

RURAL MUNICIPALITY OF PRINCE ALBERT NO. 461

Minutes of the regular meeting of the Council of the Rural Municipality of Prince Albert No. 461 held in the Joint Council Chambers of the Municipal Centennial Building, Prince Albert, SK, on Thursday, February 11, 2016.

Present: Norma Sheldon, Reeve
Ted Hradec, Division #1 Councillor
Paul Rybka, Division #2 Councilor
Barton Franc, Division #3 Councillor
Richard Wilson, Division #4 Councillor
Eugene Matwishyn, Division #5 Councillor

Terrence Schneider, Administrator
Roxanne Roy, Assistant Administrator
Jason Kaptein, Director Planning and Development
Prince Albert District Planning Commission (2:00 pm)
Fran Lucyshyn, Shop Foreman (11:30 am)

Regrets: Mike Ethier, Division #6 Councillor

1. CALL TO ORDER

Reeve Norma Sheldon called the meeting to order at 9:10 am.

2. AGENDA

#034/2016 MATWISHYN That the agenda be accepted as amended:

Add: 9. a) Bylaw No. 3 of 2016
Re: Extension of Time – Council Meeting Procedures Bylaw.

CARRIED

3. MINUTES

#035/2016 RYBKA That the Minutes of the Regular Meeting held on January 14, 2016 be accepted as presented.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

Reeve Sheldon reported that Deputy Reeve Matwishyn attended the State of the City of Prince Albert luncheon held January 28, 2016 in place of her.

5. NEW BUSINESS

a) SARM 2016 Convention – March 7 – 10, 2016 Regina Re: Delegates

#036/2016 **WILSON** That Reeve Sheldon, Councilor's Ethier, Rybka, Matwishyn and Franc and the Administrator, be authorized to attend the 2016 SARM (Saskatchewan Association of Rural Municipalities) Convention in Regina from March 7 to 10, 2016.

CARRIED

#037/2016 **HRADEC** That Reeve Sheldon and Councillor Matwishyn be assigned as the RM's voting delegates at the 2016 SARM Convention.

CARRIED

b) 2016 Rural Municipal Administrators Conference May 16-19, 2016 Regina Re: Delegates

#038/2016 **HRADEC** That the Administrator and Assistant Administrator be authorized to attend the 2016 Rural Municipal Administrator Conference in Regina from May 16 to 19, 2016.

CARRIED

c) Federal Railway Crossing Regulations Re: Data Collection- Consultant Assistance

#039/2016 **MATWISHYN** That this item of business be postponed until the March 23, 2016 regular meeting of Council.

CARRIED

d) Zatlyn Law Office Re: Retainer Agreement

#040/2016 **RYBKA** That the RM of Prince Albert agrees to engage Lawrence J. Zatlyn Q.C. as Solicitor for the municipality for the 2016 calendar year.

CARRIED

e) Water Security Agency – Gardiner Dam Emergency Re: Primary and Alternate Contacts

#041/2016 **FRANC** That Roxanne Roy, Assistant Administrator be assigned as the Water Security Agency's Primary Contact in the event of a Gardiner Dam Emergency and that Councillor Hradec be assigned as the Alternate Contact.

CARRIED

**f) Saskatchewan Municipal Hail Insurance Association
March 8, 2016 Annual Meeting
Re: Delegate**

#042/2016 **WILSON** That Councillor Ethier be assigned as the RM of Prince Albert voting delegate at the Saskatchewan Municipal Hail Insurance Association's March 8, 2016 Annual Meeting.

CARRIED

Councillor Matwishyn departed from Council Chambers at 9:50 am.

**g) 2016/2017 Fuel Supplier
Re: Award Tender**

#043/2016 **WILSON** That Prince Albert Cooperative Association Ltd. be assigned as the RM's fuel supplier for the period March 1, 2016 to February 28, 2017.

CARRIED

Councillor Matwishyn returned to Council Chambers at 9:55 am.

Neil Rass, Zatlyn Law Office entered Council Chambers at 10:00 am.

6. DELEGATIONS

**a) Neil Rass, Zatlyn Law Office
Re: Bylaw No. 7 of 2015 – Discussion & 2nd & 3rd Reading**

Neil Rass reviewed Bylaw No. 7 of 2015 and answered questions regarding the Bylaws content.

Reeve Sheldon noted that 2nd and 3rd readings of the Bylaw would occur after all delegations were complete.

Ken Blocka and Clayton Rempel entered Council Chambers at 10:45 am.

**b) Ken Blocka & Clayton Rempel
Re: Airstrip for Spray Planes Proposal**

Ken Blocka and Clayton Rempel presented a proposal to lease road allowances, on both a short term and long term basis, from the RM of Prince Albert to use as an air plane landing strip for spray planes.

Clayton Rempel advised Council that he would produce a copy of an agreement that he has with the RM of Leask for the purpose of using a road allowance as an air plane landing strip for spray planes.

The RM noted that road allowances in the RM are owned by the Her Majesty the

Queen in the Province of Saskatchewan and that permission to lease such road allowances for the purpose of landing spray planes would need to be provided by the province prior to the RM becoming involved in this process.
Ken Blocka and Clayton Rempel thanked Council for their time and departed from Council Chambers at 11:20 am.

Fran Lucyshyn entered Council Chambers at 11:30 am.

a) Bylaw No. 7 of 2015 ...Continued
Re: 2nd & 3rd Readings

#044/2016 **MATWISHYN** That Bylaw No. 7 of 2015, the Fire Management Bylaw that provides for the issuance of burning permits with the municipality and conditions to be observed by permit holders, be given 2nd reading. **CARRIED**

#045/2016 **RYBKA** That Bylaw No. 7 of 2015 be given 3rd and final reading. **CARRIED**

Neil Rass departed from Council Chambers at 11:35 am.

5. NEW BUSINESS Continued

h) 2016/2017 Oil Products Supplier
Re: Award Tender

#046/2016 **HRADEC** That Marsollier Petroleum Ltd. be assigned as the RM's oil product supplier for the period March 1, 2016 to February 28, 2017. **CARRIED**

i) 2016 Grader Blades Supplier
Re: Award Tender

#047/2016 **MATWISHYN** That Dionco Sales and Service Ltd. be assigned as the RM's grader blade supplier for the 2016 calendar year. **CARRIED**

j) 2016 Culvert Supplier
Re: Award Tender

#048/2016 **WILSON** That Canada Culvert be assigned as the RM's culvert supplier for the 2016 calendar year. **CARRIED**

Council recessed for lunch at 11:45 am.

Council reconvened at 12:25 pm.

5. NEW BUSINESS Continued

**k) New Grader Tender
Re: Award Tender**

#049 RYBKA That the tender received from Brandt Tractor Ltd for a New 2016 John Deere 872GP Six Wheel Drive Motor Grader less the trade in value of the RM's used 2010 John Deere 872GP Grader, resulting in a net difference of **\$254,000.00**, be accepted.

Councillor MATWISHYN requested a recorded vote in accordance with Section 101 of the Municipalities Act.

Vote Results:

Hradec	Opposed
Rybka	For
Franc	For
Wilson	For
Matwishyn	Opposed
Sheldon	Opposed

DEFEATED

#050/2016 MATWISHYN That the tender received from Redhead Equipment for a 2015 Case 885B All Wheel Drive Motor Grader with 265 demo hours less the trade in value of the RM's used 2010 John Deere 872GP Grader, resulting in a net difference of **\$\$237,885.00**, be accepted.

Councillor MATWISHYN requested a recorded vote in accordance with Section 101 of the Municipalities Act.

Vote Results:

Hradec	Opposed
Rybka	Opposed
Franc	For
Wilson	Opposed
Matwishyn	For
Sheldon	For

DEFEATED

#051/2016 RYBKA That a new motor grader tender be issued with a closing date of February 26, 2016 at 1:00 pm that be subject to the following standards:

- only motor graders with all-wheel drive will be considered;
- only graders that are considered to be equivalent to a John Deere 772G model will be considered;

- sales agents to provide seven copies of grader specifications and pricing models for each motor grader tender submitted; and
- sales agents for potential suppliers are to make themselves available for individual meetings with Council on the afternoon of March 2, 2016 at a Special Meeting of Council to be held at the RM of Prince Albert Public Works Shop.

CARRIED

Jason Kaptein entered Council Chambers at 1:59 pm.

11. Public Hearing

#052/2016 **HRADEC** That the Council recesses the regular meeting agenda and enters into a Public Hearing regarding a road closure matter at 2:00 pm.

CARRIED

#053/2016 **MATWISHYN** That Council returns to the regular scheduled meeting agenda at 2:05 pm.

CARRIED

Jason Kaptein departed from Council Chambers at 2:05 pm.

7. EPS MANAGEMENT SERVICES INC.

#054/2016 **FRANC** That the January 2016 EPS Management Services Report be accepted as presented.

CARRIED

8. CORRESPONDENCE

#054/2016 **MATWISHYN** That the 2016 South Saskatchewan River Watershed Stewards Membership be renewed.

CARRIED

#055/2016 **WILSON** That the RM's 2016 SARM Convention voting delegates be directed to support Judy Harwood, Reeve of Corman Park, on her bid to be re-elected as Director for Division 5 on the SARM Board.

CARRIED

Council directed Administration to send a note of Congratulations to Joan Weldon on her retirement after fifty (50) years of service to libraries at the both the John M. Cuelenaere Public Library and the Wapiti Regional office.

#056/2016 **MATWISHYN** That the following correspondence be received and filed:

- SARM
 - 2016 SARM Convention Resolution Deadline February 14, 2016

- Walker Projects Hospitality at 2016 Convention
- Judy Harwood – Division 5 Director Candidate
- Larry Grant – Division 3 Director Candidate
- Consumer Price Index effects on service rates.
- 2016-2017 Provincial Budget Lobby
- FCM Infrastructure information request
- Federal Priorities for Rural Saskatchewan
- 2016 Provincial Election Brochure
- Civic Addressing Update
- Operators Workshop @ March 2016 Convention
- Feral Wild Boar Survey
- PDAP (Provincial Disaster Assistance Program) @ 2016 SaRM Convention
- AMEC Foster Wheeler – Service Capabilities
- Wapiti Regional Library – January 2016 Quarterly Newsletter
- Ombudsman Saskatchewan – Education on Role of Office
- Prince Albert Fire Department – 2015 Year in Review
- Prince Albert Fire Department – Severe Weather Spotter Safety Training
- City of Prince Albert – Community Engagement Report for Cultural Plan Complete
- City of Prince Albert- Regional Stakeholders Discuss Second Bridge
- SAMA – Notice of SAMA Annual Meeting – April 26, 2016, Saskatoon
- South Saskatchewan River Water Shed Stewards – Membership
- Saskatchewan Research Council – Jan 14/16 Feb 2/16 Weather Summary’s
- Ministry of Highways – 2015 Rural Municipal Road Traffic Count
- North Central Transportation Committee – Gravel, Grading OH&S Act/Guidelines (Liabilities of Councils) Feb 15, 2016 Workshop.

CARRIED

9. Bylaws

a) Bylaw No. 3 of 2016

Re: Extension of Time – Council Meeting Procedures Bylaw

#057/2016 **RYBKA** That Bylaw No. 3 of 2016, a bylaw to extend the deadline for adopting a Council Meeting General Procedures Bylaw, be given first reading.

CARRIED

#058/2016 **MATWISHYN** That Bylaw No. 3 of 2016 be given second reading.

CARRIED

#059/2016 **WILSON** That Bylaw No. 3 of 2016 be presented for third reading at this meeting.

CARRIED UNANIMOUSLY

#060/2016 **HRADEC** That Bylaw No. 3 of 2016 be given third and final reading.

CARRIED

10. REPORTS:

b) Management Team

The Management Team report was reviewed as circulated.

Council directed Administration to attempt to arrange a meeting with Ron Pikaluk, Saskatchewan Highways and Infrastructure, to review Deer Park Road connections to former Highway #2. Reeve Sheldon, Councillor Wilson, Foreman and Administrator to attend this meeting with Mr. Pikaluk.

a) Council

#061/2016 HRADEC That a new digital/analog repeater, VHF wide band antenna with filter and a new portable radio be purchased from GL Mobile Communications as per January 25, 2016 quotes, to improve staff field communication abilities and improve working conditions for RM employee staff members.

CARRIED

#062/2016 RYBKA That the Councillor and Management Team reports be accepted as presented.

CARRIED

Fran Lucyshyn and Roxanne Roy departed from Council Chambers at 3:30 pm.

Jason Kaptein entered Council Chambers at 3:30 pm

12. PLANNING

a) Johns Garden & Gift Centre

Re: Greenhouse Development – Discretionary Use

#063/2016 WILSON That the discretionary use application Johns Garden and Gift Centre, on Parcel P, Plan 84PA0916, be delivered pursuant to section 3.71(5) of the R.M. of Prince Albert Zoning Bylaw.

CARRIED

b) Bylaw No. 1 of 2016

Re: Halcro Road Closure- Closing and Selling Portions of Road Allowance Situated on River Lot 1, 46-26-W2 and River Lots 50, 51 and 52, 46-25-W2

#064/2016 FRANC That Bylaw No. 1 of 2016 be given second reading.

CARRIED

#065/2016 MATWISHYN That Bylaw No. 1 of 2016 be given third and final reading.

CARRIED

c) **Elias E. Ewanchyna**

Re: Southview Acres – Request to Purchase Municipal Reserve Lands

#066/2016 WILSON That Mr. Ewanchyna be informed that the RM is not prepared to sell the Municipal Reserve lands located within the Southview Acres subdivision at this time.

CARRIED

d) **Bylaw No. 2 of 2016**

Re: Amend Zoning Bylaw – No. 3 of 2010

#067/2016 RYBKA That Bylaw No. 2 of 2016, a Bylaw to amend Bylaw No. 3 of 2010 the RM of Prince Albert Zoning Bylaw, be given first reading.

CARRIED

e) **Highway 11 Corridor Master Plan Project Tender**

Re: Award Contract

#068/2016 MATWISHYN That the RM of Prince Albert enters into and Agreement with WSP/MMP Group for the preparation of the Highway Corridor Master Plan.

CARRIED

Jason Kaptein departed from Council Chambers at 4:15 pm.

13. FINANCIAL STATEMENT

#069/2016 WILSON That the January 2016 Financial Statement be accepted as presented.

CARRIED

14. ACCOUNTS

#070/2016 HRADEC That the Accounts 8168 to 8220, in the amount of \$644,826.41, a list of which is attached and forms a part of these Minutes, be approved for payment.

CARRIED

15. ADJOURNMENT

#071/2016 **MATWISHYN** That the meeting be adjourned at 4:35 pm.

CARRIED

Reeve: Norma Sheldon

Administrator: Terrence Schneider