

RURAL MUNICIPALITY OF PRINCE ALBERT NO. 461

Minutes of the regular meeting of the Council of the Rural Municipality of Prince Albert No. 461 held in the Joint Council Chambers of the Municipal Centennial Building, Prince Albert, SK, on Thursday, June 9, 2016.

Present: Norma Sheldon, Reeve
Paul Rybka, Division #2 Councilor
Barton Franc, Division #3 Councillor
Richard Wilson, Division #4 Councillor
Eugene Matwishyn, Division #5 Councillor
Mike Ethier, Division #6 Councillor
Terrence Schneider, Administrator
Roxanne Roy, Assistant Administrator
Fran Lucyshyn, Shop Foreman (9:45 am)

Regrets: Ted Hradec, Division #1 Councillor

1. CALL TO ORDER

Reeve Norma Sheldon called the meeting to order at 9:05 am.

2. AGENDA

#179/2016 **WILSON** That the agenda be amended to include the following business items:

- 5. (g) Administrator Performance Review
Re: Annual Review
- 5. (h) Return to Work Policy
Re: Develop Policy

CARRIED

3. MINUTES

#180/2016 **MATWISHYN** That the Minutes of the Regular Meeting held on May 12, 2016, be accepted as presented.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

**(a) Access Road to NW 1-47-28-W2
Re: Resolution #167/2016**

#181/2016 **ETHIER** That Resolution #167/2016 be rescinded.

CARRIED

**(b) New West Partnership Trade Agreement Capital Spending Threshold
Re: 2016 SARM Midterm Convention Resolution**

#182/2016 **MATWISHYN** That the following resolution be registered for presentation at the 2016 SARM Midterm Convention:

New West Partnership Trade Agreement Capital Spending Threshold
RM of Prince Albert No. 461
2016 SARM Midterm Convention

WHEREAS municipalities require more flexibility for making quality equipment purchase decisions in a fiscally responsible manner; and

WHEREAS new equipment are approaching or at the \$400,000.00 to \$500,000.00 range; and

WHEREAS the current New West Partnership Trade Agreement threshold of \$75,000.00 is very restrictive and puts highly restrictive limitations on municipalities abilities to make quality equipment purchases at auction sales, private dealerships or individuals; and

WHEREAS auction sales are a fair, open and transparent method of procuring equipment.

BE IT RESOLVED that SARM lobby the Government of Saskatchewan to renegotiate the terms of the New West Partnership Trade Agreement to increase the \$75,000.00 threshold for capital spending to at least \$150,000.00; and

FURTHER BE IT RESOLVED that SARM lobby the Government of Saskatchewan to request that a biennial review of the capital spending limits be included in a revised New West Partnership Trade agreement to manage future inflation pressures.

CARRIED

5. NEW BUSINESS

**a) Montgomery/Deobald Statement of Claim
Re: Confirm Statement of Defence by SARM Legal Counsel**

#183/ 2016 **MATWISHYN** That Statement of Defence prepared by SARM Legal Counsel dated May 31, 2016 in response to the Montgomery/Deobald dated May 6, 2016, be confirmed by Council.

CARRIED

**b) SARM Beaver Control Program c) Beaver Control Program
Re: Participation in 2016 Program Re: Update List of Individuals
Authorized to Remove Beavers**

#184/2016 **ETHIER** That the RM of Prince Albert No. 461 participates in the 2016-17 Beaver Control Program and that the following updates be made to the List of Individuals Authorized to Remove Beavers:

Add: Quinn Helm
 Stephen Matwishyn

Remove: Patrick Rosen
 Keith Love.

CARRIED

**d) GLENMOR
Re: Request to Add Second Approach on South Side Entrance to Property**

#185/2016 **MATWISHYN** That GLENMOR's request to add a second approach to the southeast edge of their property be approved and that the RM of Prince Albert supplies a 450 mm culvert to install in this new approach.

CARRIED

e) 2016 Municipal Elections

Re: i. Appoint Returning Officer

ii. Advance Poll Date and Location

iii. Remuneration for Election Officers

#186/2016 RYBKA That for the 2016 Municipal Elections to be held on October 26, 2016:

- Terrence Schneider be appointed as Returning Officer;
- The advance poll will be held on Saturday October 15, 2016 from 10:00 am to 3:00 pm at the Council Chambers of the Municipal Centennial Building on 99 River Street; and
- Remuneration for Election Officials including Deputy Returning Officers and Poll Clerks be set \$200.00 per day and \$0.50/km for travel expenses.

CARRIED

f) Saskatchewan Brain Injury Association

Re: Proclamation – June 2016 to be Brain Injury Awareness Month

#187/2016 MATWISHYN That June of 2016 be proclaimed National Brain Injury Awareness Month to increase the awareness of the effects and causes of Brain injury across Canada.

CARRIED

#188/2016 RYBKA That Council recesses the meeting at 10:25 am.

CARRIED

Roxanne Roy and Fran Lucyshyn departed from Council Chambers at 10:25 am.

Reeve Sheldon called the meeting back to order at 10:40 am

g) Administrator

Re: Performance Review

#189/2016 RYBKA That Council enters an in camera session at 10:41.

CARRIED

Terrence Schneider departed from Council Chambers at this point of the meeting.

WILSON That Council returns to the regular scheduled meeting agenda at 11:53 am.

CARRIED

Terrence Schneider returned to Council Chambers at this point of the meeting.

ETHIER

That Council recesses the meeting for lunch at 11:54 am.

CARRIED

Reeve Sheldon called the meeting back to order at 12:35 pm

Roxanne Roy and Fran Lucyshyn returned to Council Chambers at 12:35 pm.

**h) Return to Work
Re: Develop Policy**

Council requested that Administration prepare a draft Employee Return to Work Policy to manage how employees can be accommodated upon returning to work after sick leave and determined what the employer is entitled to do and what the employer is not entitled to do.

6. EPS MANAGEMENT SERVICES INC.

#190/2016 RYBKA That the May 2016 EPS Management Services Report be accepted as presented.

CARRIED

7. CORRESPONDENCE

#191/2016 ETHIER That the following correspondence be received and filed:

- Agriculture in the Classroom – Thank you for contribution to the program
- APAS in Action - May 2016 Newsletter
- Ministry of Highways and Infrastructure – Highway #2 North Project Description
- Ministry of Highways and Infrastructure – Annual Ditch Mowing and Hay Salvage
- Ministry of Agriculture – Provincial Lands Act, Consultation Process
- SARM
 - Agriculture Employment Project
 - Civic Addressing
 - 2016 Provincial Budget: Rural Perspective
- Wapiti Library
 - Policy Manual and Bylaws
 - 2016 Annual General Meeting
- Canada 150 Infrastructure Program
- Water Security Agency – Dismissal of Complaint -, Silver Willows.
- FCM
 - Annual General Meeting – Winnipeg
 - May 2016 Presidents Corner
 - Canada 15 Infrastructure Program
 - Ray Orb – Chair of Rural Forum at Annual Conference
- SAMA – Board Response to two resolutions
- South Sask River Agri Enviro Group Plan–Invasive Plant Tour July 7, 2016
Saskatoon
- RM of Reno No. 51- Letter to SARM Director Division – PFRA Pasture Lands

- SRC Conservation Learning Centre – May 2016 Report
- Keep Prince Albert and Area Beautiful – June 25, 2016 Community Clean Up Day
- City of Prince Albert – Zoning Bylaw Open House

CARRIED

8. REPORTS

a) Administrator

The Administrator Report was reviewed as circulated.

#192/2016 **WILSON** That authorization be provided to management to purchase a 2017 Tecumseh 47' x 10' tri axle step deck trailer with beaver tail from Golden West Trailer Sales and Rentals for \$56,474.40 Freight On Board (FOB) Saskatoon.

CARRIED

#193/2016 **WILSON** That Craig Christenson, a member of the RM of Prince Albert No. 461 Public Works Staff, be appointed to function as an equipment operator for repairs related to the municipalities PDAP claims for work completed on PDAP projects since his date of hire – June 7, 2016.

CARRIED

#194/2016 **MATWISHYN** That Council recesses the meeting at 1:50 pm to prepare for the scheduled 2:00 pm Public Hearing.

CARRIED

Fran Lucyshyn departed from Council Chambers at 1:50 pm.

Reeve Norma Sheldon called the meeting back to order at 3:45 pm.

b) Council

#195/2016 **RYBKA** That the Administrator and Councillor reports be accepted as presented.

CARRIED

Jason Kaptein entered Council Chambers at 4:00 pm.

9. PLANNING OFFICER

a) Norman Ridge

**Re: Proposed Approach Access to RM of Duck Lake Property
Off Meridian Road**

196/2016 **ETHIER** That in light of flooding conditions at the Norman Ridge property that lies in the RM of Duck Lake, Mr. Ridge be provided approval to construct an approach off of Meridian Road to provide access to his property upon confirming location of the approach with the RM of Prince Alberts Public Works Foreman.

CARRIED

Fran Lucyshyn departed from Council Chambers at 4:15 pm.

b) Michelle & Terry Franc

**Re: Consolidate Existing Residential Parcel Back to Full Quarter and
then Subdivide Fifteen (15) Acres Off of the Quarter**

197/2016 **RYBKA** That the application by Michael and Terry Franc to consolidate Parcel A, Plan 101952356 back into the SW 27-47-25-W2M, and then to subdivide approximately 6.06 ha (15 acres) off the SW 27-47-25 W2M, be approved pursuant to Section 3.6.3 (8)(a)(i) of the Prince Albert Planning District Official Community Plan and Section 6.2 of the RM of Prince Albert Zoning Bylaw.

CARRIED

c) Henry & Colinda Leblanc

Re: Subdivision Application

198/2016 **MATWISHYN** That the application by Henry and Colinda Leblanc to subdivide approximately 125 acres off the SE 3-47-26-W2M, be approved pursuant to Section 3.4.3(5)(a)(ii) of the Prince Albert Planning District Official Community Plan and Section 6.2 of the RM of Prince Albert Zoning Bylaw, subject to the new parcel being parcel tied with the SW 2-47-26-W2M, and the Municipal Reserve requirement being addressed.

DEFEATED

d) Junk Guys Garbage Disposal

Re: Discretionary Use Application – Dry Goods Storage Yard

199/2016 **WILSON** That the discretionary use application by Marty Skauge (Junk Guys Garbage Disposal) for a Dry Goods Storage Yard on Parcel H, Plan 79PA23829 be advertised pursuant to section 3.7.1(5) of Prince Albert Zoning Bylaw.

CARRIED

e) Don & Delores Saunders

Re: Discretionary Use Application – Rental Unit in Existing Residence

200/2016 RYBKA That the discretionary use application by Don and Delores Saunders for a rental unit in the existing residence on Parcel J, Plan 72PA09509, on the NE 18-48-25-W2M, be advertised pursuant to section 3.7.1(5) of the Prince Albert Zoning Bylaw.

CARRIED

f) Rhonda Corrigan

Re: Discretionary Use Application – Garden Suite

201/2016 FRANC That the discretionary use application by Rhonda Corrigan for a Garden Suite on Parcel A, Plan 101783381, on the NE 36-47-27-W2, be advertised pursuant to section 3.7.1(5) of the Prince Albert Zoning Bylaw.

CARRIED

10. BYLAWS

c) Bylaw No. 7 of 2012

Re: Zoning Bylaw Amendment

#202/2016 RYBKA That Bylaw No. 7 of 2012, a bylaw to amend the Rural Municipality of Prince Albert Zoning Bylaw being Bylaw No. 3 of 2010, to remove the Agriculture District designation from the NE 29-47-26-W2M Plan 102047891, Ext 97 (Surface Parcel 203154195) and to designate the lands as C to Highway Commercial District, be given second reading.

CARRIED

#203/2016 WILSON That Bylaw No. 7 of 2012 be given third and final reading.

CARRIED

Jason Kaptein departed from Council Chambers at 5:30 pm.

a) Bylaw No. 11 of 2016

Re: Assessment Appeal Fee Bylaw

b) Bylaw No. 12 of 2016

Re: Tax Certificate Bylaw

#204/2016 MATWISHYN That Bylaw No. 11 of 2016 and Bylaw No. 12 of 2016 be postponed to the next regular meeting of Council.

CARRIED

d) Bylaw No. 10 of 2016

Re: Borrowing Bylaw – Used Komatsu Rock Truck

#205/2016 **WILSON** That Bylaw No. 10 of 2016, a bylaw to incur debt for the purpose of purchasing a used Kamatsu Rock Truck, be given second reading.

CARRIED

#206/2016 **FRANC** That Bylaw No. 10 of 2016 be given third and final reading.

CARRIED

11. FINANCIAL STATEMENTS

#207/2016 **MATWISHYN** That the April 2016 and May 2016 Financial Statements be accepted as presented.

CARRIED

12. ACCOUNTS

#208/2016 **WILSON** That the Accounts 8418 to 8497, in the amount of \$537,045.27, a list of which is attached and forms a part of these Minutes, be approved for payment.

CARRIED

13. ADJOURNMENT

#209/2016 **ETHIER** That the meeting be adjourned at 6:00 pm.

CARRIED

Reeve: Norma Sheldon

Administrator: Terrence Schneider