

RURAL MUNICIPALITY OF PRINCE ALBERT NO. 461

Minutes of the regular meeting of the Council of the Rural Municipality of Prince Albert No. 461 held in the Joint Council Chambers of the Municipal Centennial Building, Prince Albert, SK, on Thursday, March 20, 2014.

Present: Norma Sheldon, Reeve
Ted Hradec, Division #1 Councillor Richard Wilson, Division #4 Councillor
 Eugene Matwishyn, Division #5 Councillor
Robert Placsko, Division #3 Councillor Mike Ethier, Division #6 Councillor
Hugh Otterson, Acting Administrator Roxanne Roy, Assistant Administrator
Terry Lynn Zahara, Administrator, left the meeting at 12:30 pm.

Reeve Norma Sheldon called the meeting to order at 9:05 am.

AGENDA

#76/2014 **PLACSKO** That the agenda be approved as amended with the following items added:
 1. Acting Administrator;
 2. Neufeld Building Movers and
 3. Road Tour

CARRIED

MINUTES

#77/2014 **MATWISHYN** That the Minutes of the Regular Meeting held on February 13, 2014, be approved as presented.

CARRIED

ACTING ADMINISTRATOR RE - APPOINTMENT

#78/2014 **MATWISHYN** That we agree to reappoint Mr. Hugh Otterson as Acting Administrator for the RM of Prince Albert No. 461 to the period ending April 30, 2014.

CARRIED

COMMERCIAL / INDUSTRIAL ROAD POLICY

#79/2014 **PLACSKO** That we agree to forward the Commercial Industrial road construction policy to Blair Gervais, AMEC, following changes suggested by our District Planner, Jason Kaptein.

CARRIED

2014 BEAVER BOUNTY PROGRAM

#80/2014 **MATWISHYN** That an application to participate in the Beaver Control Program (SARM / Saskatchewan Ministry of Agriculture) be submitted to SARM upon announcement of the program.

CARRIED

BEAVER TAIL BOUNTY FUNDING

#81/2014 **ETHIER** That the RM of Prince Albert Beaver Program be extended to run in conjunction with or with out the 2014 SARM Beaver Program. It is further agreed that we continue to pay at the rate of \$30.00 per tail with the program or \$20.00 per tail with no SARM Program.

CARRIED

AUTHORIZED BEAVER HUNTERS

#82/2014 **HRADEC** That the following individuals are authorized to hunt beaver within the boundaries of the RM of Prince Albert for submission of funding under the SARM Beaver Control Program and the RM of Prince Albert Beaver Control Program:

| | | |
|---------------------|-------------------|-----------------|
| Marty Ferguson | Brian Bamford | Patrick Rosen |
| Rick Bacon | Paul Ross | Lyle Ehman |
| Barney Bartley | Andrew Byrne | Tim Bear |
| Robert Bear | Clinton Blanchard | Andy Dubourt |
| Brandon Gobeil | John Laprise | Garry Laughren |
| Justin Noble | Bill Skerget | Rick Bilash |
| Palmer Bilash | Stacey Harris | Tony Ross |
| Larry Ruskowski | Jack Bryshun | Anthony Bryshun |
| Braeden Mawji | Ed Kowal | Guy Thomas |
| Wayne Bear | Jordan Rosen | Ed Kwiatkowski |
| Matthew Kwiatkowski | Carman Bibby | Glen Smith |
| Jim Bahr | Ryan Byrne | Ryan Depape |
| Brian Rude | Doug Horner | Darrel Kraska |
| Dennis Baliski | Eugene Matwishyn | Dave Folmer |
| Mike Ethier | Richard Wilson | Bob Placsko |
| Paul Rybka | Ted Hradec | Joey Placsko |
| Joey Mishak | Les Nemish | James Hamm |
| Garry Sinclair | Fran Lucyshyn | |

CARRIED

IN CAMERA HUMAN RESOURCE

#83/2014 **WILSON** That we now go into camera to discuss a human resource matter at 9:46 am.

CARRIED

#84/2014 **ETHIER** That we now rise from the in camera session and reconvene the council meeting at 10:23 am.

CARRIED

ROXANNE ROY PERFORMANCE REVIEW

#85/2014 **PLACSKO** That March 10, 2014 being the end of the Three Month probation period for Roxanne Roy, Assistant Administrator we now agree to make her position a permanent position. It is further agreed that her salary be increased to \$53,000.00 effective March 10, 2014.

CARRIED

Gordon Jahn and Betsy Chan, MNP, entered the council chambers at 10:50 am to present the 2013 audited financial statement to council and administration.

2013 AUDITED FINANCIAL STATEMENT

#86/2014 **WILSON** That the 2013 Audited Financial Statements be approved as presented to Council by Gordon Jahn and Betsy Chan, MNP; as required by Section 189(1) of *The Municipalities Act*.

CARRIED

Gordon Jahn and Betsy Chan, MNP, left the council chambers at 11:40 am.

Paul Ross and Fran Lucyshyn entered at 11:45 am.

HOURS OF WORK POLICY

#87/2014 **PLACSKO** That we agree to adopt the Hours of Work Policy, P-06.17, as attached hereto and forming a part of these minutes. It is further agreed that this policy shall be placed within the R.M. of Prince Albert Policy Manual.

CARRIED

REPORTS

#88/2014 **WILSON** That the reports presented by each Councillor be accepted.

CARRIED

#89/2014 **MATWISHYN** That the Public Works Manager and the Foreman's report be accepted.

CARRIED

Paul Ross and Fran Lucyshyn left at 2:15 pm.

IN CAMERA HUMAN RESOURCE

#90/2014 **PLACSKO** That we now go in camera to discuss a human resource matter at 2:20 pm.

CARRIED

#91/2014 **ETHIER** That we now rise from the in camera session and reconvene the council meeting at 3:19 pm.

CARRIED

Jason Kaptein, District Planner, Prince Albert District Planning Commission entered the meeting at 3:26 pm. John Folmer and David Folmer entered the meeting at the same time.

SUBDIVISION SW-31-48-23-W2M

#92/2014 **HRADEC** That the application by John Folmer to subdivide an approximate 20.23 ha (50 ac) parcel off of SW 31-48-23-W2M, be approved pursuant to Section 3.4.3 of the Prince Albert Planning District Official Community Plan and Section 6.2 of the R.M. of Prince Albert Zoning Bylaw subject to:

- 1) The applicant entering into a Road Development Agreement with the RM, and constructing a road to the proposed parcel, built to RM standards, at the applicants expense;
- 2) An approach being approved by the RM Superintendent and the Division Councillor, constructed to the RMs standards, at the applicants expense;
- 3) That a topographic survey be prepared addressing the High Water Level and Safe Building Elevation of a suitable building location on the proposed parcel;
- 4) That a Ground Water Table report be prepared by a qualified individual addressing the ground water level and the suitability of the foundation;
- 5) That the Municipal Reserve requirement to be addressed.

CARRIED

John and David Folmer left the meeting at 3:56 pm.

SUBDIVISION SW-6-48-25-W2M

#93/2014 **PLACSKO** That the application by Les Mewis and Maurice Polard to subdivide an approximate 1.01 ha (2.5 ac) parcel off of the SW 6-48-25-W2M, be approved pursuant to Section 3.6.3 (8)(a)(i) of the Prince Albert Planning District Official Community Plan and Section 6.2 of the R.M. of Prince Albert Zoning Bylaw.

CARRIED

DISCRETIONARY USE HEARING

#94/2014 **MATWISHYN** That the Discretionary Use application by Jobbs Tire and Automotive, on Parcel L, Plan 101814959, be advertised per section 3.7.1(5)(a) of the RM of Prince Albert Zoning Bylaw.

CARRIED

#95/2014 **WILSON** That the application by Eric and Connie Corrigan for a Garden Suite on RL 18, 45-26-W2M, be advertised per section 3.7.1(5)(a) of the RM of Prince Albert Zoning Bylaw.

CARRIED

Jason Kaptein, District Planner, Prince Albert District Planning Commission left the meeting at 4:30 pm.

EPS MANAGEMENT SERVICES INC.

#96/2014 MATWISHYN That the February EPS reports be accepted **CARRIED**

LABOUR STANDARDS & WCB WORKSAFE SEMINAR

#97/2014 MATWISHYN That we authorize Roxanne Roy, Assistant Administrator and Fran Lucyshyn, Foreman to attend the Labour Standards & WCB Worksafe seminar on April 15, 2014 in Prince Albert. We further to agree to issue a check in the amount of \$168.00 to cover the registration fee. **CARRIED**

WAPITI REGIONAL LIBRARY

#98/2014 MATWISHYN That we authorize Reeve Norma Sheldon to attend the Wapiti Regional Library annual meeting on April 26, 2014 in Prince Albert. **CARRIED**

PRINCE ALBERT R.C.M.P. PERFORMANCE PLAN

#99/2014 ETHIER That we hereby endorse 2014 / 2015 Annual Performance Plan of the Prince Albert R.C.M.P. Detachment for the R.M. of Prince Albert. **CARRIED**

SASK. AG SAND AND GRAVEL LEASE

#100/2014 MATWISHYN That we advise the Saskatchewan Ministry of Agriculture in the matter of the request of ACI Contracting Ltd. for the sand and gravel lease on SW 11-49-22W2 that the Municipality wishes to explore the area in the Spring of 2014. **CARRIED**

CORRESPONDENCE

#101/2014 ETHIER That the correspondence as follows be received and filed:

- Sask. Water Security – 2014 Potential Flooding.
- SARM
 - February Update.
 - RM Tax Loss Compensation Trust Fund.
 - Local Government Elections Act.
 - SGI Permit Office.
 - Labor Standards & WCB Worksafe Seminar – April 15, 2014 Prince Albert.
- SAMA
 - Resolution to Annual Meeting.
 - AGM – April 16, 2014 Saskatoon Travelodge.
- NCTPC
 - AGM – April 10, 2014 @ 7:00 pm, Blaine Lake.

- South Sask. River Watershed Stewards – AGM – April 11, 2014 @ 1:00 pm
Olser Community Hall.
- Wapiti Regional Library – AGM – April 26, 2014.
- HBRA – AGM & Convention – April 2 & 3, 2014 in Napawin.
- Prince Albert Forest Protection Area – who has authority to request assistance
ie Forest Fires.
- Agriculture in the Classroom – AGM – April 17, 2014 @ 1:30 pm.
- Les Karpluk, Fire Chief – resigned February 26, 2014.
- Prince Albert R.C.M.P. – Annual Performance Plan Update.
- Sask. AG Sand and Gravel lease SW-11-49-22-W2 – Any objections.
- JD Mollard and Associates – Info on Gravel Exploration.

CARRIED

WRITE OFF ACCTS REC/PAYABLE

#102/2014 **MATWISHYN** That we agree to write off accounts receivable/accounts payable for Matthew Abramyk life insurance in the amount of \$20.29.

CARRIED

ACCOUNTS

#103/2014 **MATWISHYN** That the Accounts, 6573 to 6618, in the amount of \$157,785.20 a list of which is attached and forms a part of these Minutes, be hereby approved.

CARRIED

FINANCIAL STATEMENT

#104/2014 **WILSON** That the Financial Statement for the month of February, 2014, be approved as presented.

CARRIED

ADJOURNMENT

#105/2014 **ETHIER** That it being 5:35 pm that we adjourn.

CARRIED

Reeve Norma Sheldon

Acting Administrator Hugh Otterson