

**RURAL MUNICIPALITY OF PRINCE ALBERT NO. 461**

Minutes of the regular meeting of Council of the Rural Municipality of Prince Albert No. 461 held in the Joint Council Chambers of the Municipal Centennial Building, Prince Albert, SK, on Thursday, October 12, 2017.

Present: Paul Rybka, Reeve

Ted Hradec, Division 1 Councillor  
Keegan Hawreliuk, Division 2 Councillor  
Barton Franc, Division 3 Councillor  
Richard Wilson, Division 4 Councillor  
Wayne Acorn, Division 5 Councillor  
Mike Ethier, Division 6 Councillor

Roseanne (Roxanne) Roy, Administrator  
Fran Lucyshyn, Foreman

Reeve Paul Rybka called the meeting to order at 9:02 am.

**DESIGNATE APPOINTMENT**

#371/2017     **ETHIER**     That as per Section 110(4) of *The Municipalities Act*, Council approve the request of the RM Administrator, Roseanne (Roxanne) Roy to designate Terry-Lynn Zahara as Acting Administrator during the regular monthly Council meeting of November 9, 2017.

**CARRIED**

#372/2017     **HAWRELUIK**     That as per Section 115(5) of *The Municipalities Act*, the Administrator shall sign all cheques on behalf of the municipality. If the Administrator is unavailable, the Administrator's designate shall sign cheques. If the Reeve is unavailable, the Deputy Reeve or one other councillor shall sign cheques on behalf of the municipality.

That as per Section 110(4) of *The Municipalities Act*, the Administrator, Roseanne (Roxanne) Roy requests that Shelley Jasnoch be appointed as the Administrator's designate to sign cheques.

**CARRIED**

#373/2017     **FRANC**     That as per Section 110(4) of *The Municipalities Act*, the Administrator, Roseanne (Roxanne) Roy requests that Shelley Jasnoch be appointed as the Administrator's designate to sign Tax Certificates during times when she is unavailable.

**CARRIED**

Councillor Richard Wilson and Councillor Wayne Acorn entered council chambers at 9:06 am.

**AGENDA**

#374/2017     **ETHIER**     That the agenda be approved as presented. **CARRIED**

**FINANCIAL STATEMENT**

#375/2017     **WILSON**     That the September 2017 Financial Statement be accepted as presented. **CARRIED**

**PAYABLES**

#376/2017     **ACORN**     That the Accounts 9587 to 9621, in the amount of \$208,661.64 a list of which is attached and forms a part of these minutes, be approved for payment. **CARRIED**

#377/2017     **ETHIER**     That the Accounts 9622 to 9628, in the amount of \$5,194.50, which is made up of Council Indemnity, a list of which is attached and forms a part of these minutes, be approved for payment. **CARRIED**

#378/2017     **HAWRELUIK**     That the Accounts 9629 to 9652, in the amount of \$157,435.12 a list of which is attached and forms a part of these minutes, be approved for payment. **CARRIED**

**MINUTES**

#379/2017     **FRANC**     That the regular meeting minutes of September 14, 2017, be approved as presented. **CARRIED**

**BYLAWS**

#380/2017     **ETHIER**     That Bylaw No. 11 of 2017, a bylaw to adopt the Prince Albert Planning District Official Community Plan, 2017, be given first reading. **CARRIED**

**SARM MIDTERM CONVENTION**

#381/2017     **WILSON**     That Councillor's Wayne Acorn, Keegan Hawreliuk, Barton Franc and Reeve Paul Rybka, be authorized to attend the SARM Midterm Convention in Regina, November 6, 7 & 8, 2017.

**CARRIED**

**POLICY**

#382/2017      **ACORN**      That the Progressive Discipline Policy and the Employee Code of Conduct be tabled to the November 9, 2017 Council Meeting.

**CARRIED**

**TAX ENFORCEMENT**

#383/2017      **HAWRELUIK**      That Council agrees to add the legal costs from Zatlyn Law Office in the amount of \$177.00 to the Tax Roll# 263, RL 49-46-25-W2M.

**CARRIED**

#384/2017      **ACORN**      That Council agrees to take the next steps in tax enforcement proceedings by sending Roll# 320, PT RL 33-46-26-W2M to Zatlyn Law Office to authorize proceedings to request title to this property.

**CARRIED**

#385/2017      **ETHIER**      That Council agrees to take the next steps in tax enforcement proceedings by sending Roll# 2834, PT NW 21-48-25-W2M to Zatlyn Law Office to authorize proceedings to request title to this property.

**CARRIED**

#386/2017      **ETHIER**      That we recess at 9:54 am.

**CARRIED**

Reeve Paul Rybka called the meeting back to order at 10:08 am.

**HEALTH AND DENTAL BENEFITS**

#387/2017      **WILSON**      That the Health and Dental Benefit coverage discussion be tabled until the special meeting of council on December 4, 2017 at 1:00 pm.

**CARRIED**

Councillor Ryan Scragg, RM of Garden River entered council chambers at 10:35 am

Councillor Ryan Scragg spoke to council regarding the benefits of APAS.

Councillor Ryan Scragg, RM of Garden River left council chambers at 10:56 am.

**EPS REPORT**

#388/2017      **FRANC**      That the September 2017 EPS Management Services Report be accepted as presented.

**CARRIED**

Fran Lucyshyn, Foreman, Craig Christenson & Kevin Butterfield, Operators entered council chambers at 10:59 am

## **CORRESPONDENCE**

#389/2017      **ACORN**      That the following correspondence be received and filed:

- R & B Custom Work Inc – Blasting
- SRC – Conservation Learning Centre data report
- Government of Saskatchewan – Ministry of Agriculture
- Mayor’s Prayer Breakfast – October 16, 2017 at 7:00 am to 9:00 am

**CARRIED**

Craig Christenson & Kevin Butterfield, Operators left council chambers at 11:31 am

Sgt. Rob Lutzko, RCMP Detachment entered council chambers at 11:31 am

Sgt. Lutzko spoke to council regarding the quarterly policing report given to council.

Sgt. Rob Lutzko, RCMP Detachment left council chambers at 12:21 pm

#390/2017      **ETHIER**      That is being 12:22 pm, we recess for lunch.

**CARRIED**

Reeve Paul Rybka called the meeting back to order at 12:57 pm

## **FOREMAN’S REPORT**

### **ROCK TRUCK**

#391/2017      **ACORN**      That we table the Rock Truck discussion to the special meeting that is scheduled for November 1, 2017 at 1:00 pm.

**CARRIED**

### **GRAVEL – REQUEST FOR PROPOSAL**

#392/2017      **ACORN**      That the following Request for Proposal be prepared and issued, as per the Purchasing Policy:

- Gravel Supply for 2018
- Closing date: December 8, 2017

**CARRIED**

### **EXTENDED WARRANTY**

#393/2017      **WILSON**      That Council agrees to purchase the extended warranty from Finning in the amount of \$6,970.00 plus tax, two (2) year/2,000 hour Powertrain and Hydraulic Warranty for the 2014 320 Excavator.

**CARRIED**

#394/2017     **ETHIER**     That the Foreman's report be accepted as presented.

**CARRIED**

**ADMINISTRATOR'S REPORT**

**GERROND ROAD FINAL PAYMENT**

#395/2017     **WILSON**     That Council issue final payment of \$3,015.00 for the purchase of 4.51 acres from River Lots 4 to 7 45-26-W2M from Derrick and Kyla James. The purchase price was \$1,500.00 per acre, with an initial payment of \$3,750 made on September 24, 2014. The land was required for the reconstruction of Gerrond Road in 2014 with final payment to be made upon registration of the new road plan with ISC.

**CARRIED**

#396/2017     **ETHIER**     That the Administrator's report be accepted as presented.

**CARRIED**

**COUNCILLOR'S REPORT**

#397/2017     **FRANC**     That the Councillor's written and verbal reports be accepted as presented.

**CARRIED**

#398/2017     **ACORN**     That we recess at 3:12 pm.

**CARRIED**

**Fran Lucyshyn, Foreman left council chambers at 3:27 pm**

**Jason Kaptein, Director of Planning entered council chambers at 3:27 pm**

**Reeve Paul Rybka called the meeting back to order at 3:27 pm.**

**Jason Kaptein, Planning Director left council chambers at 3:50 pm**

**ADJOURNMENT**

#399/2017     **ETHIER**     That it being 3:50 pm, we now adjourn.

**CARRIED**

---

**Paul Rybka, Reeve**

---

**Roseanne (Roxanne) Roy, Administrator**