

RURAL MUNICIPALITY OF PRINCE ALBERT NO. 461

Minutes of the regular meeting of the Council of the Rural Municipality of Prince Albert No. 461 held in the Joint Council Chambers of the Municipal Centennial Building, Prince Albert, SK, on Thursday, October 11, 2018.

Present: Paul Rybka, Reeve

Michael Grassick, Division #1 Councillor
Keegan Hawreliuk, Division #2 Councillor
Barton Franc, Division #3 Councillor
Richard Wilson, Division #4 Councillor
Wayne Acorn, Division #5 Councillor
Mike Ethier, Division #6 Councillor

Roseanne (Roxanne) Roy, Administrator
Fran Lucyshyn, Foreman

Reeve Paul Rybka called the meeting to order at 9:06 am

Larry Zatlyn, Solicitor for the RM of Prince Albert No. 461 entered council chambers at 9:06 am

AGENDA

#373/2018 **GRASSICK** That the agenda be approved as presented.

CARRIED

Councillor Keegan Hawreliuk declared a conflict of interest with Delegation (a), excused himself from council chambers at 9:09 am

Reeve Paul Rybka declared a conflict of interest with Delegation (a), excused himself from chair at 9:09 am

Deputy Reeve Richard Wilson resumed chair at 9:09 am

IN-CAMERA

#374/2018 **FRANC** That the meeting proceed in camera at 9:10 am, as per Section 16(1) of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss Legal Matters.

CARRIED

#375/2018 **ETHIER** That Council returns to the regular scheduled agenda at 9:17 am.

CARRIED

Reeve Paul Rybka left council chambers at 9:18 am

#376/2018 **ACORN** That the meeting proceed in camera at 9:18 am, as per Section 16(1) of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss Legal Matters matters.

CARRIED

#377/2018 **GRASSICK** That Council returns to the regular scheduled agenda at 9:38 am.

CARRIED

INVESTIGATOR

#378/2018 **ACORN** That Neil Robertson, Q.C., be appointed to investigate the third-party concern received in relation to an elected Member of Council.

CARRIED

REEVE DUTIES

#379/2018 **FRANC** That the duties of the Reeve be assigned to the Deputy Reeve or his designate until further notice.

CARRIED

APPOINTMENT LIST

#380/2018 **GRASSICK** That the 2018/2019 Appointment List be amended, a list that is attached and forms part of these minutes.

CARRIED

Reeve Paul Rybka entered council chambers at 9:44 am

Councillor Keegan Hawreluik entered council chambers at 9:44 am

Larry Zatlyn, Solicitor for the RM of Prince Albert No. 461 left council chambers at 9:49 am

Ken and Lorena Baker entered council chambers at 9:55 am

#381/2018 **HAWRELUIK** That we recess at 9:57 am.

CARRIED

Deputy Reeve Richard Wilson called the meeting back to order at 10:06 am

Ken and Lorena Baker spoke to Council on ways to make the clay hill located on the 1 km of a Dirt Road (Class 7) between TWP 452 and TWP 454, RR 2271 safer with little or no cost to the RM. They spoke of their safety concerns in regards to this machinery trail. They are requesting the RM to build it to a Gravel Road (Class 5/6).

Ken and Lorena Baker left council chambers at 10:17 am

Jason Kaptein, Director of Planning entered council chambers at 10:30am

Stirling Lehner entered council chambers at 10:39 am

Stirling Lehner spoke to Council regarding a deferral on the Municipal Reserve.

Stirling Lehner left council chambers at 10:57 am

Jason Kaptein, Director of Planning left council chambers at 10:58am

FINANCIALS

#382/2018 **ACORN** That the September 2018 Financial Statement be accepted as presented.

CARRIED

ACCOUNTS

#383/2018 **RYBKA** That the Accounts 10444 to 10490 in the amount of \$208,899.70, a list of which is attached and forms a part of these minutes, be approved for payment.

CARRIED

#384/2018 **ETHIER** That the Accounts 10491 to 10497, in the amount of \$5,414.61, which is made up of Council Indemnity, a list of which is attached and forms a part of these minutes, be approved for payment.

CARRIED

#385/2018 **GRASSICK** That the Accounts 10498 to 10516, in the amount of \$19,890.78 a list of which is attached and forms a part of these minutes, be approved for payment.

CARRIED

Fran Lucyshyn, Foreman entered council chambers at 11:34 am

MINUTES

#386/2018 **HAWRELUIK** That the regular meeting minutes of September 13, 2018, be approved as presented.

CARRIED

#387/2018 **GRASSICK** That the special meeting minutes of September 21, 2018, October 3, 2018 and October 5, 2018, be approved as presented.

CARRIED

AUDIT SERVICES RFP

#388/2018 **ACORN** That Council accepts the Audit Services RFP submitted by MNP for the 2018/2019 year. Cost to be
2018 - \$20,843.63 taxes included

2019 - \$21,157.50 taxes included

CARRIED

#389/2018 **ETHIER** That it being 11:59 pm, we recess for lunch.

CARRIED

Deputy Reeve Richard Wilson called the meeting back to order at 12:46 pm

FOREMAN REPORT

#390/2018 **ACORN** That the Foreman's written report be accepted as presented.

CARRIED

Fran Lucyshyn, Foreman, left council chambers at 1:40 pm

COUNCILLOR'S REPORTS

#391/2018 **FRANC** That the Councillor's verbal reports be accepted as presented.

CARRIED

IN-CAMERA CONTINUED

#392/2018 **GRASSICK** That the meeting proceed in camera at 1:42 pm, as per
Section 16(1) of *The Local Authority Freedom of Information and Protection of
Privacy Act* to discuss Legal Matters.

CARRIED

#393/2018 **ETHIER** That Council returns to the regular scheduled agenda at 1:53 pm.

CARRIED

BEAVER TRAPPERS

#394/2018 **FRANC** That Kelvin Peters be added to the list of authorized Beaver
Trappers in the RM of Prince Albert No. 461.

CARRIED

TAX ENFORCEMENT

#395/2018 **HAWRELUIK** That Council agrees to forward Roll# 1721, PT SW 20-48-
25-W2M to Zatlyn Law Office for the next step in tax enforcement proceedings.

CARRIED

#396/2018 **ETHIER** That Council agrees to post tax enforcement legal costs to
Roll#2834, Lot 9, Blk/Par 3, Plan 101989772 Aspen; PT NW 21-48-25-W2M in
the amount of \$153.50.

CARRIED

EPS REPORT

#397/2018 **RYBKA** That the September EPS Report be accepted as presented.
CARRIED

CORRESPONDENCE

#398/2018 **GRASSICK** That the following correspondence be received and filed:

- SAMA – 2018 Primary Audit Report
- SARM
 - Weekly Policy Bulletin
 - Updates to Sask Rural Road Classification

CARRIED

ADMINISTRATOR REPORT

#399/2018 **RYBKA** That the Administrator's written report be accepted as presented.
CARRIED

#400/2018 **ACORN** That we recess at 3:17 pm.
CARRIED

Deputy Reeve Richard Wilson called the meeting back to order at 3:30 pm

Jason Kaptein, Director of Planning entered council chambers at 3:30 pm

PLANNING

#401/2018 **HAWRELUIK** That the application by Brian Fidelak to subdivide a 4.04 ha parcel off NW 09-48-25-W2M, be approved pursuant to Section 4.4.1 of the Prince Albert Planning District Official Community Plan 2018 and Section 6.2 of the RM of Prince Albert Zoning Bylaw, with:

1. Permanent access to the parcel and to the balance of the quarter being approved and constructed;
2. A report be prepared by a qualified individual establishing the High Water Level and Safe Building Elevation;
3. A ground water report be prepared by a qualified individual;
4. The Municipal Reserve requirement being addressed (if required)

CARRIED

#402/2018 **GRASSICK** That the application by Taylor Owen for a Home Based Business, for Parcel 48, Plan 101816894 on the NW 04-48-26-W2M, be advertised per section 3.7.1(5)(a) of the RM of Prince Albert Zoning Bylaw.

CARRIED

#403/2018 **GRASSICK** That the Dedicated Lands Policy P-05.03, resolution number and date be included in the RM of Prince Albert No. 461 Policy Manual.
CARRIED

#404/2018 **FRANC** That Council accepts a purchase price of \$5,000.00 from Charlene Berard for the 1.3 acres off ST/L 12 and ST/L 14, Plan V2963 of the RM road allowance.
CARRIED

Jason Kaptein, Director of Planning left council chambers at 4:22 pm

IN-CAMERA CONTINUED

#405/2018 **GRASSICK** That the meeting proceed in camera at 4:23 pm, as per Section 16(1) of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss Human Resources.
CARRIED

#406/2018 **ACORN** That Council returns to the regular scheduled agenda at 4:26 pm.
CARRIED

ADJOURNMENT

#407/2018 **ETHIER** That it being 4:27 pm, we now adjourn.
CARRIED

Richard Wilson, Deputy Reeve

Roseanne (Roxanne) Roy, Administrator