

RURAL MUNICIPALITY OF PRINCE ALBERT NO. 461

Minutes of the regular meeting of the Council of the Rural Municipality of Prince Albert No. 461 held in the Joint Council Chambers of the Municipal Centennial Building, Prince Albert, SK, on Thursday, January 11, 2018.

Present: Paul Rybka, Reeve

Keegan Hawreliuk, Division #2 Councillor
Barton Franc, Division #3 Councillor
Richard Wilson, Division #4 Councillor
Wayne Acorn, Division #5 Councillor
Mike Ethier, Division #6 Councillor

Roxanne Roy, Acting Administrator
Fran Lucyshyn, Foreman
Ronnie Bor, Lead Hand

Reeve Paul Rybka called the meeting to order at 9:06 am

Councillor Mike Ethier declared a conflict of interest with Item h) under New Business on the agenda and will remove himself during the discussion

AGENDA

#001/2018 **ETHIER** That the agenda be approved as amended:

New Business - Deletion

- Zatlun Law Office – Retainer Agreement

CARRIED

FINANCIAL STATEMENT

#002/2018 **FRANC** That the December 2017 Financial Statement be accepted as presented.

CARRIED

ACCOUNTS

#003/2018 **ACORN** That the Accounts 9810 to 9854, in the amount of \$688,118.10 a list of which is attached and forms a part of these minutes, be approved for payment.

CARRIED

#004/2018 HAWRELUIK That the Accounts 9804 to 9809, in the amount of \$5,015.12, which is made up of Council Indemnity, a list of which is attached and forms a part of these minutes, be approved for payment.

CARRIED

#005/2018 WILSON That Council agrees to have their Indemnity/Remuneration/Supervision lumped into one account.

CARRIED

#006/2018 ETHIER That the Accounts 9798 to 9803, in the amount of \$4,333.29 a list of which is attached and forms a part of these minutes, be approved for payment.

CARRIED

#007/2018 WILSON That the Accounts 9855 to 9860, in the amount of \$17,642.67 a list of which is attached and forms a part of these minutes, be approved for payment.

CARRIED

IN CAMERA

#008/2018 FRANC That the meeting proceed in camera at 9:38 am, as per Section 16(1) of *The Local Authority Freedom of Information And Protection of Privacy Act* to discuss procedural matters.

CARRIED

Roseanne (Roxanne) Roy, Administrator left council chambers at 9:38 am

#009/2018 ACORN That Council returns to the regular scheduled agenda at 9:58 am.

CARRIED

Roseanne (Roxanne) Roy, Administrator entered council chambers at 9:59 am

#010/2018 ETHIER That we recess at 10:01 am.

CARRIED

Reeve Paul Rybka called the meeting back to order at 10:07 am

Fran Lucyshyn, Foreman and Ronnie Bor, Lead Hand entered council chambers at 10:07 am

Otto Ruskowski, Westar Group of Companies entered council chambers at 10:07 am

Discussion took place regarding the request for proposal outcome for gravel. Otto Ruskowski wanted some clarification as to the results.

Otto Ruskowski, Westar Group of Companies left council chambers at 10:21 am

MINUTES

#011/2018 FRANC That the regular meeting minutes of December 14, 2017, be approved as presented.

CARRIED

DONATIONS

#012/2018 **ETHIER** That Council agrees to make a donation in the amount of \$50.00 on behalf of Constant Brule to the Heart and Stroke Foundation, \$50.00 donation on behalf of Ester Beddome to the Heritage Centre and a \$50.00 donation on behalf of Brenda Hammond to the Rose Garden Hospice.

CARRIED

Jason Kaptein, Director of Planning entered council chambers at 10:33 am

PLANNING

#013/2018 **ETHIER** That the discretionary use application by Jason Arseneault for a kennel on NW 18-46-27-W2M be advertised pursuant to Section 3.7.1(5)(a) of the RM of Prince Albert Zoning Bylaw.

CARRIED

#014/2018 **WILSON** That, under the authority of Subsection 5(4) of *The Uniform Building and Accessibility Standards Act*, the Council of the RM of Prince Albert No. 461 appoints Chris Gates-BOL-3, Jason Kent-BOL-3R and Terry Rolleston-BOL-1 of BuildTECH Consulting and Inspection Inc. to be the Building Officials of the Municipality.

CARRIED

BYLAWS

#015/2018 **ACORN** That Bylaw No. 1 of 2018, a Building Bylaw be read a first time.

CARRIED

#016/2018 **ETHIER** That Bylaw No. 1 of 2018, a Building Bylaw be read a second time.

CARRIED

#017/2018 **HAWRELUIK** That Bylaw No. 1 of 2018, a Building Bylaw be given three readings at this meeting.

CARRIED UNANIMOUSLY

#018/2018 **WILSON** That Bylaw No. 1 of 2018, a Building Bylaw be read a third time and adopted.

CARRIED

Jason Kaptein, Director of Planning left council chambers at 11:02 am

FIDELITY BOND

#019/2018 **ACORN** That the Bond and Insurance be accepted as presented. The Bond fee for 2018 is \$330.00 and included coverage as follows:

- Fidelity Bond, Coverage of \$25,000.00
- Registered Mail, Coverage of \$50,000.00
- Money and Securities, Coverage of \$20,000.00

CARRIED

SARM MEMBERSHIP

#020/2018 **WILSON** That the 2018 Membership Fees for SARM of \$4,070.77 be remitted to SARM.

CARRIED

LONG TERM DISABILITY

#021/2018 **HAWRELUIK** That the eligible employees be covered under the 2018 SARM Long Term Disability Plan; the Municipality will submit the premium to SARM and collect the individual premiums from each employee through monthly deductions as the Long Term Disability plan is an employee pay all plan.

CARRIED

CONEXUS CREDIT UNION

#022/2018 **FRANC** That the Reeve and Administrator be authorized to sign the 2018 borrowing resolution documents and any other operating documents required from Conexus Credit Union.

CARRIED

COUNCIL MEETINGS

#023/2018 **ETHIER** That in 2018, the regular council meetings be held on the second Thursday of each month beginning at 9:00 am.

CARRIED

UTILITY ARREARS

#024/2018 **ACORN** That Council agrees to post the Utility Arrears of Trudy Swain in the amount of \$822.70 to the Municipal Tax Roll, Roll#1850 000, Blk/Par A Plan 101817592.

CARRIED

Councillor Mike Ethier excused himself from council chambers at 11:12 am

#025/2018 **ACORN** That we postpone the Ethier/Leblanc discussion until the February 2018 council meeting.

CARRIED

#026/2018 **FRANC** That Council pay Lionel Ethier for the road diversion in the amount of \$540.00. To now be paid yearly of \$15.00 per year. **CARRIED**

Councillor Mike Ethier entered council chambers at 11:27 am

MEMBERSHIPS

#027/2018 **FRANC** That we agree to pay the respective membership fee of \$300.00 to the Hudson Bay Route Association. **DEFEATED**

BI-ELECTION

#028/2018 **HAWRELUIK** That Nomination Day for the required Division #1 Bi-election be scheduled for January 31, 2018, that the Bi-Election Day be held on March 7, 2018 and that an Advance Poll for this Bi-Election be held on February 24, 2018 from 10:00 am to 3:00 pm. **CARRIED**

#029/2018 **ACORN** That for the 2018 Municipal Bi-Election to be held on March 7, 2018:

- Roseanne (Roxanne) Roy be appointed as Returning Officer;
- The Advance Poll will be held on Saturday February 24, 2018 from 10:00 am to 3:00 pm at the Council Chambers of the Municipal Centennial Building on 99 River Street East; and
- Remuneration for Election Officials including Deputy Returning Officers and Poll Clerks be set at \$200.00 per day and \$0.50/km for travel expenses.

CARRIED

TAX ENFORCEMENT

#030/2018 **WILSON** That Council agrees to add Tax Enforcement Legal Fees to Roll# 2693, RL 49-46-25-W2 in the amount of \$497.80. **CARRIED**

TAX CANCELLATION

#031/2018 **ETHIER** That the following GIL tax cancellation be approved:

- Roll# 1768 PT SE 25-48-25-W2 \$721.45

CARRIED

EPS REPORT

#032/2018 **FRANC** That the December EPS Report be accepted as presented. **CARRIED**

CORRESPONDENCE

#033/2018 **HAWRELUIK** That Council agrees to share a table with the RM of Buckland for the January 25, 2018 Mayor's State of the City address. Council to send four (4) representatives.

CARRIED

#034/2018 **ACORN** That the following correspondence be received and filed:

- SARM Director for Division 5 – Election
- 2018 Mayor's State of the City address

CARRIED

REPORTS

#035/2018 **HAWRELUIK** That the Foreman's report be accepted as presented.

CARRIED

#036/2018 **WILSON** That Council has reviewed Policy No. P-06.00, Custom Work Policy, and approved the following amendments:

- Graders - \$160.00
- Komatsu Rock Truck - \$200.00
- TS-14 Buggy - \$200.00
- Cat D6H - \$200.00

That the amended Custom Work Policy be included in the RM of Prince Albert Policy manual.

CARRIED

#037/2018 **ACORN** That Council agrees to post a Request for Quote (RFQ) for the following:

- Fuel & Oil
- Grader Blades
- Culverts

RFQ's will be received until February 2, 2018.

CARRIED

#038/2018 **ETHIER** That the 5 year Capital Purchase Plan be accepted as presented.

CARRIED

#039/2018 **HAWRELUIK** That the Administrator's verbal report be accepted as presented.

CARRIED

#040/2018 **ETHIER** That it being 12:07 pm, we recess for lunch.

CARRIED

Reeve Paul Rybka called the meeting back to order at 12:56 pm

#041/2018 **HAWRELUIK** That Council's written reports be accepted as presented.
CARRIED

ADJOURNMENT

#042/2018 **ACORN** That it being 1:49 pm, we now adjourn.
CARRIED

Paul Rybka, Reeve

Roseanne (Roxanne) Roy