

**RURAL MUNICIPALITY OF PRINCE ALBERT NO. 461**

Minutes of the regular meeting of the Council of the Rural Municipality of Prince Albert No. 461 held in the Joint Council Chambers of the Municipal Centennial Building, Prince Albert, SK, on Thursday, May 9, 2019.

Present: Richard Wilson, Acting Reeve

Michael Grassick, Division #1 Councillor  
Tyler Hazelwood, Division #2 Councillor  
Barton Franc, Division #3 Councillor

Wayne Acorn, Division #5 Councillor  
Mike Ethier, Division #6 Councillor

Roxanne Roy, Administrator  
Fran Lucyshyn, Foreman

Acting Reeve Richard Wilson called the meeting to order at 9:11 am

**AGENDA**

**#193/2019 ACORN** That the agenda be approved as amended.

New Business

- h) MacDonald Metals
- i) Dust Control
- j) Tender Opening – Substation Rd.
- k) ESF Fee for Rentals

**CARRIED**

**FINANCIAL STATEMENT**

**#194/2019 GRASSICK** That the April 2019 Financial Statement be accepted as presented.

**CARRIED**

**ACCOUNTS**

**#195/2019 ETHIER** That the Accounts 10896 to 10901, in the amount of \$203,094.13 a list of which is attached and forms a part of these minutes, be approved for payment.

**CARRIED**

**#196/2019 HAZELWOOD** That the Accounts 10939 to 10944, in the amount of \$12,473.63, which is made up of Council Indemnity, a list of which is attached and forms a part of these minutes, be approved for payment.

**CARRIED**

#197/2019     **ACORN**     That the Accounts 10945 to 10964, in the amount of \$ 29,246.97, a list of which is attached and forms a part of these minutes, be approved for payment.

**CARRIED**

**IN CAMERA**

#198/2019     **GRASSICK**     That the meeting proceed in camera at 9:38 am, as per Section 16(1) of *The Local Authority Freedom of Information And Protection of Privacy Act* to discuss procedural matters.

**CARRIED**

#199/2019     **ETHIER**     That Council returns to the regular scheduled agenda at 9:53 am.

**CARRIED**

**WAGES**

#200/2019     **GRASSICK**     That Brittany Hastings, Office Assistant, receive a \$2.00 wage increase, retroactive to January 1, 2019.

**CARRIED**

**MINUTES**

#201/2019     **HAZELWOOD**     That the regular meeting minutes of April 11, 2019, be approved as presented.

**CARRIED**

#202/2019     **FRANC**     That the special meeting minutes of April 26, 2019 and May 3, 2019, be approved as presented.

**CARRIED**

**Fran Lucyshyn, Forman entered council chambers at 10:02 am**  
**Dan Hill, Commissionaire entered council chambers at 10:02 am**

Dan Hill came in to speak to council regarding the bylaw report that is submitted monthly. Dan answered questions from Council.

**Dan Hill, Commissionaire left council chambers at 10:35 am**

#203/2019     **ACORN**     That we recess at 10:36 am

**CARRIED**

**Acting Reeve Richard Wilson called the meeting back to order at 10:53 am**

## **POLICY REVIEWS**

**#204/2019**      **ACORN**      That we reviewed the Road Construction Policy, Resolution No. 104 of 2015 and have made no adjustments.

That the Road Construction Policy review resolution number and date be included in the RM of Prince Albert's Policy Manual.

**CARRIED**

**#205/2019**      **HAZELWOOD**      That we reviewed the Orientation and Checklist Policy, Resolution No. 272 of 2012 and have made the following adjustment:

- Addition: TDG

That the Orientation and Checklist Policy review resolution number and date be included in the RM of Prince Albert's Policy Manual.

**CARRIED**

**#206/2019**      **GRASSICK**      That we reviewed the Temporary Road Closure Policy, Resolution No. 130 of 2012 and have made the following adjustment:

- Spelling Errors

That the Temporary Road Closure Policy review resolution number and date be included in the RM of Prince Albert's Policy Manual.

**CARRIED**

**#207/2019**      **FRANC**      That we reviewed the Hours of Work Policy, Resolution No. 128 of 2014 and have made the following adjustments:

- Deletion: "Earned Day Off – Shop employees excluding Management. This monthly day off may be taken on any day within the calendar month, based on operational requirements. They may be banked, but will not be paid out.
- Deletion: the bullet regarding differential pay

That the Hours of Work Policy review resolution number and date be included in the RM of Prince Albert's Policy Manual.

**Councillor Wayne Acorn requested a recorded vote**

Division 1	For
Division 2	For
Division 3	For
Division 5	Against
Division 6	For
Acting Reeve	For

**CARRIED**

**#208/2019 HAZELWOOD** That we reviewed the Sick Leave Policy, Resolution No. 435 of 2017 and have made no adjustments.

That Sick Leave Policy review resolution number and date be included in the RM of Prince Albert's Policy Manual.

**CARRIED**

### **REQUESTS**

**#209/2019 FRANC** That we acknowledge the letter of request submitted by SaskTel on April 26, 2019. Upon review of the design and construction of a 106.7 metre guyed tower and small equipment building located on a portion of SW 28-47-25-W2M in the Davis area, council has no issues or concerns.

**CARRIED**

**#210/2019 ACORN** That the request of payment to Bryan Barlow for labour for removing crushed rock from grass on both sides of lane at 119 Southview acres, be paid in the amount of \$225.00.

**DEFEATED**

**#211/2019 ETHIER** That is being 12:09 pm, we recess for lunch.

**CARRIED**

Acting Reeve Richard Wilson called the meeting back to order at 12:53 pm

### **TENDER – GAS TAX**

**#212/2019 ACORN** That Council accepts the bid of \$104,530.00 from Larry Fehr Construction Ltd for the construction of the "Substation Road" through the Gas Tax Program

**CARRIED**

**#213/2019 ETHIER** That we accept the bid offer of \$300.00 from Barry Halcro for the 2000 Ford F250 truck. Sold as is, where is.

**CARRIED**

Fran Lucyshyn, Foreman left council chambers at 1:48 pm

### **BEAVER TRAPPERS**

**#214/2019 HAZELWOOD** That Eric Ervick and Teal Fisher be added to the list of authorized beaver trappers in the RM of Prince Albert No. 461.

**CARRIED**

#215/2019      **FRANC**      That the following list of application for withdrawal from Saskatchewan Municipal Hail Insurance, which is attached and forms a part of these minutes of applications be approved.

**CARRIED**

## **PLANNING**

Jason Kaptein, Director of Planning entered council chambers at 2:00 pm

Larry Foy entered council chambers at 2:00 pm

## **PUBLIC HEARING**

#216/2019      **GRASSICK**      That is being 2:00 pm, Council recess for the public hearings on the following:

- Discretionary Use – Bylaw No. 1 of 2019 (Zoning Amendment)

**CARRIED**

### **Discretionary Use – Bylaw No. 1 of 2019 (Zoning Amendment)**

Larry Foy spoke to council regarding his concerns on the rezoning amendment. Some of his concerns were regarding the condition of the road, if it will hold up to the increased traffic and dust control.

Jason Kaptein, Director of Planning left council chambers at 2:18 pm

Larry Foy left council chambers at 2:18 pm

#217/2019      **FRANC**      That the Public Hearing be closed at 2:19 pm

**CARRIED**

#218/2019      **HAZELWOOD**      That Bylaw No. 1 of 2019, being a bylaw of the Rural Municipality of Prince Albert, under the *Planning and Development Act*, to amend the Rural Municipality of Prince Albert Zoning Bylaw, being Bylaw No. 3 of 2010, be given second reading.

**CARRIED**

#219/2019      **ACORN**      That Bylaw No. 1 of 2019, being a bylaw of the Rural Municipality of Prince Albert, under the *Planning and Development Act*, to amend the Rural Municipality of Prince Albert Zoning Bylaw, being Bylaw No. 3 of 2010, be read three times and adopted.

**CARRIED**

#220/2019      **ETHIER**      That Bylaw No. 13 of 2018, being a bylaw to provide for the closing and selling of a municipal road or street, be read three times and adopted.

**CARRIED**

#221/2019      **HAZELWOOD**      That Bylaw No. 14 of 2018, being a bylaw to provide for the closing and selling of a municipal road or street, be read three times and adopted.

**CARRIED**

#222/2019      **FRANC**      That the application by Harry Matwishyn to consolidate LSD 10 and 15, NE-5-48-26-W2M, and to subdivide up to 10 acres off the existing residence on LSD 15, be approved pursuant to Section 4.4.3 of the Prince Albert Planning District Official Community Plan 2018 and Section 6.2 of the R.M. of Prince Albert Zoning Bylaw.

**CARRIED**

#223/2019      **ACORN**      That the application by Velma Young to subdivide up to 15 acres off the existing yard site on SW 14-47-26-W2M, and consolidating Parcel A, Plan 101624778 with it, be approved pursuant to Section 4.4.1 of the Prince Albert Planning District Official Community Plan 2018 and Section 6.2 of the R.M. of Prince Albert Zoning Bylaw.

**CARRIED**

**Jason Kaptein, Director of Planning left council chambers at 2:33 pm**

#224/2019      **ETHIER**      That we recess at 2:34 pm.

**CARRIED**

**Acting Reeve Richard Wilson called the meeting back to order at 2:46 pm**

### **CORRESPONDENCE**

#225/2019      **HAZELWOOD**      That the Report prepared by Roxanne Roy, with respect to the proposed local improvement listed below, be adopted; that application be made under clause 5(1)(a) of *The Local Improvement Act, 1993* to the Saskatchewan Municipal Board, Local Government Committee, to undertake this work/service as a local improvement at an estimated cost of \$81,000 plus RM Administration fee to be determined later:

Work/Service: infiNET maxTV Service in Aspen Estates

**CARRIED**

#226/2019      **HAZELWOOD**      Be it resolved, that owners of income property be charged the Essential Service Fee (ESF) for every income rental dwelling.

**CARRIED**

### **REPORTS**

#227/2019      **ACORN**      That the April bylaw report submitted by the Commissionaires be approved as presented.

**CARRIED**

### **CORRESPONDENCE CONTINUED**

#228/2019      **ETHIER**      That the following correspondence be received and filed:

- Plant Health Officers Quarterly Newsletter

- Quarterly Policing Report

**CARRIED**

**REPORTS CONTINUED**

#229/2019      **FRANC**      That the Foreman’s written report be approved as presented.  
**CARRIED**

#230/2019      **ETHIER**      That the Administrator’s written report be approved as presented.  
**CARRIED**

#231/2019      **GRASSICK**      That the Councillor’s verbal reports be approved as  
presented.  
**CARRIED**

**ADJOURNMENT**

#232/2019      **ETHIER**      That it being 4:10 pm, we now adjourn.  
**CARRIED**

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**Richard Wilson, Acting Reeve**

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**Roseanne (Roxanne) Roy, Administrator**