

RURAL MUNICIPALITY OF PRINCE ALBERT NO. 461

Minutes of the regular meeting of the Council of the Rural Municipality of Prince Albert No. 461 held in the Joint Council Chambers of the Municipal Centennial Building, Prince Albert, SK, on Thursday, October 8, 2015.

Present: Norma Sheldon, Reeve
Ted Hradec, Division #1 Councillor
Paul Rybka, Division #2 Councilor
Barton Franc, Division #3 Councillor
Richard Wilson, Division #4 Councillor
Eugene Matwishyn, Division #5 Councillor
Mike Ethier, Division #6 Councillor

Terrence Schneider, Administrator
Roxanne Roy, Assistant Administrator
Jason Kaptein, Director Planning and Development – Prince Albert District
Planning Commission

Fran Lucyshyn, Shop Foreman (11:45 am)

1. CALL TO ORDER

Reeve Norma Sheldon called the meeting to order at 9:00 am.

Reeve Sheldon welcomed Councillor Franc to Council.

Jason Kaptein departed from Council Chambers at 9:15 am.

2. AGENDA

#268/2015 **WILSON** That the agenda be accepted as amended:

Add: 5. (h) Committee Appointments
Re: Prince Albert District Planning Commission – Alternate
Municipal Office Building
Shop & Equipment Maintenance

Delete: 6. Bylaw No. 7 of 2015
Re: Fire Management Bylaw

CARRIED

3. MINUTES

#269/2015 RYBKA That the Minutes of the Regular Meeting held on July 9, 2015 be amended to include the following resolution:

202(i)\2015 MATWISHYN That the application by Brian Martin with Action Petroleum Services for a Sale of Building Supplies and Products, in the form of RTM and Modular Home Sales, as a Discretionary Use in a C2- Highway Commercial District, on Parcel A, Plan 101625094, on the NE 29-47-26- W2M, be tabled until a Road Development Agreement between Sask. Highways & Infrastructure, Brian Martin, the RM of Prince Albert and affected adjacent land owners is signed, in the event that the temporary approach, off of Highway #11 leading to the land, is removed.

CARRIED

#270/2015 HRADEC That the Minutes of the Regular Meeting held on September 9, 2015 be accepted as presented.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

None.

5. NEW BUSINESS

**a) PT SE 22-46-28-W2 Parcel A Plan 70PA09679
Re: Sale by Tender**

#271/2015 ETHIER That PT SE 22-46-28-W2 Parcel A Plan 70PA09679 be sold to Lola Peters for \$100.00 as per the bid received from Lola Peters on September 16, 2015, subject to this land being consolidated or parcel tied with PT SE 22-46-28-W2 Parcel B Plan 70PA09679.

CARRIED

Councillor Franc departed from Council Chambers at 9:30 am.

**b) 2015 Holiday Season
Re: Hours of Operation**

#272/2015 **ETHIER** That the RM of Prince Albert 2015 Holiday Season hours of operation be as follows:

December 24, 2015 - Closed at 12:00 pm.
December 25, 2015 - Closed
December 28, 2015 - Closed in lieu of December 26, 2015
December 31, 2015 - Closed at 3:00 pm
January 1, 2016 - Closed.

CARRIED

Councillor Franc returned to Council Chambers at 9:33 am.

**c) Eric Brodacki d) Ken Andreas
Re: Beaver Trapping Re: Beaver Trapping**

#273/2015 **MATWISHYN** That both Eric Brodacki and Ken Andreas be authorized to trap beavers within the RM of Prince Albert No. 461.

CARRIED

**e) Roll # 2477 000
Re: Tax Cancellation – Municipalities Act Sec. 274**

#274/2015 **WILSON** That due to an August 2015 mobile home fire at this land location and given that the mobile home was demolished and removed from the land by August 31, 2015, a request for a tax cancellation equal to \$248.42 or 1/3 of the 2015 tax levy on Roll # 2477 000 be cancelled in accordance with Section 274 of the Municipalities Act.

CARRIED

**f) Adanac Pointe
Re: No Passing Zone**

#275/2015 **MATWISHYN** That the Ministry of Highways and Infrastructure be advised that the RM of Prince Albert No. 461 supports plans for the establishment of a “No Passing Zone” on Highway #302 that is proposed to start directly east of the City of Prince Albert’s Adanac Pointe Residential development and ending one (1) kilometer east of Adanac Pointe.

CARRIED

**g) Agriculture, Development and Diversification (ADD) Board
Re: Hiring Committee Appointment – Pest Control Officer**

#276/2015 **MATWISHYN** That the terms of the Long Service Awards policy be applied to retired Pest Control Officer Calvin Beddome, to recognize his years of service representing the RM of Prince Albert in this position.

CARRIED

#277/2015 **HRADEC** That Terrence Schneider, Administrator, be appointed to the Agriculture Development and Diversification Board Pest Control Officer hiring committee.

CARRIED

**h) Committee Appointments
Re: Prince Albert District Planning Commission – Alternate
Municipal Office Building
Shop & Equipment Maintenance**

#278/2015 **HRADEC** That the following Committee appointments be approved:

Prince Albert District Planning Commission – Alternate – Councillor Franc
Municipal Office Building – No new appointment
Shop & Equipment Maintenance – Councillor Matwishyn.

CARRIED

6. EPS MANAGEMENT SERVICES INC.

#279/2015 **HRADEC** That the September 2015 EPS Management Services Report be accepted as presented.

CARRIED

10. CORRESPONDENCE

#280/2015 **RYBKA** That the following correspondence be received and filed:

- SARM
 - Senior Volunteer Awards Banquet
 - The Local Improvements Act, 1993 Survey
 - PFRA Pasture Transitions - Update
 - Clubroot
- Chamber of Commerce – Building Bridges for Success
- City of Prince Albert – Media Release
- Community Safety Officer Program (CSOP)

- University of Saskatchewan – SARM Agriculture Safety & Rural Health
\$1,500.00 Student Scholarship- Feb 5, 2016
Deadline

CARRIED

Brian Snider and Mike Wong from Time Development Group entered Council Chambers
10:40 am.

8. DELEGATIONS

a) Time Development Group Re: Land Development Proposal

Brian Snider and Mike Wong from Time Development Group shared a power point presentation regarding a residential subdivision development proposal for land in the RM of Prince Albert that borders the City of Prince Albert.

The Time Development Group representatives noted that they planned to speak to the City of Prince Albert about this project prior to returning to Markam, Ontario.

Brian Snider and Mike Wong thanked Council for their attention to their presentation and then departed from Council Chambers at 11:25 am.

Fran Lucyshyn entered Council Chambers at 11:45 am.

7. REPORTS:

b) Management Team

Deer Park Road connection to former Highway #2 was discussed. Administration was directed to send a letter to Ron Pikaluk, Ministry of Highways and Infrastructure to advise the Ministry that the RM of Prince Albert No. 461 prefers that a new section of road be constructed directly east of the existing Deer Park Road to connect to the old Highway #2. The RM understands that there is sufficient road building material available to complete this project if material from part of the road bed from the old highway leading to the decommissioned St. Louis Bridge is used to construct a new connector road. The option of extending the width of an existing access point to old Highway #2 near the bridge would leave a very sharp and undesirable left turn into oncoming traffic that would not meet highway building standards for safe entry onto provincial roadways.

Council recessed for lunch at 12:06 pm.

Council reconvened at 12:45 pm.

Keith Fonstad, Betsy Chan and Gordon Jahn entered Council Chamber at 1:00 pm.

8. DELEGATIONS

b) Keith Fonstad, MNP

Re: Strategic Planning Review

Keith Fonstad reviewed the Revised June 11, 2015 RM of Prince Albert Strategic Planning Report with Council.

Keith Fonstad thanked Council for their time.

Keith Fonstad, Betsy Chan and Gordon Jahn departed from Council Chambers at 1:30 pm.

7. REPORTS:

b) Management Team – continued

#281/2015 **HRADEC** That Roxanne Roy be authorized to attend the Saskatchewan Emergency Planners Association Conference held in Saskatoon from November 2-5, 2015.

CARRIED

#282/2015 **RYBKA** That Terrence Schneider and Roxanne Roy be authorized to attend the Municipal Financial & Year End Accounting Information Workshop to be held at the Travelodge in Prince Albert on October 21, 2015.

CARRIED

#283/2015 **ETHIER** That administration be authorized to advance purchase of a free standing 4' x 8' sign that will be fabricated and installed the by The Sign Shack, at the front of the RM administration building, that will reference the RM of Prince Albert No. 461, RM of Buckland No. 491, Prince Albert Rural Water Utility and Prince Albert District Planning Commission with the understanding that all four organizations will share the cost of this sign equally..

CARRIED

a) Council

Reports presented by each Councillor.

#284/2015 **HRADEC** That the Councillor and Management Team reports be accepted as presented.

CARRIED

Roxanne Roy departed from Council Chambers and Jason Kaptein entered Council Chambers at 2:45 pm.

9. PLANNING

a) Kenneth & Lorena Baker
Re: Subdivision Application
NW 14-45-27-W2

#285/2015 **MATWISHYN** That the application by Kenneth and Lorena Baker to s to subdivide 4.04 hectares off of the NW 14-45-27 W2 be approved pursuant to Section 3.6.3 (8) (a) (i) of the Prince Albert Planning District Official Community Plan and Section 6.2 of the RM of Prince Albert Zoning Bylaw, subject to:

- 1) a Road Development Agreement being executed addressing the RM road upgrade pursuant to Policy 6-11;
- 2) an approach being approved by the RM Foreman and Division Councillor, build to RM requirements with all costs paid by the applicant;
- 3) a ground water table report, prepared by a qualified individual addressing the ground water level and suitability of the foundation being provided; and
- 4) that a Geotechnical Report be provided to the RM, if required by the Ministry of Government Relations.

CARRIED

Fran Lucyshyn departed from Council Chambers at 2:55 pm.

b) Erin & Darcy Murphy
Re: Subdivision Application
LSD 7 & 8, SE 7-48-25-W2

#286/2015 **RYBKA** That the application by Erin and Darcy Murphy to subdivide approximately 4.04 hectares from LSD 7 & 8, SE 7-48-25-W2, be approved under Section 3.6.3.(8)(a)(i) of the Prince Albert Planning District Official Community Plan and Section 6.2 of the RM of Prince Albert Zoning Bylaw.

CARRIED

c) Marion Blocka
Re: Subdivision Application
Ne 25-46-28-W2

#287/2015 **WILSON** That the application by Marion Blocka to subdivided 4.04 hectares from NE-25-46-28-W2, (off Surface Parcel 164428634, be approved under Section 3.6.3(8)(i) of the Prince Albert Planning District Official Community Plan and Section 6.2 of the RM of Prince Albert Zoning Bylaw.

CARRIED

Jason Kaptein departed from Council Chambers at 3:10 pm.

11. ACCOUNTS

#288/2015 RYBKA That a \$50.00 donation be made, to a charity of choice in the name of in the name of Delbert Kirsch's brother who passed away during the summer of 2015.

CARRIED

#289/2015 MATWISHYN That the Accounts 7898 to 7964, in the amount of \$1,104,899.22, a list of which is attached and forms a part of these Minutes, be approved for payment.

CARRIED

Roxanne Roy entered Council Chambers at 3:20 pm.

#290/2015 MATWISHYN That the date of the next regular meeting of Council be moved from November 12, 2015 to November 19, 2015.

CARRIED

Councillor Matwishyn departed from Council Chambers at 3:25 pm.

12. FINANCIAL STATEMENT

#291/2015 WILSON That the remaining 2015 Shop Capital funds be applied to pay the January, February, March and April of 2016 monthly loan payments on the Grader #2 loan to pay out this loan in 2015.

CARRIED

#292/2015 WILSON That the July, August and September 2015 Financial Statements be accepted as presented.

13. ADJOURNMENT

#293/2015 ETHIER That the meeting be adjourned at 3:39 pm.

CARRIED

Reeve: Norma Sheldon

Administrator: Terrence Schneider