

RURAL MUNICIPALITY OF PRINCE ALBERT NO. 461

Minutes of the regular meeting of the Council of the Rural Municipality of Prince Albert No. 461 held in the Joint Council Chambers of the Municipal Centennial Building, Prince Albert, SK, on Wednesday, March 23, 2016.

Present: Norma Sheldon, Reeve
Ted Hradec, Division #1 Councillor
Paul Rybka, Division #2 Councilor
Barton Franc, Division #3 Councillor
Richard Wilson, Division #4 Councillor
Eugene Matwishyn, Division #5 Councillor
Mike Ethier, Division #6 Councillor

Terrence Schneider, Administrator
Roxanne Roy, Assistant Administrator
Fran Lucyshyn, Shop Foreman (10:20 am)

Regrets: None

1. CALL TO ORDER

Reeve Norma Sheldon called the meeting to order at 9:00 am.

2. AGENDA

#077/2016 MATWISHYN That the agenda be accepted as presented.

CARRIED

3. MINUTES

#078/2016 WILSON That the Minutes of the Regular Meeting held on February 11, 2016, the Minutes of the February 11, 2016 Public Hearing and the minutes of the March 2, 2016 Special Meeting of Council, be accepted as presented.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

a) Federal Railway Crossing Regulations Re: Data Collection – Consultant Assistance

Only jurisdictions that have nationally governed rail lines are required to meet the Transport Canada railway crossing regulations. Carlton Trail Railway operates a short-line rail system that is not subject to national regulations. Therefore data consultant data collection for railway crossings is not required in the RM of Prince Albert.

5. NEW BUSINESS

a) Retirement Policy P-03.12 Re: Rescind Policy

#079/2016 **MATWISHYN** That the Retirement Policy No. P-03.12 be rescinded.

CARRIED

b) Employee Code of Conduct Re: Adopt Code of Conduct

#080/2016 **MATWISHYN** That the Municipal Employee Code of Conduct, dated March 23, 2016 be adopted, that copies be distributed to all staff members and that Code of Conduct Policy # P-03.02 be rescinded and replaced by this new Code of conduct.

CARRIED

6. DELEGATIONS

None

7. EPS MANAGEMENT SERVICES INC.

#081/2016 **HRADEC** That the February 2016 EPS Management Services Report be accepted as presented.

CARRIED

8. CORRESPONDENCE

#082/2016 **MATWISHYN** That the following correspondence be received and filed:

- SARM
 - Municipal Waste Incineration Fact Sheet
 - Government of Canada Improves Access to Cash Advances for Producers
 - Prosperity Thru Partnerships Conference March 16-17 Saskatoon
 - Amendment to Wildlife Regs Strengthen Public Safety and Wildlife Mgt
 - New Forage Insurance Program
 - Short Eared Owl Management Plan
 - Municipal Enforcement Officers – Level 1 Basic Training offered at Sask Polytechnic
 - Canada Transportation Act Review
 - Saskatchewan Weed Inspector Training Courses
- North Central Transportation Planning Committee- 18th Annual General Mtg April 28, 2016
- City of Prince Albert
 - City Neighbourhood Open House Dates
 - 2016 Landfill fees

- 2016 State of City Address
- Alfred Jenkins Field House – Third Floor Washroom Project
- Rogers Home Town Hockey – March 26-27, 2016
- Stakeholders Meeting – February 25, 2016
- Bethany Pioneer Village – Thank you note.
- Communities In Bloom 2017
- Dustin Duncan, Minister of Health – PA Mobile Crisis Unit
- Saskatchewan Common Ground Alliance – 2016 Contractor Safety Breakfast
- Agriculture in the Classroom
- Canada Gas Tax Fund – 1.6 km of Russtan Road Approval
- Janet Heilmann-Toews – Library Board member interest
- Jim Reiter, Minister of Government Relations – Confirmed 2016 Education Property Tax Mill Rates
- SAMA Conference – April 26, 2016 Saskatoon
- Saskatchewan Waste Reduction Council Conference – April 20-22, 2016 Saskatoon
- Saskatchewan Municipal Hail – 2015 Audited Financial Statement

CARRIED

9. BYLAWS

a) Bylaw No. 4 of 2016 Re: General Penalty Bylaw

#083/2016 WILSON That Bylaw No. 4 of 2016, a bylaw to establish penalties for contravention of bylaws be amended as follows:

Section 4 a) to read “in the case of an individual or a corporation:”...and Section 4 b) to be deleted in its entirety.

CARRIED

#84/2016 MATWISHYN That the amended Bylaw No. 4 of 2016, a bylaw to establish penalties for contravention of bylaws be given first reading.

CARRIED

#085/2016 RYBKA That Bylaw No. 4 of 2016 be given second reading.

CARRIED

#086/2016 ETHIER That Bylaw No. 4 of 2016 be presented for third reading at this meeting.

CARRIED UNANIMOUSLY

#087/2016 FRANC That Bylaw No. 4 of 2016 be given third and final reading.

CARRIED

c) Bylaw No. 6 of 2016

Re: Amendment to Zoning Bylaw No. 3 of 2010

#088/2016 HRADEC That Bylaw No.6 of 2016, a bylaw to amend the Rural Municipality of Prince Albert Zoning Bylaw, being Bylaw No. 3 of 2010, be given first reading.

CARRIED

d) Bylaw No. 7 of 2016

Re: Borrowing Bylaw – New John Deere Grader

#089/2016 WILSON That Bylaw No. 7 of 2016, a borrowing bylaw to provide for incurring debt for the purpose of purchasing a New 2016 John Deere 772 GP Six Wheel Drive Motor Grader, be given first reading.

CARRIED

#090/2016 RYBKA That Bylaw No. 7 of 2016 be given second reading.

CARRIED

#091/2016 ETHIER That Bylaw No. 7 be presented for third reading at this meeting.

CARRIED UNANIMOUSLY

#092/2016 MATWISHYN That Bylaw No. 7 be given third and final reading at this meeting.

CARRIED

e) Bylaw No. 8 of 2016

Re: Borrowing Bylaw – New 2016 Chevrolet Silverado Crew Cab Truck

#093/2016 FRANC That Bylaw No. 8 of 2016, a borrowing bylaw to provide for incurring debt in the sum of Thirty Five Thousand Six Hundred and Sixteen dollars (\$35,616.00) for the purpose of purchasing a New 2016 Fleet Chevrolet Silverado 2500HD Crew Cab 153 Work Truck, be given first reading.

CARRIED

#094/2016 HRADEC That Bylaw No. 8 of 2016 be given second reading.

CARRIED

#095/2016 MATWISHYN That Bylaw No. 8 of 2016 be presented for third and final reading at this meeting.

CARRIED UNANIMOUSLY

- #096/2016 **ETHIER** That Bylaw No. 8 of 2016 be given third and final reading.
CARRIED
- #097/2016 **MATWISHYN** That Council recesses the meeting at 9:55 am.
CARRIED
- #098/2016 **HRADEC** That Council returns to the regular scheduled meeting
agenda at 10:10 am.
CARRIED
- b) Bylaw No. 5 of 2016**
Re: Council Procedures Bylaw
- #099 /2016 **WILSON** That Bylaw No. 5 of 2016, a bylaw to establish clear,
transparent, consistent and accessible rules for conducting business at meetings
for council members, administrations, and the public to follow and participate in
governing the municipality and for council in establishing council committees, be
given first reading.
CARRIED
- #100/2016 **RYBKA** That Bylaw No. 5 of 2016 be given second reading.
CARRIED
- #101/2016 **ETHIER** That Bylaw No. 5 of 2016 be presented for third and final
reading at this meeting.
CARRIED UNANIMOUSLY
- #102/2016 **MATWISHYN** That Bylaw No. 5 of 2016 be given third and final reading.
CARRIED

11. PLANNING OFFICER

a) Strauss Subdivision

Re: LSD 3 & 4, SW 13-47-27-W2M – Remove Parcel Tie

Fran Lucyshyn entered Council Chambers at 10:20am.

- #103/2016 **RYBKA** That this subdivision application be postponed until the
Director of Planning and Development is available to further explain the
recommendation presented.
CARRIED

**b) Highway 11 Master Plan
Re: Establish Steering Committee**

#104/2016 **WILSON** That a Steering Committee consisting of:

- Jason Kaptein (PADPC);
- Norma Sheldon, Reeve;
- Eugene Matwishyn, Division 5 Councillor;
- Terrence Schneider, Administrator; and
- a Representative from the Ministry of Highways (TBA)...
-

be established to review and provide general guidance with respect to the Highway 11 Master Plan background report that will be provided by MMM Group Ltd. to the committee in early April 2016.

CARRIED

It was understood that a Stakeholder meeting would be scheduled soon after the initial Steering Committee meeting.

10. REPORTS

b) Management Team

The Management Team report was reviewed as circulated.

#105/2016 **HRADEC** That Council enters an in camera session at 10:37 am to review a Draft version of a Servicing Agreement between the Muskoday First Nation and the RM of Prince Albert No. 461 with respect to lands within the corporate limits of the RM that may become subject to Treaty Land Entitlement Reserve Land standards at a future date.

CARRIED

#106/2016 **WILSON** That Council returns to the regular scheduled meeting agenda at 11:05 am.

CARRIED

#107/2016 **ETHIER** That Council breaks for lunch at 12:00 pm.

CARRIED

#108/2016 **ETHIER** That Council returns to the regular scheduled meeting agenda at 12:50 pm.

#109/2016 **MATWISHYN** That the RM tenders for a 25 to 30 tonne used rock truck on Sasktenders with a closing date and time of April 12, 2016 at 2:00 pm.

CARRIED

Roxanne Roy departed from Council Chambers at 2:10 pm.

Roxanne Roy returned to Council Chambers at 2:15pm.

#110/2016 **ETHIER** That the Administrator report be accepted as presented.

CARRIED

a) **Council**

#111/2016 **RYBKA** That the Councillor reports be accepted as presented.

#112/2016 **MATWISHYN** That Council recesses the meeting at 3:05 pm.

CARRIED

#113/2016 **RYBKA** That Council returns to the regular scheduled meeting agenda at 3:15pm.

12. FINANCIAL STATEMENT

#114/2016 **MATWISHYN** That the February 2016 Financial Statement be accepted as presented.

CARRIED

14. ACCOUNTS

#115/2016 **ETHIER** That the Accounts 8221 to 8281, in the amount of \$110,000.55, a list of which is attached and forms a part of these Minutes, be approved for payment.

CARRIED

15. ADJOURNMENT

#116/2016 **HRADEC** That the meeting be adjourned at 3:40 pm.

CARRIED

Reeve: Norma Sheldon

Administrator: Terrence Schneider