

## **RURAL MUNICIPALITY OF PRINCE ALBERT NO. 461**

Minutes of the regular meeting of the Council of the Rural Municipality of Prince Albert No. 461 held in the Joint Council Chambers of the Municipal Centennial Building, Prince Albert, SK, on Thursday, July 9, 2015.

Present: Norma Sheldon, Reeve  
Ted Hradec, Division #1 Councillor  
Paul Rybka, Division #2 Councilor  
Robert Placsko, Division #3 Councillor  
Richard Wilson, Division #4 Councillor  
Eugene Matwishyn, Division #5 Councillor  
Mike Ethier, Division #6 Councillor

Terrence Schneider, Administrator  
Roxanne Roy, Assistant Administrator  
John Jinjoe, Shop Staff (11:40 am)

### **1. CALL TO ORDER**

Reeve Norma Sheldon called the meeting to order at 9:00 am.

### **2. AGENDA**

#193/2015 **RYBKA** That the agenda be amended to include the following items and then be approved:

9.(b) Shop Staff  
Re: Hiring Process

**CARRIED**

### **3. MINUTES**

#194/2015 **HRADEC** That the Minutes of the Regular Meeting held on June 11, 2015, be approved as presented.

**CARRIED**

### **4. BUSINESS ARISING FROM THE MINUTES**

Dust control service has been scheduled for Tuesday July 14, 2015.

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Construction of Halcro Road by Brodsky Construction –Contractor is scheduled to commence on July 20, 2015.

Administration to advise City of Prince Albert that Council will be available for a regional Council supper meeting in late October or November of 2015.

## **7. EPS MANAGEMENT SERVICES INC.**

Administration shared a Draft “Concern Fact Sheet”. This tool is intended to support the Bylaw Enforcement Officer with incident follow up and situation resolutions.

Council asked that Larry Smytaniuk, Bylaw Enforcement Officer be invited to the August 13, 2015 Council meeting.

#195/2015 **MATWISHYN** That the EPS Management Services Inc. report marked received June 30, 2015 be accepted as present.

**CARRIED**

## **9. NEW BUSINESS**

### **a) PA Alert Re: Membership**

#196/2015 **PLACSKO** That the RM of Prince Albert joins the PA Alert Emergency Mass Notification Service and encourages residents of the RM to register for this service by including notification that the service is available along with the 2015 tax notices.

**CARRIED**

Jason Kaptein, Director of Planning – Prince Albert District Planning Commission, entered Council Chambers at this point of the meeting (9:55 am).

## **8. PLANNING**

J. Kaptein reported on meeting discussions held with Doug Mcleod and Dean Bear from the Muskoday Reserve on June 23, 2015. J. Kaptein noted that a summary of the meeting discussions including next steps for development of land owned by Cross Island Holdings (Muskoday First Nation) was sent to the Muskoday meeting participants. Council asked J. Kaptein to ask Saskatchewan Highways if the agreement between Saskatchewan Highways and Muskoday that asks Muskoday to provide 10 acres of land for development of a service road is still valid.

197/2015      **RYBKA**      That Administration be authorized to draft a service road maintenance agreement with the Ministry of Highways and Infrastructure in anticipation that part of NE-29-47-26-W2, which lies north of Highway #11, may become Treaty Land Entitlement property and that the draft agreement be shared with Council prior to endorsement.

**CARRIED**

J. Kaptein address the Brian Martin Discretionary Use Application – RTM Modular Home Display Site scheduled for a Public hearing at 2:00 pm.

J. Kaptein departed from Council Chambers at this point of the meeting (10:54 am).

## **9. NEW BUSINESS**

### **b) Shop Staff Re: Hiring Process**

198/2015      **WILSON**      That Council enters an In Camera session at 10:55 am.

**CARRIED**

199/2015      **RYBKA**      That Council returns to the regular scheduled meeting agenda at 11:40 am.

**CARRIED**

No resolution presented regarding hiring process.

John Jinjoe entered Council Chambers at this point of the meeting.

## **6. REPORTS**

### **b) Management Team Report**

#### **Road Construction Serving Shmaltz/Leblue Residential Developments**

i) Background regarding Ken Hanson Fence on road allowance:

- September 13, 2007 – Resolution of Council denying Hanson permission to lease land on the road allowance
- October 10, 2007 – Correspondence to Hanson asking him to remove fence from the road allowance.

**200/2015 RYBKA** That Administration provides Ken Hansen with the following options regarding his cattle fence and gates to allow for timely completion of the road where RM equipment is on site:

i) Take down the fence and gate that currently stands on the municipal road allowance and build a new fence on south side property line of Section 26-47-26-W2 prior to August 13, 2015 with his own forces, or

ii) The RM of Prince Albert will hire a fence building contractor to build a new fence on south side property line of Section 26-47-26-W2 prior to August 13, 2015 and bill Ken Hansen for this work.

**CARRIED**

**Council recessed for lunch at 12:10 pm.**

**Council reconvened at 1:00 pm.**

**b) Management Team Report (Continued)**

Road Construction - Shmaltz/Leblue Residential Developments (Continued)

ii) Depeel Fence

Council was informed that the fence, owned by Steven Depeel, that was previously located on the municipal road allowance has been relocated to property line.

Ross Compensation Inquiry

Council was informed that this matter will be referred to legal counsel.

Vols/Amyotte Culvert

Culvert affecting these properties to remain closed. One more culvert required to be installed on Amyotte land. This matter to be revisited after September 2015 long weekend.

2015 Dust Control Services

Identified areas scheduled for service during week of July 13, 2015.

Halcro Road

Brodsky Construction has been awarded the Halcro Road construction job. Work is scheduled to commence on July 20, 2015.

Gerrond Road

Work continues by Thom Cat on Gerrond road. Clay capping on road and gravel application required. Thom Cat were advised that the June 30, 2015 completion deadline passed.

**201/2015 MATWISHYN** That the Council recesses the regular meeting agenda and enters into a Public Hearing regarding land use matters at 1:58 pm.

**CARRIED**

John Jinjoe departed from Council Chambers and Jason Kaptein entered Council Chambers at this point of the meeting.

**202/2015 MATWISHYN** That Council returns to the regular scheduled meeting agenda at 3:00pm.

**202(i)/2015 MATWISHYN** That the application by Brian Martin with Action Petroleum Services for a Sale of Building Supplies and Products, in the form of RTM and Modular Home Sales, as a Discretionary Use in a C2- Highway Commercial District, on Parcel A, Plan 101625094, on the NE 29-47-26- W2M, be tabled until a Road Development Agreement between Sask. Highways & Infrastructure, Brian Martin, the RM of Prince Albert and affected adjacent land owners is signed, in the event that the temporary approach, off of Highway #11 leading to the land, is removed.

**CARRIED**

Jason Kaptein departed from Council Chambers and John Jinjoe entered Council Chambers at 3:15 pm.

**b) Councillor Reports**

Reports presented by each Councillor.

**c) Administrator**

The Administrator presented a June 2015 report.

A draft "Client Information Tracking Sheet" was shared with Council.

**#203/2015 ETHIER** That the Management, Councillor and Administrator reports be accepted as presented.

**CARRIED**

John Jinjoe departed from Council Chambers at this point of the meeting (4:00 pm).

## **10. CORRESPONDENCE**

#204/2015     **PLACSKO**   That the following correspondence be received and filed:

- The Saskatchewan Hockey Hall of Fame
- SMHI
- Energy East Pipeline Project
- Municipal Leadership Development Program (MLDP)
- 2015 Farmers' Forum on Grain Transportation
- Saskatchewan Municipal Awards
- Prince Albert Parkland Health Region – Home Care Expanding Services
- NCMAA 2015 Membership Fees
- Claude Eckhoff/Carmen & Joan Bibby – Road Allowance Suggestion
- Saskatchewan ~~All Terrain~~All-Terrain Vehicle Association (SATVA).

**CARRIED**

Administration was asked to research the road closure process with respect to the Eckhoff/Bibby road allowance suggestions.

## **11. ACCOUNTS**

#205/2015     **RYBKA**     That the Accounts, 7681 to 7754, in the amount of \$652,484.64 a list of which is attached and forms a part of these Minutes, be hereby approved.

**CARRIED**

## **12. FINANCIAL STATEMENT**

#206/2015     **WILSON**    That the revised April 2015 Financial Statement and the May and June 2015 Financial Statements be accepted as presented.

Administration to contact Conexus regarding status of Term Investments.

## **13. ADJOURNMENT**

#207/2015     **ETHIER**    That the meeting be adjourned at 5:00 pm.

**CARRIED**

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Reeve: Norma Sheldon

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Administrator: Terrence Schneider