

## **RURAL MUNICIPALITY OF PRINCE ALBERT NO. 461**

Minutes of the regular meeting of the Council of the Rural Municipality of Prince Albert No. 461 held in the Joint Council Chambers of the Municipal Centennial Building, Prince Albert, SK, on Friday, November 4, 2016.

Present: Paul Rybka, Reeve

Ted Hradec, Division #1 Councillor  
Barton Franc, Division #3 Councillor  
Richard Wilson, Division #4 Councillor  
Wayne Acorn, Division #5 Councillor  
Mike Ethier, Division #6 Councillor

Terrence Schneider, Administrator  
Roxanne Roy, Assistant Administrator  
Fran Lucyshyn, Shop Foreman (11:30 am)

Regrets: None

Ted Zurakowski, John M. Cuelenaere Library  
Alex Jurio, John M. Cuelenaere Library  
Tony Murphy, Wapiti Regional Library System  
Cheryl Bauer Hyde, Chair Regional Library System  
Ludwig Hesp, Visitor

### **1. CALL TO ORDER**

Terrence Schneider called the meeting to order at 9:00 am.

### **2. OATHS OF OFFICE:**

All members of Council took an Oath of Office in the prescribed form and copies of these Oaths are attached to these minutes.

All members of Council were provided with Public Disclosure Statements to complete and return to the Administrator.

Reeve Paul Rybka assumed the Chairperson position for the meeting.

### **3. AGENDA**

**#338/2016 RYBKA** That the agenda be amended as follows:

Additions:

In Camera session following Delegation #1; and

8(j) SARM Beaver Control Program List  
Re: Chris Lucyshyn.

**CARRIED**

### **4. DELEGATION #1:**

**Ted Zurakowski & Alex Jurio – John M. Cuelenaere Public Library  
Re: Municipal Library Intentions**

Ted Zurakowski and Alex Jurio from John Cuelenaere Public Library addressed Council with respect to the City of Prince Albert's Proposed Library Boundary change and responded to the RM's October 17, 2016 correspondence sent to the City of Prince Albert regarding this matter.

Reeve Rybka invited Tony Murphy and Cheryl Bauer-Hyde from the Wapiti to participate in the discussion.

According to Tony Murphy, if the City of Prince Albert was to exit from the regional system there would be a \$156 K reduction in funding to Wapiti that would need to be recovered via a \$1.50 per capita charge from other participating members to support the regional system. Further Wapiti's influence at the Saskatchewan Integrated Library System table would drop from the 3<sup>rd</sup> highest percent of vote to the 5<sup>th</sup> highest percent of vote.

Ted Zurakowski and Alex Jurio noted that the City plans to host a public hearing at its January 2017 regular meeting of Council to address concerns about the proposed library change if this type of forum meets the spirit and intent of the Libraries Act.

Ted Zurakowski & Alex Jurio thanked Council for the opportunity to discuss this matter and then departed from Council Chambers at 10:00 am.

Tony Murphy and Cheryl Bauer-Hyde also thanked Council for allowing them to participate in the discussion and then departed from Council Chambers at 10:00 am.

**5. IN CAMERA**

#339/2016      **WILSON**                      That Council enters an In-Camera Session at 10:06 am.

**CARRIED**

#340/2016      **ACORN**                      That Council returns to the regular scheduled meeting  
agenda at 10:38 am.

**CARRIED**

**6. MINUTES:**

#341/2016      **FRANC**                      That the Minutes of the Regular Meeting held on  
October 13, 2016 be accepted as presented.

**CARRIED**

**7. BUSINESS ARISING FROM THE MINUTES**

**(a) Tax Roll #1927000  
Re: Tax Cancellation – Municipalities Act, Section 274**

Jason Kaptein entered Council Chambers at 10:40 am.

#342/2016      **HRADEC**                      That taxes in the amount of \$5,216.87 be cancelled from Tax Roll  
#1927000 given that the lands this tax amount pertains to are owned by the  
Crown. (Part of Evans Drive)

**CARRIED**

Jason Kaptein departed from Council Chambers at 10:50 am.

#343/2016      **ETHIER**                      That the meeting be recessed at 10:51 am.

**CARRIED**

Councillor Hradec departed from Council Chambers at 10:51 am.

Reeve Rybka called the meeting back to order at 11:03 am.

**8. NEW BUSINESS**

**a) Declaration of Election Results  
Re: Acknowledgement of Receipt by Council**

#344/2016      **WILSON**                      That the 2016 Declaration of Election Results be received  
as information by Council.

**CARRIED**

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**#345/2016**      **FRANC**      That New Business items 8 b), 8 c) and 8 d) be postponed until Councillor Hradec returns to the meeting.

**CARRIED**

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**e) Division #2 By- Election  
Re: Select Date of Election**

**#346/2016**      **ACORN**      That Nomination Day for the required Division #2 By- Election be scheduled for January 18, 2017, that the By- Election Day be held on February 22, 2017 and that an Advance Poll for this By-Election be held on February 11, 2017 from 9:00 am to Noon.

**CARRIED**

**f) 2016 Tax Enforcement List  
Re: Tax Lien Advertisement**

**#347/2016**      **WILSON**      That the Tax Enforcement List (Appendix I), identifying tax arrears owing, be advertised under the terms of the Tax Enforcement Act and unless the arrears and costs appearing on the same line as the land description are not paid in full by the 20<sup>th</sup> of January 2017, a Tax Lien Interest will be registered against the title of these properties.

**CARRIED**

**g) Tax Enforcement  
Re: Proceedings for Title to Lands – Tax Liens not discharged**

**#348/2016**      **FRANC**      That the following tax roll accounts:

534000      543000      and      1815000

... on which...

- Tax liens have previously been registered against the land title associated with these accounts at least six months prior to November 4, 2016;
- Tax arrears on these accounts have not been paid since the tax lien was registered; and
- A tax arrears payment plan has not been made or where such payment plan has been breached...

...be forwarded to the RM’s solicitor to advance tax enforcement proceedings that request title to the lands related to these tax roll accounts.

**CARRIED**

**h) Tax Cancellation Request**

**Re: Roll #870000**

#349/2016 **FRANC** That approval be provided for 2016 taxes to be cancelled in response to a request from the land owner associated with Roll # 870000 dated October 20, 2016.

**DEFEATED**

Fran Lucyshyn entered Council Chambers at this point of the meeting 11:30 am.

**i) Road Maintenance Agreement – Ministry of Highways**

**Re: Endorse Agreement – No. H16138-461**

#350/2016 **ETHIER** That approval be provided to endorse the Ministry of Highway's Road Maintenance Agreement No. H16138-461, subject to this work being performed during the winter season.

**CARRIED**

**j) SARM Beaver Control Program List**

**Re: Chris Lucyshyn**

#351/2016 **WILSON** That Chis Lucyshyn be added to the RM's SARM Beaver Control Program list of authorized trappers.

**CARRIED**

**10. EPS MANAGEMENT SERVICES INC.**

#352 /2016 **FRANC** That the October 2016 EPS Management Services Report be accepted as presented.

**CARRIED**

**11. CORRESPONDENCE**

#353/2016 **WILSON** That the following correspondence be received and filed:

- SARM – Trans Gas Master Road Crossing Agreement
  - New Rail Safety Improvement Program
- Crime Stoppers – Invitation to Breakfast Nov. 9, 2016
- APAS – November 8, 2016 Agenda
- FCM – Canada 150 Community Leaders Network
- Saskatchewan Abilities Council – Memorial Donation Confirmation
- STARS – Funding Recognition
  - New Executive Director
- City of Prince Albert – Proposed New Zoning Bylaw – Seeking Feed back

**CARRIED**

#354/2016      **ETHIER**                      That Council recesses for lunch at 11:48 am.

**CARRIED**

Reeve Rybka called the meeting back to order at 12:45 pm.

Jason Kaptein entered Council Chambers at 12:45 pm.

### **13. PLANNING OFFICER**

**a) MacLeod Subdivision**  
**Re: SE 3-49-22-W2**

#355/2016      **ETHIER**                      That the application by Dawn Macleod to subdivide up to 6.06 ha (15acres) off the SE 3-49-22-W2 be approved, pursuant to Section 3.63 (8)(a)(i) of the Prince Albert Planning District Official Community Plan and Section 6.2 of the RM of Prince Albert Zoning Bylaw.

**CARRIED**

**b) Ritchie/Grimwood – Discretionary Use Permit**  
**Re: Garden Suite – Parcel BB, Plan 101501749 – NW 18-48-25-W2**

#356/2016      **WILSON**                      That the application by Regan Grimwood and Denee Ritchie for a Garden Suite on Parcel BB, Plan 101501749, on the NW 18-48-25-W2, be advertised per Section 3.7.1(5)(a) of the RM of Prince Albert Zoning Bylaw.

**CARRIED**

Councillor Hradec returned to Council Chambers at 1:00 pm.

Nathan Gray & Brittney Shewchuck from MMM Group entered Council Chambers at 1:15 pm

### **9. DELEGATION #2**

**MMM Group**  
**Re: Highway Corridor Master Plan**

Nathan Gray and Brittney Shewchuk from MMM Group along with Jason Kaptein reviewed the October 2016 Highway 11 and Highway 2 Corridor “DRAFT” Master Plan with Council.

Jason Kaptein noted that he intends to bring forward the FINAL version of this plan for adoption in December 2016 or January 2017.

Nathan Gray, Brittney Shewchuk and Jason thanked Council for their attention to this presentation and then departed from Council Chambers at 2:10 pm.

## **8. NEW BUSINESS (CONTINUED)**

### **b) Appointments Re: List for Approval**

- #357/2016      **FRANC**      That the Appointments List, “Appendix II” to these minutes, be approved.  
**CARRIED**
- #358/2016      **ETHIER**      That Councillor Wilson be appointed to be Deputy Reeve.  
**CARRIED**
- #359/2016      **FRANC**      That Councillor Hradec be appointed to be Assistant Deputy Reeve.  
**CARRIED**

### **c) Signing Authorities Re: Appointments**

- #360/2016      **ETHIER**      That Reeve Rybka and Deputy Reeve Wilson be appointed as the new elected official signing authorities.  
**CARRIED**

### **d) Saskatchewan Association of Rural Municipalities (SARM) 2016 Midterm Convention – November 8-10 Re: Attendees and Voting Privilege Assignments**

- #361/2016      **WILSON**      That Reeve Rybka, Councillor Acorn and Councillor Franc be authorized to attend the 2016 SARM Midterm Convention in Saskatoon and that Reeve Rybka and the Councillor of his choice be assigned resolution voting privileges at the midterm convention.  
**CARRIED**

## **12. REPORTS**

### **a) Administrator**

The Administrator Report was reviewed as circulated.

- #362/2016      **ACORN**      That the Administrator’s report be accepted as presented.  
**CARRIED**

## **b) Council**

Council agreed to complete their indemnity forms prior to the meeting and to circulate these forms prior to the forms being endorsed by Council.

**#363/2016**      **FRANC**      That Council authorizes an RM of Prince Albert citizens group to post a petition at the RM administration office which requests Sask Tel to consider enhancing cell phone coverage with the RM and that a letter be sent to Sask Tel from the RM of Prince Albert No. 461 requesting Sask Tel to consider enhancing cell phone coverage within the RM.

**CARRIED**

**#364/2016**      **FRANC**      That the Councillor reports be accepted as presented.

**CARRIED**

**#365/2016**      **ACORN**      That the meeting be recessed at 4:08 pm.

**CARRIED**

Fran Lucyshyn and Ludwig Hesp departed from Council Chambers at 4:08 pm.

Reeve Rybka called the meeting back to order at 4:20 pm.

## **14. FINANCIAL STATEMENT**

Due to the early meeting date, the October Financial Statement was not available for presentation to Council. The October Financial Statement information will be emailed to Council when it is completed and both the October and November Financial Statements will be presented to Council at the December 2016 meeting.

**CARRIED**

## **15. ACCOUNTS**

**#366/2016**      **WILSON**      That the Accounts 8805 to 8864, in the amount of \$734,216.10, a list of which is attached and forms a part of these Minutes, be approved for payment.

**CARRIED**



**16. ADJOURNMENT**

#367/2016

**ETHIER**

That the meeting be adjourned at 4:40 pm.

**CARRIED**

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Reeve: Paul Rybka

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Acting Administrator: Roxanne Roy