am)

1. CALL TO ORDER

Reeve Norma Sheldon called the meeting to order at 9:30 am.

2. AGENDA

#240/2015 **RYBKA** That the agenda be accepted as presented.

CARRIED

3. MINUTES

#241/2015 **WILSON** That the Minutes of the Regular Meeting held on July 9, 2015 be accepted as presented.

CARRIED

#242/2015 **MATWISHYN** That the Minutes of the Regular Meeting held on August 13, 2015 be accepted upon inclusion of the following resolution prior to the Correspondence heading of those minutes' :

“**RYBKA** That Councillor Robert Placsko’s resignation, dated effective August 14, 2015, be accepted with regret.”

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

(a) Cross Island Holdings/Muskoday
Re: Service Agreement- Ahead of Potential Treaty Land Entitlement
(TLE)

#243/2015 **ETHIER** That administration consult with legal counsel to draft a template servicing agreement, in anticipation of Cross Island Holdings property (NE Part of 29-47-26-W2) becoming subject to Treaty Land Entitlement.

CARRIED

(b) Roll # 660 000
Re: Agriculture Land Assessment Exemption – Municipalities Act Sec 293

#244/2015 **MATWISHYN** That Resolution #215/2015 be rescinded.

CARRIED

#245/2015 **HRADEC** That an Agriculture Land Assessment Exemption, to account for 16,857.50 in assessed value of agricultural land acres in the RM of St. Louis, be applied to home improvements on Roll #660 000 located in the RM of Prince Albert given that these lands are owned by the same person, amounting to a cancellation of \$184.08 in taxes.

CARRIED

5. NEW BUSINESS

a) Roll #1405 000
Re: Agriculture Land Assessment Exemption – Municipalities Act Sec 293

#246/2015 **RYBKA** That an Agriculture Land Assessment Exemption, to account for 15,030 in assessed value of agricultural land acres in the RM of Kinistino, be applied to home improvements on Roll #1405 000 located in the RM of Prince Albert given that these lands are owned by the same person, amounting to a cancellation of \$164.13 in taxes.

CARRIED

b) Roll #1386 000

Re: Agriculture Land Assessment Exemption – Municipalities Act Sec 293

#247/2015 **WILSON** That an Agriculture Land Assessment Exemption, to account for 78,815 in assessed value of agricultural land acres in the RM of Kinistino , be applied to home improvements on Roll #1386 000 located in the RM of Prince Albert given that these lands are owned by the same person, amounting to a cancellation of \$860.66 in taxes.

CARRIED

c) Roll # 1378 000

Re: Crown Lease Land – Vacant Land – Municipalities Act Sec 292 (a)

#248/2015 **MATWISHYN** That a tax cancellation in the amount of \$132.79 be applied to the Saskatchewan Agriculture Lands Branch account – R#1378 000 givne that the lease of this land has been cancelled for the year 2015.

CARRIED

d) Public Works Job Descriptions

- Re:** i. Public Works Manager – J-01.04 Repeal
ii. Foreman J-01.05 Repeal
iii. Foreman J-01.04 Adopt
iv. Assistant Foreman J-01.05 Repeal
v. Lead Hand – J-01.05 Adopt

#249/2015 **WILSON** That the following job descriptions be repealed:

- i. Public Works Manager J-01.04
ii. Foreman J-01.05
iv. Assistant Foreman J-01.05

CARRIED

#250/2015 **MATWISHYN** That the new Foreman job description J-01.04 be accepted as presented.

CARRIED

#251/2015 **HRADEC** That the new Lead Hand job description J-01.05 be accepted as presented.

CARRIED

e) 2015 Municipal By-Election

Re: Nomination Day – September 30, 2015

Advance Poll – October 31, 2015 9:00 am to 2:00 pm

Election Day – November 4, 2015 9:00 am to 8:00 pm

#252/2015

RYBKA That the process of holding a municipal by-election to fill the Councillor vacancy in Division 3 allows for:

Nomination Day to be September 30, 2015 until 4:00 pm, and if necessary an Advance Poll to be held on October 31, 2015 at the RM of Prince Albert administration office from 9:00 am to 2:00 pm and if necessary Election Day to be held on November 4, 2015 with polls open at the RM of Prince Albert administration office from 9:00 am to 8:00 pm.

CARRIED

f) Saskatchewan Association of Rural Municipalities

Re: SARM Benefits Plan Application Agreement

#253/2015

HRADEC The Rural Municipality of Prince Albert No. 461 of the Province of Saskatchewan, hereby makes application to become a participating municipality in the SARM Benefits Plan, in respect of the current employees and any new employees who are enrolled in the future.

In consideration of being made a participating municipality, this municipality hereby resolves and agrees to be bound by the Regulations of the Plan, as they may be amended from time to time by the SARM Board of Directors.

This municipality also hereby resolves and agrees:

(a) To pay the invoiced premium on or before February 15 of any year, for coverage to be effective on January 1 of that year, as established by the SARM Board of Directors; and within 30 days of the receipt of invoice for coverage put in place throughout the year

(b) To pay any additional or special levies made under the plan in respect of any year, in order to assist in making up any deficits incurred in the operation of the plan, whether or not this municipality continues to be a participating municipality in the plan the following year

Participation in the SARM Benefits Plan shall be automatically renewed from year to year, unless terminated by SARM or the Subscriber in accordance with this agreement. The municipality may terminate its participation in the SARM Benefits Plan by providing notice in writing of its intention to do so to SARM. The termination shall be effective on the later of (i) 30 days following receipt of the notice by SARM or (ii) the date indicated in the notice.

The SARM Board of Directors may terminate the municipality's participation in the SARM Benefits Plan by providing notice in writing of its intention to do so to the municipality. The termination shall be effective on the later of (i) 30 days following the mailing of the notice by SARM or (ii) the date indicated in the notice.

CARRIED

g) Financial Reporting

Re: Create and Identify Reserve Funds

#254/2015 **WILSON** That the following general ledger accounts be created to identify specific appropriated reserve funds:

- (i) Provincial Disaster Assistance Program Reserve
- (ii) Gas Tax Reserve
- (iii) Pineview Terrace Reserve
- (iv) Shop Development Reserve

CARRIED

6. BYLAWS

a) Bylaw 7 of 2015

Re: Fire Management Bylaw

#255/2015 **WILSON** That Bylaw 7 of 2015 be tabled for consideration of further amendments.

CARRIED

Councillor Wilson departed from Council Chambers at 10:55 am.

7. EPS MANAGEMENT SERVICES INC.

#256/2015 **HRADEC** That the August 2015 EPS Management Services Report be accepted as presented.

CARRIED

Councillor Wilson returned to Council Chambers at 11:10 am.

8. REPORTS:

Fran Lucyshyn entered Council Chambers at 11:25 am.

a) Council

Reports presented by each Councillor.

Reeve Sheldon noted that a governance workshop, to be held in Council Chambers, has been scheduled for November 20, 2015

Council recessed for lunch at 12:20 pm.

Council reconvened at 1:00 pm.

b) Management Team

September 8, 2015 Management team report reviewed as presented.

#257/2015 **WILSON** That the Councillor reports be accepted as presented.

CARRIED

#258/2015 **RYBKA** That the September 8, 2015 Management team report be accepted as presented.

CARRIED

#259/2015 **MATWISHYN** That the Council recesses the regular meeting agenda and enters into a Public Hearing regarding land use matters at 2:00 pm.

CARRIED

Roxanne Roy and Fran Lucyshyn departed from Council Chambers and Jason Kaptein Marion Prodehl, Bob Jenkins and Neil Ross, entered Council Chambers at 2:47 pm.

260/2015 **MATWISHYN** That Council returns to the regular scheduled meeting agenda at 2:47pm

CARRIED

Marion Prodehl, Bob Jenkins and Neil Ross departed from Council Chambers at this point of the meeting.

6. PLANNING

a) Marion & Boyd Prodeahl

Re: Home Based Business – Micro Distillery

Parcel AA, Plan 101465704 on the NE of 20-48-25-W2

#261/2015 **HRADEC** That the application by the Prodeahl’s for a Home Based Business –Micro Distillery on Parcel AA, Plan 101465704 be approved pursuant to Section 6.2 and 4.14.1 of the RM of Prince Albert Zoning Bylaw.

CARRIED

b) Riverview Coop Farms

Re: Subdivision Application – SW 31-48-22-W2

#262/2015 **HRADEC** That the application by Riverview Coop Farms Ltd. to subdivide approximately 6.06 ha off the SW 31-48-22- W2, be approved pursuant to Section 3.6.3(8)(a)(i) of the Prince Albert Planning District Official Community Plan and Section 6.2 of the RM of Prince Albert Zoning Bylaw.

CARRIED

c) Ty, Marty & Constance Johnson

Re: Subdivision Application -SW 31-47-26-W2

#263/2015 **ETHIER** That the application by the Johnson’s to subdivide approximately 2.02 ha off the SW-31-47-26-W2, be approved pursuant to Section 3.6.3(8)(a)(i) of the Prince Albert Planning District Official Community Plan and Section 6.2 of the RM of Prince Albert Zoning Bylaw.

CARRIED

#264/2015 **MATWISHYN** That the Prince Albert District Planning Commission– 2016 Budget - “Appendix A”, be accepted as presented and that the RM of Prince Albert No. 461 commits to paying \$37,033.83 in 2016 to support the commissions operations.

CARRIED

Jason Kaptein departed from Council Chambers at 3:22 pm.

11. CORRESPONDENCE

#265/2015 **MATWISHYN** That the following correspondence be received and filed:

➤ **SARM**

- Water Security Agency Re: Quill Lakes Proposal
- Water Security Agency – Quill Lakes Fact Sheet

- Government of Saskatchewan Agriculture Drainage Regulations
- Civic Addressing
- Sask Waste Reduction Council Reg. Workshops – September 2015
- 2015 Sask Obsolete Pesticide & Livestock Medication Collection
- Sask Association of Municipal Enforcement Officers – Nipawin Training Dates – October 5 to October 7, 2015
- Farm Credit Canada – Drought support
- RMAA - Division 5 Fall Meeting, September 16, 2015
- FCM - President’s Corner Update
 - A call to action: Plan for Strengthening Rural Canada
 - News – Week of August 10, 2015
- City of Prince Albert – Development Opportunity for Green Industrial Park
- North Central Transportation Planning Committee – June 23, 2015 Minutes
- Basic Emergency Mgt. Training – October 2 – 3, 2015 - Radisson, Saskatchewan
- Emergency Operations Ctr. Mgt. – Oct 27-28, 2015 – Canwood, Saskatchewan
- Saskatchewan Waste Reduction Council – Fall 2015 Workshops
- City of Prince Albert – PA Alert Service

CARRIED

12. ACCOUNTS

#266/2015 HRADEC That the Accounts 7832 to 7897, in the amount of \$473,971.23 a list of which is attached and forms a part of these Minutes, be approved for payment.

CARRIED

Councillor Matwishyn departed from Council Chambers at 3:45 pm.

Roxanne Roy entered Council Chambers at 3:50 pm.

13. FINANCIAL STATEMENT

Council requested that an amended version of the July 2015 August 2015 Financial Statements be presented along with the September 2015 Financial statements at the October 8, 2015 regular meeting of Council.

14. ADJOURNMENT

#267/2015 HRADEC That the meeting be adjourned at 5:35 pm.

CARRIED

Reeve: Norma Sheldon

Administrator: Terrence Schneider