

ACCOUNTS

#004/2019 **GRASSICK** That the Accounts 10661 to 10697, in the amount of \$689,413.91 a list of which is attached and forms a part of these minutes, be approved for payment.

CARRIED

#005/2019 **HAZELWOOD** That the Accounts 10698 to 10704, in the amount of \$8,614.22, which is made up of Council Indemnity, a list of which is attached and forms a part of these minutes, be approved for payment.

CARRIED

#006/2019 **FRANC** That the Accounts 10705 to 10714, in the amount of \$159,048.05 a list of which is attached and forms a part of these minutes, be approved for payment.

CARRIED

IN CAMERA

#007/2019 **ETHIER** That the meeting proceed in camera at 9:43 am, as per Section 16(1) of *The Local Authority Freedom of Information And Protection of Privacy Act* to discuss procedural matters.

CARRIED

#008/2019 **GRASSICK** That Council returns to the regular scheduled agenda at 9:55 am.

CARRIED

WAGES

#009/2019 **ACORN** That Shelley Jasnoch receives an extra 1% wage increase for 2019.

CARRIED

MINUTES

#010/2019 **FRANC** That the regular meeting minutes of December 13, 2018, be approved as presented.

CARRIED

BYLAWS

#011/2019 **GRASSICK** That Bylaw 19 of 2018, a bylaw to prevent and control clubroot, be given first reading.

CARRIED

#012/2019 **ETHIER** That Bylaw No. 19 of 2018, a bylaw to prevent and control clubroot, be read a second time.

CARRIED

#013/2019 **HAZELWOOD** That Bylaw No. 19 of 2018, a bylaw to prevent and control clubroot, be given three readings at this meeting.

CARRIED UNANIMOUSLY

#014/2019 **FRANC** That Bylaw No. 19 of 2018, a bylaw to prevent and control clubroot be read a third time and adopted.

CARRIED

#015/2019 **ETHIER** That we recess at 10:19 am

CARRIED

Acting Reeve Richard Wilson called the meeting back to order at 10:29am

FIDELITY BOND

#016/2019 **ETHIER** That the Bond and Insurance be accepted as presented. The Bond fee for 2019 is \$330.00 and included coverage as follows:

- Fidelity Bond, Coverage of \$25,000.00
- Registered Mail, Coverage of \$50,000.00
- Money and Securities, Coverage of \$20,000.00

CARRIED

INDEMNITY

#017/2019 **ETHIER** That the rates for Indemnity, Supervision and Mileage remain the same as 2018 with an increase to the Retainer:

Retainer for all Council Members - \$400.00 / month

Indemnity and Supervision - \$200.00 / day or \$25.00 / hour; any meeting exceeding 4 hours shall be considered one day.

Reeve Supervision - \$350.00 / day, maximum of 24 days annually; in the absence of the Reeve, the Deputy Reeve or Council Designate Supervision to be \$350.00 / day.

Mileage - \$0.50 / km.

Communication Allowance (cellular, phone, fax) - \$35.00 / month may be claimed.

Meal Allowance – actual costs, receipt must be submitted.

Members at Large appointed to committees on behalf of the RM of Prince Albert receive remuneration as follows - \$20.00 / hour Indemnity and \$0.50 / km mileage (if not paid by committee appointed to by Council).

CARRIED

MEMBERSHIPS

#018/2019 HAZELWOOD That the 2019 Membership Fees of \$4,095.47 be remitted to SARM.

CARRIED

LONG TERM DISABILITY

#019/2019 ACORN That the eligible employees be covered under the 2019 SARM Long Term Disability Plan; the Municipality will submit the premium to SARM and collect the individual premiums from each employee through monthly deductions as the Long Term Disability plan is an employee pay all plan.

CARRIED

COUNCIL MEETINGS

#020/2019 GRASSICK That in 2019, the regular council meetings be held on the second Thursday of each month beginning at 9:00 am.

CARRIED

BY-ELECTION

#021/2019 HAZELWOOD That Nomination Day for the required Reeve By-election be scheduled for May 8, 2019, that the By-Election Day be held on June 12, 2019 and that an Advance Poll for this By-Election be held on June 8, 2019 from 10:00 am to 3:00 pm.

Councillor Wayne Acorn requested a recorded vote

Division 1	Against
Division 2	For
Division 3	For
Division 5	Against
Division 6	For
Acting Reeve	For

CARRIED

#022/2019 GRASSICK That for the 2019 Municipal Bi-Election to be held on June 12, 2019:

- Roseanne (Roxanne) Roy be appointed as Returning Officer;
- The Advance Poll will be held on Saturday June 8, 2019 from 10:00 am to 3:00 pm at the Council Chambers of the Municipal Centennial Building on 99 River Street East; and
- Remuneration for Election Officials including Deputy Returning Officers and Poll Clerks be set at \$300.00 per day for Advanced Poll and \$300.00 for Election Day, and \$0.50/km for travel expenses.

CARRIED

TAX ENFORCEMENT

#023/2019 **FRANC** That Council agrees to add Tax Enforcement Registration Fees to the following properties:

PT RL 49-46-25-W2	\$14.20
RL 13-47-27-W2	\$14.20
Parcel S	\$14.20
NE 36-45-27-W2	\$14.20
E ½ SW 09-47-27-W2	\$14.20
NW 26-47-26-W2	\$14.20
PT SW 34-47-25-W2	\$14.20
PT SE 09-48-26-W2	\$14.20
E ½ NE 14-49-22-W2	\$14.20
E ½ SE 14-49-22-W2	\$14.20

CARRIED

TAX CANCELLATION

#024/2019 **FRANC** That the following GIL tax cancellation be approved:

Roll#2294	\$21,202.37
Roll#2295	\$ 74.43
Roll#2296	\$ 2,971.06
Roll#2621	\$ 6,982.86
Roll#2299	\$ 694.41
Roll#2300	\$ 9,458.64

CARRIED

POLICY

#025/2019 **HAZELWOOD** That Policy No. P-03.17, a policy to prevent and control clubroot be approved as presented and added to the RM of Prince Albert No. 461 Policy Manual.

CARRIED

ROAD NAME

#026/2019 **ACORN** That the north short dead end road off of Lincoln Park Road, be named Gear Drive and that it be signed as such to Melanie Gear paying for the road sign name plate that will be installed at this location.

CARRIED

BEAVER TRAPPERS

#027/2019 **ETHIER** That Paul Harasyn and Travis Kowal be added to the list of authorized Beaver Trappers in the RM of Prince Albert No. 461.

CARRIED

MEMBERSHIPS CONTINUED

#028/2019 **HAZELWOOD** That Council agrees to pay the respective membership fee of \$125.00 to North Central Mutual Aid Association.

CARRIED

RETAINER AGREEMENT

#029/2019 **ACORN** That the Acting Reeve and Administrator be authorized to sign the retainer agreement with Zatlyn Law Office.

CARRIED

UTILITY ARREARS

#030/2019 **ETHIER** That Council agrees to post the Utility Arrears to the Municipal Tax Roll's:

<u>Roll#</u>	<u>Property</u>	<u>Amount</u>
994	NW 21-47-26-W2	\$238.50
1970	RL 14-47-27-W2	\$708.37
899	SE 06-47-26-W2	\$375.69
1020	PT NW 26-47-26-W2	\$502.20
1270	PT SW 24-47-28-W2	\$624.92

CARRIED

MEMBERSHIPS CONTINUED

#031/2019 **HAZELWOOD** That Council agrees to pay the 2019 respective membership fee of \$732.74 to the Federation of Canadian Municipalities (FCM).

CARRIED

CORRESPONDENCE

#032/2019 **FRANC** That Councillors Wayne Acorn, Michel Ethier, and Tyler Hazelwood be authorized to attend the NCTPC Workshop in Birch Hills on February 28, 2019.

CARRIED

Fran Lucyshyn, Foreman entered council chambers at 11:30 am

#033/2019 **ACORN** That Councillor Tyler Hazelwood, Administrator, and the Foreman be authorized to take the Mental Health First Aid course held April 17, 2019 and April 18, 2019 in Prince Albert. Cost per course is \$250.00 plus tax.

CARRIED

#034/2019 **GRASSICK** That Council agrees to share a table with the RM of Buckland for the January 31, 2019 Mayor's State of the City address. Council to send four (4) representatives.

CARRIED

#035/2019 **GRASSICK** That the following correspondence be received and filed:

- 2019 NCTPC Workshop
- 2019 Municipality Board Services
- Mental Health First Aid
- Saskatchewan Health Authority
- 2019 Mayor's State of Address

CARRIED

#036/2019 **ETHIER** That is being 11:46 am we recess for lunch.

CARRIED

Acting Reeve Richard Wilson called the meeting back to order at 12:23 pm

REPORTS

#037/2019 **GRASSICK** That Council agrees to post a Request for Quote (RFQ) for the following:

- Fuel & Oil
- Grader Blades
- Culverts

RFQ's will be received until February 1, 2019.

CARRIED

- #038/2019 **GRASSICK** That the recommendation of the Shop Committee is to purchase the 2019 320D Cat Excavator from Finning Canada in the amount of \$235,930.00 plus taxes. Purchase of extended warranty for 7 years/ 8500 hours premier full machine for \$3,282.00.
CARRIED
- #039/2019 **ETHIER** That the recommendation of the Shop Committee is to transfer the Highway's Re-alignment Project funds in the amount of \$98,571.85 to the Shop Fund Account.
CARRIED
- #040/2019 **ACORN** That Council pay the membership fee of \$455.00 on behalf of the Administrator to the Rural Municipal Administrators' Association of Saskatchewan (RMAA)
CARRIED
- #041/2019 **HAZELWOOD** That Council authorize Acting Reeve Richard Wilson, Councillors Wayne Acorn, Tyler Hazelwood, Barton Franc, and the Administrator to take the MLDP classes in March.
CARRIED
- #042/2019 **FRANC** That Council agrees to budget \$25,000.00 for new flooring and paint in the Municipal Office.
CARRIED
- #043/2019 **GRASSICK** That the Administrator's written report be approved as presented.
CARRIED
- #044/2019 **ETHIER** That the Councillor's verbal reports be approved as presented.
CARRIED
- #045/2019 **ETHIER** That we recess at 2:03 pm.
CARRIED

Acting Reeve Richard Wilson Called the meeting back to order at 2:17 pm

Jason Kaptein, Director of Planning entered council chambers at 2:17 pm

PLANNING

- #046/2019 **ACORN** That Bylaw 1 of 2019, a bylaw of the Rural Municipality of Prince Albert, under the *Planning and Development Act*, to amend the Rural Municipality of Prince Albert Zoning Bylaw, being Bylaw No. 3 of 2010, be given first reading.
CARRIED

Jason Kaptein, Director of Planning left council chambers at 2:44 pm

ADJOURNMENT

#047/2018 **ETHIER** That it being 2:45 pm, we now adjourn.

CARRIED

Richard Wilson, Acting Reeve

Roseanne (Roxanne) Roy, Administrator