

RURAL MUNICIPALITY OF PRINCE ALBERT NO. 461

Minutes of the regular meeting of the Council of the Rural Municipality of Prince Albert No. 461 held in the Joint Council Chambers of the Municipal Centennial Building, Prince Albert, SK, on Thursday, January 8, 2015.

Present: Norma Sheldon, Reeve
Ted Hradec, Division #1 Councillor
Paul Rybka, Division # 2 Councillor
Robert Placsko, Division #3 Councillor
Terry Lynn Zahara, Acting Administrator
Richard Wilson, Division #4 Councillor
Eugene Matwishyn, Division #5 Councillor
Mike Ethier, Division #6 Councillor
Roxanne Roy, Assistant Administrator

Reeve Norma Sheldon called the meeting to order at 9:00 am.

AGENDA

#01/2015 **MATWISHYN** That the agenda be approved as amended.

- Correspondence – Darda McMullin

CARRIED

MINUTES

#02/2015 **WILSON** That the Minutes of the Regular Council Meeting held on December 11, 2014, be approved as amended.

- Clarification - #369/2014 – Add Rec. Board after each school
- Councilor Eugene Matwishyn left council chambers at 4:00 pm

CARRIED

BUSINESS ARISING

#03/2015 **HRADEC** That Norma Sheldon and Eugene Matwishyn be designated to attend mediation hearings with Mike Morris, solicitor for SARM Liability Insurance, in regard to the Savisky Claim.

CARRIED

BUILDING CANADA FUND APPLICATION

#04/2015 **RYBKA** That it is resolved that Council support the application for a PTIC grant for Drinking Water infrastructure from the New Building Canada Fund, and Council agrees to meet legislated standard, to meet the terms and conditions of the PTIC program, to conduct an open tendering process, to manage the construction of the project, to fund the municipal share of the construction cost, to fund ongoing operation and maintenance costs, and to follow any mitigation measures as required by *The Canadian Environmental Assessment Act* and *The Environmental Assessment Act (Saskatchewan)*.

CARRIED

MEMBERSHIPS

#05/2015 **PLACSKO** That we agree to join the Federation of Canadian Municipalities for 2015 and pay the respective membership fee of \$818.11

CARRIED

SARM INSURANCE BOND

#06/2015 **RYBKA** That the Bond and Insurance be accepted as presented. The Bond Fee for 2015 is \$255.00 and includes coverage as follows:
Fidelity Bond, Coverage of \$25,000.00
Registered Mail, Coverage of \$50,000.00
Money and Securities, Coverage of \$20,000.00

CARRIED

SARM MEMBERSHIP

#07/2015 **WILSON** That the 2015 Membership Fees for SARM of \$3,699.68 be remitted to SARM.

CARRIED

SARM INSURANCE EXCESS LIABILITY

#08/2015 **MATWISHYN** That the 2015 premium of \$4,456.06 for the SARM Liability Self Insurance and Excess Liability Insurance 2015 premium of \$1,416.00 be accepted and remitted to SARM.

CARRIED

LONG TERM DISABILITY

#09/2015 **RYBKA** That the eligible employees be covered under the 2015 SARM Long-term Disability Plan; the municipality will submit the premium to SARM and collect the individual premiums from each employee through monthly deductions as the Long-Term Disability plan is an employee pay all plan.

CARRIED

EXTENDED BENEFITS

#10/2015 **ETHER** That the eligible employees be covered under the SARM Extended Benefits Health and Dental Plan Level 2. The Rural Municipality will also remit premiums to SARM on behalf of council members choosing to join the SARM Extended Benefits Plan. This is at the request of SARM to avoid receiving cheques from individuals. Councillors will in turn, remit the premium to the municipality.

CARRIED

HUMAN RESOURCE

#11/2015 **PLACSKO** That Michelle Brown be hired as a permanent part-time employee at the rate of \$17.50 per hour, all costs associated with employment to be invoiced to the Planning Commission, commencing January 1, 2015. To be reviewed after a period of 3 months.

CARRIED

WCB COVERAGE

#12/2015 **RYBKA** That each Council Member be covered for \$32,898.00 under Workers' Compensation Board and that each employee be covered up to the maximum coverage amount of \$59,000.00 as per their individual wage. The rate set by Workers' Compensation Board for 2015 is 1.26.

CARRIED

CONEXUS 2014 OPERATING DOCUMENTS

#13/2015 **WILSON** That the Reeve and Administrator or Acting Administrator be authorized to sign the 2015 borrowing resolution documents and any other operating documents required from Conexus Credit Union. Banking requirements to be reviewed beginning September 1, 2015.

CARRIED

ZATLYN LAW OFFICE – RETAINER AGREEMENT

#14/2015 **HRADEC** That the Reeve and Administrator be authorized to sign the retainer agreement with Zatlyn Law Office for 2015.

CARRIED

BEAVER TRAPPERS

#15/2015 **ETHIER** That Greg Folmer be added to the list of designated trappers for beavers.

CARRIED

TAX CANCELLATION

#16/2015 **MATWISHYN** That the tax cancellations as follows be approved:

Roll No. 2294	\$23,783.15	(Sask. Penitentiary GIL Correction)
Roll No. 2295	\$ 73.26	(Sask. Penitentiary GIL Correction)
Roll No. 2296	\$ 3,879.44	(Sask. Penitentiary GIL Correction)
Roll No. 2621	\$ 8,261.30	(Sask. Penitentiary GIL Correction)
Roll No. 2299	\$ 1,182.67	(Sask. Penitentiary GIL Correction)
Roll No. 2300	\$13,361.52	(Sask. Penitentiary GIL Correction)

CARRIED

EPS MANAGEMENT REPORT

#17/2015 **MATWISHYN** That the report for the Month of December, 2014 from EPS Management Services Inc., be adopted as presented.

CARRIED

CORRESPONDENCE

#18/2015 **PLACSKO** That the correspondence as follows be received and filed:

- Public Works and Government Services – Interim Payment
- City of Prince Albert – Strengthening Partnerships
- Heritage Saskatchewan – Membership Renewal
- Ruszkowski Enterprises – Duncan Road Ditch Project
- STARS – Letter of gratitude
- Darda McMullin – Letter of concern

CARRIED

Fran Lucyshyn, Foreman entered the Council Chambers at 11:20 am.

2015 CUSTOM WORK RATES:

#19/2015 **ETHIER** That the 2015 Custom Work Rates be set as follows:

- TS14\$160.00 / hr
- CAT D6H..... \$195.00/hr (plus a \$100.00 surcharge and 2 day per client max)
- Patrols..... \$140.00 / hr (\$50.00 max charge)
- Mowers..... \$110.00 / hr
- Snow Removal... \$50.00 (Minimum charge)
- ** Above rates are subject to fuel rate increase **

CARRIED

PARWU ALTERNATE APPOINTEE

#20/2015 **WILSON** That Bob Placsko be appointed as alternate member to the Prince Albert Rural Water Utility.

CARRIED

REPORTS

#21/2015 **HRADEC** That the the Foreman’s report be accepted.

CARRIED

#22/2015 **WILSON** That the reports presented by each Councillor be accepted.

CARRIED

#23/2015 **RYBKA** That the Acting Administrator and Assistant Administrator's report be accepted.

CARRIED

Fran Lucyshyn left the Council Chambers at 1:15 pm

Jason Kaptein, District Planner entered the Council Chambers at 2:30 pm

BYLAW No. 1 of 2015

#24/2015 **HRADEC** That Bylaw No. 1 of 2015, being a Bylaw to amend the RM of Prince Albert Zoning Bylaw, by removing the A – Agriculture District designation from Parcels H, I and J, Plan BP1792 and designating the said lands as C2 Highway Commercial District be introduced and read a first time.

CARRIED

BYLAW No. 2 of 2015

#25/2015 **MATWISHYN** That Bylaw No. 2 of 2015, being a Bylaw to amend the RM of Prince Albert Zoning Bylaw, by removing the A – Agriculture District designation from Parcels DD, Plan 101896713 and Parcel B, Plan 101625117 and designating the said lands as C2 Highway Commercial District be introduced and read a first time.

CARRIED

Jason Kaptein, District Planner left the Council Chambers at 4:30 pm.

ACCOUNTS

#26/2015 **ETHIER** That the Accounts, 7254 to 7301, for a total amount of **\$639,849.05**, a list of which is attached and forms a part of these Minutes, be hereby approved.

CARRIED

Reeve Norma Sheldon left the Council Chambers at 4:20 pm

ADJOURNMENT

#27/2015 **PLACSKO** That it being 4:42 pm, that we adjourn.

CARRIED

Reeve Norma Sheldon

Acting Administrator Terry Lynn Zahara