

## **RURAL MUNICIPALITY OF PRINCE ALBERT NO. 461**

Minutes of the regular meeting of the Council of the Rural Municipality of Prince Albert No. 461 held in the Joint Council Chambers of the Municipal Centennial Building, Prince Albert, SK, on Thursday, February 13, 2014.

Present: Norma Sheldon, Reeve  
Ted Hradec, Division #1 Councillor      Richard Wilson, Division #4 Councillor  
Paul Rybka, Division #2 Councillor      Eugene Matwishyn, Division #5 Councillor  
Robert Placsko, Division #3 Councillor      Mike Ethier, Division #6 Councillor  
Hugh Otterson, Acting Administrator      Roxanne Roy, Assistant Administrator

Reeve Norma Sheldon called the meeting to order at 9:05 am.

### **AGENDA**

#48/2014      **RYBKA**      That the agenda be adopted as presented.

**CARRIED**

### **MINUTES**

#49/2014      **HRADEC**      That the Minutes of the Regular Meeting held on January 9, 2014, be approved as presented.

**CARRIED**

### **MINUTES**

#50/2014      **HRADEC**      That the Minutes of the Special Meeting held on January 31, 2014, be approved as presented.

**CARRIED**

**Jason Kaptein, District Planner, entered the meeting at 9:10 am to discuss with Council their proposed Commercial Industrial Road Policy.**

### **COMMERCIAL INDUSTRIAL ROAD POLICY**

#51/2014      **WILSON**      That we table the adoption of the Commercial Industrial Road Policy, to the March, 2014 meeting once the document has been reviewed by Management and the District Planner.

**CARRIED**

**Jason Kaptein, District Planner, left the meeting at 9:15 am**

### **BARTON FRANC DRAINAGE**

#52/2014      **MATWISHYN**      That the matter of the Barton Franc drainage concerns be tabled to the March, 2014 Council Meeting as we only received comments from the Saskatchewan Water Security Agency today.

**CARRIED**

**Delvin Dyck and Clinton Blanchard, RM Employees, entered the Council meeting at 10:13 am to discuss the employees 2014 and 2015 wages. They left the meeting at 10:53 am.**

**Paul Ross, R.M. Public Works Manager, entered the meeting at 11:23 am to discuss his 2014/2015 salary.**

**Acting Staff Sergeant Brian Udey for the Prince Albert Detachment, R.C.M.P. entered the meeting at 11:32 am and discussed with Council policing activities within the Municipality. He left the meeting at 12:30 pm.**

**Fran Lucyshyn, R.M. Foreman, entered the meeting at 12:15 am.**

### **SARM DELEGATES**

**#53/2014 ETHIER** That the following attend the SARM Annual Convention to be held in Regina, March 10 – 13, 2014:  
Norma Sheldon and Eugene Matwishyn as voting delegates.  
Paul Rybka, Mike Ethier, and Terry-Lynn Zahara, Administrator and Acting Administrator Hugh Otterson to attend as visitors.  
Mike Ethier to be appointed as the hail delegate.  
Out of pocket expenses to be paid by the Municipality. **CARRIED**

### **OIL TENDER**

**#54/2014 PLACSKO** That of the tenders received for the 2014 provision of oil, that Marsollier Petroleum Ltd. be accepted for all oil requirements. **CARRIED**

### **CLEAR DIESEL AND GASOLINE TENDER**

**#55/2014 WILSON** That of the tenders received for the 2014 provision of clear diesel and gasoline, that the following be accepted from the Prince Albert Co-Op:  
Clear Diesel – \$1.286  
Gasoline - \$1.128 **CARRIED**

### **REPORTS**

**#56/2014 RYBKA** That the reports presented by each Councillor be accepted. **CARRIED**

**#57/2014 MATWISHYN** That the Public Works Manager and the Foreman's report be accepted. **CARRIED**

**Paul Ross and Fran Lucyshyn left the meeting at 2:54 pm  
Jason Kaptein, District Planner, entered at 2:58 pm  
Mr. Louis Hopcraft entered the meeting at 3:25 pm**

**HOPCRAFT REZONING - R.M. 461, Bylaw No. 4 of 2012**

#58/2014      **MATWISHYN**      That Bylaw No. 4 of 2012, being a Bylaw to rezone LSD 13 & 14 18-47-26 W2M, from A – Agriculture District to C2 – Highway Commercial District, be now read a second time.

**CARRIED**

**Mr. Louis Hopcraft left the meeting at 3:45 pm**

**SUBDIVISION    NW 2-49-23-W2M - R.M. 461**

#59/2014      **HRADEC**      That the application by the Ministry of Highways to subdivide an approximate 1.2 ha (2.97 ac) parcel off the NW 02-49-23-W2M, be approved pursuant to 6.2 of the R.M. of Prince Albert Zoning Bylaw, with the location and condition of the approach being approved by the RM Public Works Manager and the Division Councilor, constructed to the RMs standards and paid for by the applicant.

**CARRIED**

**Jason Kaptein, District Planner, left at 4:15 pm.**

**2014 CHANNEL CLEARING FUNDING**

#60/2014      **WILSON**      That we agree to make application to the 2014 Channel Clearing Program in the amount of \$40,000.00 with the Sask. Water Security Agency.

**CARRIED**

**ZATLYN LAW OFFICE CHEQUES IN TRUST**

#61/2014      **MATWISHYN**      That we agree to forward two cheques to the Zatlyn Law Office to be held “IN TRUST” in the matter of road way purchased from the following companies:

- 1) Cervus Equipment Corp.,      \$20,640.00
- 2) McDonald Metals Land Corp.,      \$10,000.00

**CARRIED**

**STOP PAYMENT – CHEQUE #6257**

#62/2014      **RYBKA**      That it be recorded that a Stop Payment order was requested for Cheque #6257 for \$150.00 (Minister of Finance) as it was lost and that a new Cheque #6514 for the same amount and payee was made relating to the Evans Drive Road file.

**CARRIED**

**FINANCIAL STATEMENT**

#63/2014      **RYBKA**      That the Financial Statement for the month of December, 2013, be approved as presented.

**CARRIED**

## **FINANCIAL STATEMENT**

**#64/2014**      **PLACSKO**      That the Financial Statement for the month of January, 2014, be approved as presented.

**CARRIED**

## **EPS MANAGEMENT SERVICES INC. REPORT**

**#65/2014**      **ETHIER**      That the EPS Management Services Inc. report for the month of January, 2014 be adopted as presented.

**CARRIED**

## **AGRIBUSINESS LAND ACCESS – SARM CONVENTION**

**#66/2014**      **PLACSKO**      That the following Resolution be forwarded to the S.A.R.M. March, 2014 Convention:

Whereas; the Government of Saskatchewan is promoting the "Growing Forward" as the theme for this provinces trend into the future;

Whereas; the Province of Saskatchewan plays a key role in feeding the world in lite of our agricultural lands and practices; and Ministry of Agriculture Crop Reports consistently articulate that field access due to flooding is a significant, contributing factor to late seeded or unseeded acres;

Whereas; Federal and Provincial Governments collaborate to provide disaster assistance funding for Municipal Governments under the Provincial Disaster Assistance Program, however the 2013 Provincial Disaster Assistance Program General Claim Guidelines only recognizes farm access roads as an eligible item for an Agricultural Operation, and not Municipal Governments;

Whereas; Rural Municipalities have been working diligently to ensure that "designated roads" are accessible for their ratepayers in an effort to support their activities, public safety, access to work, schools, home care, policing, fire suppression, etc., and ensuring land access becomes a financial burden that overwhelms the RM's ability to address;

Whereas; progressive farming practices involve larger, wider and heavier farm equipment;

Therefore be it resolved; that SARM lobby the Federal and Provincial governments to recognize the serious impacts of this infrastructure deficit on Agribusiness within the province;

Be it further resolved; that SARM ensure that the Ministries of Agriculture and Government Relations work in concert to identify the concerns of land access and address these concerns by changing the PDAP Guidelines to accept claims related to land access from Municipal Governments providing the funding under the program to repair these road as they would any other business access;

Be it finally resolved; that SARM ensure that the Ministries of Agriculture and Government Relations look at the issues related to the demands on rural municipal infrastructure and the demands of the agricultural industry ultimately developing a grant program for RM's for monies for upgrading land access .

**CARRIED**

**RACHAEL WALKER'S UTILITY ARREARS**

**#67/2014**      **MATWISHYN**      That we agree to add Rachael Walker's utility arrears from the Prince Albert Rural Water Utility to the Tax Roll #1167 in the amount of \$2,412.75 as per their request to the Municipal Tax Arrears.

**CARRIED**

**SEPA CONFERENCE**

**#68/2014**      **HRADEC**      That Roxanne Roy, Assistant Administrator, be authorized to attend the Saskatchewan Emergency Planners Association Conference to be held on March 17-20 in Saskatoon. Out of pocket expenses are to be paid by the Municipality.

**CARRIED**

**CORRESPONDENCE**

**#69/2014**      **HRADEC**      That the correspondence as follows be received and filed:

- S.A.R.M.      - Resolution for Convention.
- Monthly Update.
- Price Insurance Product for Livestock Producers.
- Ron Stevens, Division 5 Director.
- Judy Harwood, Division 5 Director.
- New SARM Magazine coming soon.
- RM Operators Course, March 11, 1-5 pm during SARM.
- Maintenance of Shortline Railway Crossings.
- RM # 103 Declining Upland Game & White tailed deer.
- Prov. Sand & Gravel Policy.
- Gov't Relations      - Mill Rate Factors update.
- Sask. Municipal Hail - 2013 Hail Losses Update.
- Ag Health & Safety Network - Wednesday, March 12<sup>th</sup> at 8 am, SARM.
- South Sask. River AEGP - Invasive Plant Control Workshop, Birch Hills, Feb 26.
- Harry Johnson      - Culvert issue, advised Paul Ross.
- Paul Balicki      - Letter to Council.
- PA Rural Water      - Add \$2,412.75 to Rachael Walker's taxes.
- Sask. Emergency Planners Assoc. – March 18 – 20, Saskatoon.
- SAMA      - 2014 Invoice Information.

**CARRIED**

**CANCEL TAXES – ROLL# 1768**

**#70/2014**      **HRADEC**      That we agree to cancel the 2013 Grant in Lieu of Taxes, Department of Transport as follows:

<u>Roll#</u>	<u>Location</u>	<u>Municipal</u>	<u>Sask. Rivers Sch.</u>	<u>Total</u>
1768	PT SE 25-48-25-2	\$298.20	\$352.73	\$650.93

**CARRIED**

**MARCH COUNCIL MEETING DATE**

#71/2014      **MATWISHYN**      That the Regular Meeting for the month of March, 2014 be held on March 20, 2014 commencing at 9:00 am due to the SARM Convention.

**CARRIED**

**COMPUTER OFFICE TRAINING**

#72/2014      **WILSON**      That we authorize Office staff computer training with Munisoft.

**CARRIED**

**ACCOUNTS**

#73/2014      **WILSON**      That the Accounts, 6514 to 6572, for a total of \$249,538.70, a list of which is attached and forms a part of these Minutes, be hereby approved.

**CARRIED**

**ADVERTISEMENT FOR SEASONAL EMPLOYMENT**

#74/2014      **HRADEC**      That we advertise for one Seasonal Equipment Operator for the R.M. of Prince Albert No. 461 with a closing date of March 1, 2014.

**CARRIED**

**ADJOURNMENT**

#75/2014      **MATWISHYN**      That it being 5:47 pm, that we adjourn.

**CARRIED**

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Reeve Norma Sheldon

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Acting Administrator Hugh Otterson