

RURAL MUNICIPALITY OF PRINCE ALBERT NO. 461

Minutes of the regular meeting of the Council of the Rural Municipality of Prince Albert No. 461 held in the Joint Council Chambers of the Municipal Centennial Building, Prince Albert, SK, on Thursday, June 11, 2015.

Present: Norma Sheldon, Reeve
Ted Hradec, Division #1 Councillor
Paul Rybka, Division #2 Councilor
Richard Wilson, Division #4 Councillor
Eugene Matwishyn, Division #5 Councillor
Mike Ethier, Division #6 Councillor

Terrence Schneider, Administrator
Roxanne Roy, Assistant Administrator
Fran Lucyshyn, Forman (11:30 am)

Regrets: Robert Placsko, Division #3 Councillor

1. CALL TO ORDER

Reeve Norma Sheldon called the meeting to order at 9:00 am.

2. AGENDA

#169/2015 **HRADEC** That the agenda be amended to include the following items and then be approved:

5. Delegation: 9:00 am – Chief Austin Bear & Douglas Macleod, Muskoday
Re: Land Development Inquiry

11. Correspondence Additions:

- Saskatchewan Waste Reduction Council – June 25, 2015
Waste Reduction Workshop – Cypress Hills
- SARM – June 2015 Division 5 Meeting – June 16, 2015
Travelodge Hotel, Saskatoon

CARRIED

Austin Bear, Chief, Douglas Mcleod, Dean Bear from Muskoday and Jason Kaptein, Prince Albert District Planning Commission entered Council Chambers at 9:05 am.

5. DELEGATIONS

- (a) Austin Bear, Chief & Douglas Mcleod, Executive Director,
Dean Bear Land Manager - Muskoday
Re: Land Development Inquiry

Austin Bear, Chief, addressed Council regarding development plans for Part of NE-29-47-26-W2 owned by Crossing Island Holdings. He alleged that two separate development plans for this site were denied by the RM of Prince Albert and wanted an explanation about why that occurred when neighbouring developments were allowed to advance.

Reeve Sheldon responded by advising Chief Bear and his team that the development applications submitted by Crossing Island Holdings (Muskoday's land holding company) were not denied and explained that there were pending conditions required to be satisfied, including but not limited to: an existing easement instrument on the land, highway access, and service road development prior to approval for development being considered.

It was agreed that the next step for both parties would be for Jason Kaptein to arrange a meeting with Muskoday representatives to review technical matters required by Muskoday to meet RM of Prince Albert development standards in order to advance either of their development projects.

Chief Bear, Douglas Mcleod and Dean Bear thanked Council for their attention to their presentation and they, along with Jason Kaptein, departed from Council Chambers at 10:00 am.

Keith Fonstad, Betsy Chan and Gord Jahn from MNP entered Council Chambers at 10:00 am.

- (b) Keith Fonstad, MNP
Re: Strategic Planning Update

Keith Fonstad reviewed and updated timelines and responsibilities regarding Core Strategies and Tactics from the January 28, 2015 Strategic Planning Report with Council.

It was agreed that MNP would return for another Strategic Plan progress review in November 2015.

Keith Fonstad thanked Council for their time and then he, Betsy Chan and Gord Jahn departed from Council Chambers at 10:30 am.

Jason Everitt, Fire Chief and Corey Rogers, Deputy Fire Chief entered Council Chambers at 10:30 am.

- (c) Jason Everitt, Fire Chief
Re: PA Alert

Jason Everitt made presentation regarding “PA Alert” which is an electronic based mass emergency notification system.

Where it is judged that a situation is time sensitive, affects public health and safety and that needs to be immediately communicated to the general to advise people how to react, this system will be engaged by the Prince Albert Fire Department. Messages will provide accurate and timely information to those within a chosen control area about the situation at hand and how people should take measures to protect themselves.

Jason Everitt advised that the City of Prince Albert has purchased a 35,000 account subscription and that should the RM of Prince Albert wish to purchase a block of these subscriptions for residents to sign on to the program they are available at \$0.15 per account annually.

Jason Everitt thanked Council for their attention to his presentation and then he and Corey Rogers departed from Council Chambers at 11:15 am.

3. MINUTES

#170/2015 **MATWISHYN** That the Minutes of the Regular Meeting held on May 19, 2015, be approved as presented.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

None

Fran Lucyshyn entered Council Chambers at 11:30 am.

Council recessed for lunch at 11:55 am.

Council reconvened at 12:35 pm.

6. REPORTS

a) Foreman Report

Dust Control Service 2015

Dust control to be applied to the following locations at the expense of the RM of Prince Albert:

Osborne School
West Central School on Meridian Road
Davis Community
Bus Depot and RM of Prince Albert Shop
Silver Willows Subdivision
South View Subdivision
Lincoln Park Road – 1600 m.

Dust control applications will be made to those land owners requesting such service as per Dust Control Agreements received at the Administration office on or before June 12, 2015.

This work is scheduled to be completed by the end of June 2015.

Gas Tax Funding

#171/2015 **RYBKA** That AMEC be contracted to develop tender packages in 2015 in regards to redeveloping 4.8 km of Russtan Road, that the tending process be completed during the winter of 2015/2016, and that this proposed road work be completed and funded through the Federal Gas Tax program in 2016.

CARRIED

Halcro Road

Council was informed that tenders for reconstruction of Halcro Road will be opened at 2:00 pm on June 19, 2015 and that, subject to tendering companies meeting all bidding requirements, the lowest tender will be assigned the job.

Gerrond Road

#172/2015 **MATWISHYN** That the RM of Prince Albert pays Derrick and Kyla James Two Thousand One Hundred dollars (\$2100.00) to access ground material for Gerrond Road building purposes, subject to the James' providing the RM signed land access agreement, a signed Meridian Survey acknowledging the James understanding of new property lines post Gerrond Road reconstruction and an understanding that a Work Completion Certificate will be signed after clay material is removed from their land and landscaping is completed to their satisfaction.

CARRIED

Gravel Supply

- #173/2015 **RYBKA** That further to the gravel supply contract awarded to RJ Dewhurst Ent Ltd for the years 2013, 2014 and 2015, The RM of Prince Albert extends this gravel supply contract for an additional three years including 2016, 2017 and 2018, on an as need basis, for original 2013 supply prices as listed on the RJ Dewhurst Ent Ltd June 10, 2015 correspondence to the RM of Prince Albert.

CARRIED

2014 Provincial Disaster Assistance Program

- #174/2015 **WILSON** That in response to the June 1, 2015 notification from the Ministry of Government Relations regarding the ministries decision to apply the 2014 RM of Prince Albert deductible to the 2014 Provincial Disaster Assistance Program Claim, the RM of Prince Albert will appeal this decision to the Assistant Deputy Minister of Government Relations.

CARRIED

Water Security Agency Application

- #175/2015 **WILSON** That application be made for Flooding and Ditching Easements to Del and Evelyn Duncan for access to the SE 10-46-27-W2 and to Jack and Brenda Hammond for access to the NE 10-46-27-W2 and to the Water Security Agency for the construction and operation of a culvert and gate system that will allow the RM of Prince Albert to manage water flow at this location to prevent future road flooding.

CARRIED

b) Councillor Reports

Reports presented by each Councillor.

c) Administrator

The Administrator presented a June 2015 report.

- #176/2015 **ETHIER** That the Foreman, Councillor and Administrator reports be accepted as presented.

CARRIED

Fran Lucyshyn departed from Council Chambers at this point of the meeting (3:30 pm).

7. EPS MANAGEMENT SERVICES INC.

#177/2015 **MATWISHYN** That the EPS Management Services Inc. report marked received June 2, 2015 be accepted as present.

CARRIED

Jason Kaptein, Director of Planning – Prince Albert District Planning Commission, entered Council Chambers at this point of the meeting (4:00 pm).

9. BYLAWS

a) Bylaw No. 6 of 2015

Re: Essential Protective Services Fee Bylaw

#178/2015 **RYBKA** That Bylaw No. 6 of 2015, The Essential Protective Services Fee Bylaw, be given First Reading.

CARRIED

#179/2015 **ETHIER** That Bylaw No. 6 of 2015 be given Second Reading.

CARRIED

#180/2015 **HRADEC** That Bylaw No. 6 of 2015 be presented for Third Reading.

CARRIED

#181/2015 **ETHIER** That Bylaw No. 6 of 2015 be given Third and Final Reading.

CARRIED

b) Bylaw No. 7 of 2015

Re: Fire Management Bylaw

Bylaw reviewed. Administration to make revisions prior to First Reading.

Jason Kaptein, Director of Planning – Prince Albert District Planning Commission, entered Council Chambers a this point of the meeting (4:00 pm).

8. PLANNING

a) Brian Martin

Re: Discretionary Use Application – RTM Modular Home Display Site

#182/2015

RYBKA That the application by Brian Martin with Acton Petroleum Services for a Sale of Building Supplies and Products, a Discretionary Use in a C2 – Highway Commercial District, on Parcel A, Plan 101625094, on the NE 29-47-26- W2M, be advertised per 3.7.1(5) of the RM of Prince Albert Zoning Bylaw.

CARRIED

b) Ducks Unlimited

Re: Subdivision Application for Conservation Purposes

Discussion occurred. No Decision

c) Farm Operation, Farm Operator and Hobby Farm

Re: Definition Discussion

Discussion occurred.

Jason Kaptein, Director of Planning – Prince Albert District Planning Commission, departed from Council Chambers at this point of the meeting (5:00 pm).

10. NEW BUSINESS

a) Beaver Trapping Request

Re: Richard Bond

#183/2015

WILSON That Richard Bond be added to the list of authorized Beaver Trappers in the RM of Prince Albert.

CARRIED

b) Destruction of Documents
Re: Bylaw No. 5 of 2006

#184/2015 **ETHIER** That in accordance with the RM of Prince Albert No. 461 Bylaw No. 5 of 2006; the following documents be appropriately disposed of:

Invoices:

January 2000 to December, 2000
January 2001 to December, 2001

General Receipts:

October 2001 to June 2007

Tax Receipts:

December 2001 to November 2002
December 2002 to November 2003
December 2003 to November 2004
December 2004 to September 2005
October 2005 to March 2007

Bank Statements:

2001 to 2006

Bank Deposit Books:

2001 to 2007

Cheque Stubs:

2005 to 2006

General Ledgers:

1987 to 2005.

CARRIED

c) Dave & Brenda Sokulski
Re: Water Pumping Scheme

#185/2015 **MATWISHYN** That the RM agrees to enter into a Right of Way Agreement with Dave and Brenda Soulski to provide them with permission to install a pipeline on public lands for the purpose of directing water off their land in order to meet a Water Security Agency movement of surface water application condition of approval.

CARRIED

**d) Administration Staff
Re: Salaries**

#186/2015 **MATWISHYN** That Council enters into an In Camera Session at 5:40 pm.

CARRIED

Roxanne Roy departed from Council Chambers at this point of the meeting.

#187/2015 **RYBKA** That Council returns to the regular scheduled meeting agenda at 6:00 pm.

CARRIED

Roxanne Roy returned to Council Chambers at this point of the meeting.

Reeve Sheldon noted that salary discussions for all staff are scheduled for November 2015.

11. CORRESPONDENCE

#188/2015 **RYBKA** That the following correspondence be received and filed:

- ****Prince Albert Regional Council Supper****
- ****Central Mutual Aid Association****
- ****Prince Albert & District Community Futures – 2014/2015 Annual General Meeting****
- **SARM – May 2015 Update**
- **Prince Albert Rural RCMP Detachment – Weekly Media Release**
- **2015 Regional Planning Forum**
- **Municipal Recycling Transition Fund**
- **Ditch Mowing/Hay Salvage – Important Dates**
- **Resolution in Support of Rural Post Offices**
- **Provincial Rat Eradication Program (PREP) – May 2015 Update**
- **Saskatchewan Ministry of Health - Flood Program – Private Water Supplies**
- **Prince Albert and Area Community Clean up**
- **2015 Hometown Heroes Award Program**
- **Division 5 RMAA – Twenty-Sixth Annual Golf Tournament**
- **Saskatchewan Waste Reduction Council (SWRC) – Regional Workshop in Cypress Hills, June 25, 2015**
- **SARM – June 2015 Division Meetings**

CARRIED

#189/2015 **WILSON** That Councillor Matwishyn be authorized to attend the Division 5 June 2015 Division 5 meeting on June 16, 2015 in Saskatoon.

CARRIED

Administration was directed to advise the City of Prince Albert that the RM of Prince Albert Council would be open to attending a supper meeting with City Council on July 16, 2015.

12. ACCOUNTS

#190/2015 **HRADEC** That the Accounts, 7608 to 7680, in the amount of \$485,662.17 a list of which is attached and forms a part of these Minutes, be hereby approved.

CARRIED

#191/2015 **WILSON** That Administration be authorized to apply for a Master Card with a spending limit of \$5,000.00 for use by the Shop Foreman.

CARRIED

13. FINANCIAL STATEMENT

Roxanne Roy, Assistant Administrator informed Council that the May 2015 Financial statements would be formally presented at the July 2015 meeting. Council asked that this information be provided via email when it became available in June.

14. ADJOURNMENT

#192/2015 **RYBKA** That the meeting be adjourned at 6:40 pm.

CARRIED

Reeve: Norma Sheldon

Administrator: Terrence Schneider