

RURAL MUNICIPALITY OF PRINCE ALBERT NO. 461

Minutes of the special meeting of the Council of the Rural Municipality of Prince Albert No. 461 held in the Joint Council Chambers of the Municipal Centennial Building, Prince Albert, SK, on Friday, November 25, 2016.

Present: Paul Rybka, Reeve
Ted Hradec, Division #1 Councillor
Barton Franc, Division #3 Councillor
Richard Wilson, Division #4 Councillor
Mike Ethier, Division #6 Councillor

Roxanne Roy, Assistant Administrator

Reeve Paul Rybka called the meeting to order at 9:01 am.

AGENDA

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|-----------|---------------|--|----------------|
| #368/2016 | ETHIER | That the agenda be approved as presented. | CARRIED |
| #369/2016 | FRANC | That Council enters an In-Camera Session at 9:23 am. | CARRIED |
| #370/2016 | WILSON | That Council returns to the regular scheduled meeting agenda at 10:11 am. | CARRIED |
| #371/2016 | WILSON | WHEREAS Terrence Schneider has been employed as Administrator of the said R.M. by way of employment contract dated April 7, 2015; and

WHEREAS clause 3(2) of the said Employment Contract states that “The Rural Municipality may at any time thereafter, end this contact and elect to provide notice to terminate the Employee without just cause. In such a case the Rural Municipality shall provide severance pay or pay in lieu of notice equal to four (4) weeks of the Employee’s current annual salary for each full and complete year of service the employee has served to a maximum of twelve (12) months salary and benefits”;

RESOLVED that the Council of the Rural Municipality of Prince Albert No. 461 does hereby agree that the Employee shall be terminated in accordance with clause 3(2) of the said contract and that notice of the same shall be provided to the said Terrence Schneider immediately. | CARRIED |
| #372/2016 | HRADEC | That Council enters an In-Camera Session at 10:18 am. | CARRIED |

- #373/2016 **ETHIER** That Council returns to the regular scheduled meeting agenda at 10:50 am. **CARRIED**
- #374/2016 **WILSON** That Council enters an In-Camera Session at 10:54 am. **CARRIED**
- #375/2016 **WILSON** That Council returns to the regular scheduled meeting agenda at 11:04 am. **CARRIED**
- #376/2016 **FRANC** That Council enters an In-Camera Session at 11:55 am. **CARRIED**
- #377/2016 **ETHIER** That Council returns to the regular scheduled meeting agenda at 12:32 pm. **CARRIED**
- #378/2016 **FRANC** That the meeting be recessed at 12:33 pm. **CARRIED**
- Reeve Rybka called the meeting back to order at 1:01 pm.
- #379/2016 **HRADEC** That Roxanne Roy be appointed as Temporary Acting Administrator effective November 25, 2016 until a new contract be made, with a wage offer of \$71,000 per year effective November 28, 2016. **CARRIED**
- #380/2016 **HRADEC** That Shelley Jasnoch be increased to \$48,000 effective November 28, 2016 as a temporary increase because of extenuating circumstances and possibility of increased work load and office staff reorganization, until an Assistant Administrator may be hired. When/If this position is filled, let it be known that Shelley's wage will be set back at her 2017 wage, Resolution #031/2016. **CARRIED**
- #381/2016 **HRADEC** That as of November 25, 2016, Terrence Schneider be removed from all signing authority for cheques and other negotiable instruments at Conexus Credit Union. **CARRIED**

ADJOURNMENT

#382/2014 **ETHIER** That it being 1:54 pm, that we adjourn.

CARRIED

Reeve Paul Rybka

Acting Administrator Roxanne Roy