

RURAL MUNICIPALITY OF PRINCE ALBERT NO. 461

Minutes of the regular meeting of the Council of the Rural Municipality of Prince Albert No. 461 held in the Joint Council Chambers of the Municipal Centennial Building, Prince Albert, SK, on Thursday, February 12, 2015.

Present: Norma Sheldon, Reeve
Ted Hradec, Division #1 Councillor Richard Wilson, Division #4 Councillor
Paul Rybka, Division #2 Councillor Eugene Matwishyn, Division #5 Councillor
Robert Placsko, Division #3 Councillor Mike Ethier, Division #6 Councillor
Terry Lynn Zahara, Acting Administrator Roxanne Roy, Assistant Administrator

Reeve Norma Sheldon called the meeting to order at 9:15 am.

AGENDA

#28/2015 HRADEC That the agenda be adopted as amended.

- Foreman Report
- T. Hrenyk

CARRIED

STRATEGIC PLANNING

#29/2015 ETHIER That the Planning Day report from January 28, 2015 as prepared by MNP be adopted by Council.

CARRIED

MINUTES

#30/2015 WILSON That the Minutes of the Regular Meeting held on January 8, 2015, be approved as presented.

CARRIED

Fran Lucyshyn entered the council chambers at 11:30 am

COMMERCIAL INDUSTRIAL ROAD POLICY

#31/2015 PLACSKO That the Commercial Industrial Road Construction Policy, be adopted as amended and be added to the R.M. of Prince Albert Policy Manual.

CARRIED

HALCRO ROAD

#32/2015 MATWISHYN That the tender for the Halcro Road Relocation PDAP Project be posted on Sask Tenders, completion date to be July 31, 2015.

CARRIED

CHANNEL CLEARING FUND

#33/2015 **HRADEC** That the funds received from Channel Clearing Program be directed to the Equipment Capital Purchase account in 2015. Funds directed to this account will be used to pay down the Conexus Loan for the excavator.

LOST

CROP DAMAGE

#34/2015 **RYBKA** That crop damage on NE 18-47-25-W2M in the amount of \$390.00 be paid, PDAP project.

CARRIED

OIL TENDER

#35/2015 **PLACSKO** That as per the recommendation of the Shop Committee; of the tenders received for the 2015 provision of oil, that Marsollier Petroleum Ltd. be accepted for all oil requirements.

CARRIED

CLEAR DIESEL AND GASOLINE TENDER

#36/2015 **PLACSKO** That as per the recommendation of the Shop Committee; of the tenders received for the 2015 provision of clear diesel and gasoline, that Prince Albert Co-Op be accepted for clear diesel and gasoline.

CARRIED

WESTERN STAR SALE

#37/2015 **WILSON** That the offer of \$5,000 for the purchase of the 1989 Western Star be accepted from Larry Toth.

CARRIED

TENDER FOR GRAVEL CRUSHUNG

#38/2015 **HRADEC** That a tender for gravel crushing of a minimum of 25,000 cu yards of Type 105 traffic gravel be posted on SaskTenders. Crushing to be completed by August 31, 2015. Tenders to be received by 4:00 pm on March 11, 2015.

CARRIED

REQUEST FOR PROPOSAL

#39/2015 **WILSON** That upon completion of legal review, a Request for Proposal for the purchase of a new 2014 or 2015 motor grader be posted on SaskTenders. Proposals to be received until 4:00 pm local time on March 11, 2015.

CARRIED

TANDEM TRUCK PURCHASE

#40/2015 **WILSON** That authorization be given to the Foreman to purchase a used Tandem Truck to a maximum cost of \$50,000.00.

CARRIED

SEASONAL EMPLOYMENT ADVERTISING

#41/2015 **PLACSKO** That as per the recommendation of the Shop Committee, advertising for the following seasonal employees be posted:

- Grader Operator
- Mower Operator
- Truck Driver

CARRIED

REPORTS

#42/2015 **RYBKA** That the Foreman's report be accepted.

CARRIED

Fran Lucyshyn left the meeting at 2:00 pm
Jason Kaptein, District Planner, entered at 2:10 pm

SUBDIVISIONS

#43/2015 **MATWISHYN** That the application by Albert Bayda to subdivide Surface Parcel 202866789 off the NW 28-47-26-W2M, be approved pursuant to Section 3.4.3 (5)(a)(i) of the Prince Albert Planning District Official Community Plan and Section 6.2 of the R.M. of Prince Albert Zoning Bylaw, subject to a Development Agreement being executed addressing future access to the property, construction of the RM road and the requirement to establish a Safe Building Elevation for the lands prior to consideration of a future development, and a drainage easement being registered on the property.

CARRIED

REZONING BYLAW

#44/2015 **MATWISHYN** That Bylaw No. 1 of 2015, being a Bylaw to rezone Parcels H, I, J Plan BP1792 from Agricultural Reserve to C2 Highway Commercial be given 2nd Reading.

CARRIED

#45/2015 **PLACSKO** That it being 2:30 pm, Council recess for a public hearing for a discretionary use on SW 3-48-26-W2M, Parcels H, I, J Plan BP1792 to rezone from Agricultural Reserve To C2 Highway Commercial.

CARRIED

#46/2015 **MATWISHYN** That Council reconvene from the Public Hearing at 2:40 pm

CARRIED

#47/2015 **PLACSKO** That Bylaw No. 1 of 2015 be read a 3rd time and adopted.

CARRIED

SUBDIVISIONS

#48/2015 **WILSON** That the application by Janice Pocha to subdivide approximately 5.07 off the SE 35-46-28-W2M, be approved pursuant to Section 3.6.3 (8)(a)(i) of the Prince Albert Planning District Official Community Plan and Section 6.2 of the R.M. of Prince Albert Zoning Bylaw.

CARRIED

#49/2015 **HRADEC** That the application by Walter and Darryl Wawro to subdivide approximately 6 acres off of Parcel A, Plan 101501806, on the NE 18-49-23-W2M, be approved pursuant to Section 3.4.3(5)(a)(ii) of the Prince Albert Planning District Official Community Plan and Section 6.2 of the R.M. of Prince Albert Zoning Bylaw, with the balance of Parcel A being consolidated with Parcel A, Plan 102047273 (Parcel 165087298) and LSD 11, 18-49-23-W2M (Parcel 145219293) on the NW 18-49-23-W2M.

CARRIED

#50/2015 **MATWISHYN** That the application by Maurice Lemire for a Home Based Business on LSD 4, SW 21-47-26-W2M, be advertised per 3.7.1(5) of the RM of Prince Albert Zoning Bylaw.

CARRIED

#51/2015 **RYBKA** That the application by Elizabeth Uy for a Personal Care Home on Lot 3, Block 1, Plan 00PA12628, be advertised per 3.7.1(5) of the RM of Prince Albert Zoning Bylaw.

CARRIED

PADPC FUNDING

#52/2015 **ETHIER** That the RM approve the request for funding for the UCP Update from the PADPC in the amount of \$3,769.66.

CARRIED

Jason Kaptein, District Planner, left at 4:15 pm.

HUMAN RESOURCE

#53/2015 **HRADEC** That Council recess and move in camera for a Human Resource discussion at 4:27 pm.

CARRIED

#54/2015 **ETHIER** That Council rise from the camera session and reconvene at 4:55 pm.

CARRIED

#55/2015 **ETHIER** That as per the recommendation of the Administrator Recruitment Committee, the Reeve be authorized to contact Terrance Schneider for an employment offer.

- One year probation period
- Annual vacation recognized by his years of service
- Benefit package
- Requirement that his education and work experience be approved by RMAA and that he be required to complete the LGA course in accordance with the employment contract.

CARRIED

SARM ANNUAL CONVENTION

#56/2015 **WILSON** That the following attend the SARM Annual Convention to be held in Saskatoon, March 9 to 12, 2015; Norma Sheldon and Eugene Matwishyn as voting delegates. Mike Ethier and Paul Rybka as visiting delegates. Mike Ethier to be appointed as the hail delegate. Out of pocket expenses to be paid by the Municipality.

CARRIED

WOLF MANAGEMENT AREA PROGRAM

#58/2015 **WILSON** That the RM of Prince Albert forward a request to the Ministry of Environment for inclusion in the Wolf Management Area program in order to allow landowners or occupants to obtain a Special Permit from the Ministry of Environment for hunting wolves..

CARRIED

TAX SALE

#59/2015 **RYBKA** That the property under Roll #2776 be offered for sale by public tender , payment of outstanding taxes and associated legal fees to be the responsibility of the successful bidder.

CARRIED

TAX CANCELLATION

#60/2015 **PLACSKO** That the tax cancellations as followed be approved:

- Roll No. 1287 \$175.32
- Roll No. 2285 \$950.02
- Roll No. 1768 \$617.01

CARRIED

EPS MANAGEMENT SERVICES INC. REPORT

#61/2015 **ETHIER** That the EPS Management Services Inc. report for the month of January, 2014 be adopted as presented.

CARRIED

CORRESPONDENCE

#62/2015 **MATWISHYN** That the correspondence as follows be received and filed:

- S.A.R.M, Monthly Update, Ray Orb
- Sask. Municipal Hail, 2014 Hail Losses Update
- SAMA, 2015 Annual Meeting
- Request for Support to Save Canada Post
- Claude Paradis – letter of concern
- Unauthorized Dumping Pilot Enforcement
- Multi-Material Recycling Program

CARRIED

2014 PDAP DEDUCTIBLE

#63/2015 **MATWISHYN** That the decision by PDAP to not waive the 2014 municipal deductible be appealed by Council.

CARRIED

ACCOUNTS

#64/2015 **MATWISHYN** That the Accounts, 7302 to 7361, for a total of \$285,522.54, and the Accounts from 7362 to 7371 for a total of \$19,800.74 a list of which is attached and forms a part of these Minutes, be hereby approved.

CARRIED

REPORTS

#65/2015 **RYBKA** That the Acting Administrator and Assistant Administrator's report be accepted.

CARRIED

#66/2015 **WILSON** That the reports presented by each Councillor be accepted.

CARRIED

ADJOURNMENT

#67/2015 **RYBKA** That it being 5:45 pm, that we adjourn.

CARRIED

Reeve Norma Sheldon

Acting Administrator Terry Lynn Zahara