

RURAL MUNICIPALITY OF PRINCE ALBERT NO. 461

Minutes of the regular meeting of the Council of the Rural Municipality of Prince Albert No. 461 held in the Joint Council Chambers of the Municipal Centennial Building, Prince Albert, SK, on Thursday, December 8, 2016.

Present: Paul Rybka, Reeve
Ted Hradec, Division #1 Councillor
Barton Franc, Division #3 Councillor
Richard Wilson, Division #4 Councillor
Wayne Acorn, Division #5 Councillor
Mike Ethier, Division #6 Councillor
Roxanne Roy, Acting Administrator
Fran Lucyshyn, Foreman

Reeve Paul Rybka called the meeting to order at 9:06 am

AGENDA

#385/2016 **ETHIER** That the agenda be approved as amended. **CARRIED**

#386/2016 **WILSON** That Council enters an In-Camera Session at 9:08 am. **CARRIED**

Roxanne Roy, Acting Administrator departed council chambers at 9:08 am

Councillor Barton Franc entered council chambers at 9:09 am

#387/2016 **ACORN** That Council returns to the regular scheduled agenda at 9:37 am. **CARRIED**

MINUTES

#388/2016 **WILSON** That the regular meeting minutes of November 4, 2016 and the minutes of the special meeting held on November 25, 2016 be approved as presented. **CARRIED**

BUSINESS ARISING

#389/2016 **ACORN** That Council enters an In-Camera session at 9:41 am, as directed by SARM Legal Council. **CARRIED**

#390/2016 **FRANC** That it being 9:53 am, Council returns to the regular scheduled agenda.

CARRIED

PARWU APPOINTMENT

#391/2016 **ACORN** That Paul Rybka be appointed as the Vice Chair of the Prince Albert Rural Water Utility Board.

CARRIED

2016/2017 APPOINTMENT LIST

#392/2016 **FRANC** That the 2016/2017 Appointment List, APPENDIX II, be approved as presented.

CARRIED

APPOINTMENT OF ADMINISTRATOR

#393/2016 **ETHIER** That the appointment of Administrator be tabled until the January 2017 Council meeting.

CARRIED

#394/2016 **ACORN** That Terry-Lynn Zahara be contracted to mentor Roxanne Roy at a rate of \$50.00/hour on an as needed basis to ensure successful mentorship, to be reviewed yearly.

CARRIED

AUGUST MINUTES CORRECTION

#395/2016 **ETHIER** That Resolution #274/2016 of the August minutes reads, "That the Accounts 8495 to 8659, in the amount of \$917,700.30, a list of which is attached and forms a part of these Minutes, be approved for payment", be changed to read "That the Accounts 8495 to 8695.....".

CARRIED

SEVERANCE PAY

#396/2016 **ACORN** That with recommendation of Legal Council, Council agrees to pay Terrence Schneider four (4) weeks severance pay as per his employment contract, and reimbursement for the Introduction to Local Government course tuition paid by Terrence, upon completion and proof of passing.

CARRIED

BYLAWS

#397/2016 **ACORN** That the Code of Ethics for Member of Council, Bylaw No. 16 of 2016, be tabled until the January 2017 meeting.

CARRIED

#398/2016 **FRANC** That the meeting be recessed at 10:51 am.

CARRIED

Reeve Paul Rybka called the meeting back to order at 11:04 am

Fran Lucyshyn, Foreman entered council chambers at 11:31 am

NEW BUSINESS

2017 INDEMNITY AND SUPERVISION RATES

#399/2016 **WILSON** That the rates for Indemnity, Supervision and Mileage remain the same as 2016, with the exception of the addition of a retainer.

Retainer for all Council Members - \$500.00 / month

Councillor Barton Franc requested a recorded vote

Division 1 – In Favour
Division 3 – Opposed
Division 4 – In Favour
Division 5 – Opposed
Division 6 – Opposed
Reeve – In Favour

DEFEATED

#400/2016 **HRADEC** That the rates for Indemnity, Supervision and Mileage remain the same as 2016, with the exception of the addition of a retainer.

Retainer for all Council Members - \$400.00 / month

Councillor Barton Franc requested a recorded vote

Division 1 – In Favour
Division 3 – Opposed
Division 4 – In Favour
Division 5 – Opposed
Division 6 – Opposed
Reeve – In Favour

DEFEATED

#401/2016 **ETHIER** That the rates for Indemnity, Supervision and Mileage be set for 2017 as follows:

Retainer for all Council Members - \$300.00 / month

Indemnity and Supervision - \$200.00 / day or \$25.00 / hour; any meeting exceeding 4 hours shall be considered one day.

Reeve Supervision - \$350.00 / day, maximum of 24 days annually; in the absence of the Reeve, the Deputy Reeve or Council Designate Supervision to be \$350.00 / day.

Mileage - \$0.50 / km.

Communication Allowance (cellular, phone, fax) - \$35.00 / month may be claimed.

Meal Allowance – actual costs, receipt must be submitted.

Members at Large appointed to committees on behalf of the RM of Prince Albert receive remuneration as follows - \$20.00 / hour Indemnity and \$0.50 / km mileage (if not paid by committee appointed to by Council).

CARRIED

HEALTH AND DENTAL BENEFITS

#402/2016 **ETHIER** That the Health and Dental Benefit Coverage be moved from a Level 2 coverage to a Level 5 coverage. That the eligible employees be covered under the SARM Extended Benefits Health and Dental Plan Level 5.

DEFEATED

#403/2016 **ETHIER** That the meeting be recessed for lunch at 12:05 pm.

CARRIED

Reeve Paul Rybka called the meeting back to order at 12:43 pm.

TAX CANCELLATION

#404/2016 **WILSON** That the Essential Service Fee in the amount of \$260.00 be cancelled from Tax Roll #434 000 given that the Owner of land has been billed for this fee twice.

CARRIED

SERVICE AGREEMENT

#405/2016 **FRANC** That the Reeve and Acting Administrator be authorized to sign the Service Agreement between Muskoday First Nation and the RM of Prince Albert.

CARRIED

ROAD ALLOWANCE PURCHASE

#406/2016 **ACORN** That the RM of Prince Albert write a letter to the Ross's, to inform that it is the RM of Prince Albert's policy that we do not sell road allowances.

CARRIED

#407/2016 **WILSON** That the RM of Prince Albert send a letter to Ministry of Highways expressing our interest in purchasing Parcel # 164103005.

CARRIED

DONATION

#408/2016 **ETHIER** That a donation of fifty dollars (\$50.00) be made to the Mont St. Joseph in memory of Rose Jasnoch.

CARRIED

BEAVER TRAPPER

#409/2016 **ETHIER** That Jeff Paziuk be added to the RM's SARM Beaver Control Program list of authorized trappers.

CARRIED

STATEMENT OF DEFENCE

#410/2016 **ETHIER** That Council agrees to have SARM Legal Council proceed with the Statement of Defence regarding the Hawryluk case.

CARRIED

GAS TAX

#411/2016 **FRANC** That Council agrees to proceed on tendering for the remaining 3.2 km of Russtan Road, Gas Tax in the new year.

CARRIED

DUCKS UNLIMITED PROPOSAL

#412/2016 **FRANC** That Council accepts the proposal given by Ducks Unlimited to proceed with a low level crossing at the old Stanley Ville Dam site, located at NE 21-47-24-W2.

CARRIED

Jason Kaptein, District Planner entered the council chambers at 2:00 pm

#413/2016 **ACORN** That the meeting be recessed at 2:00 pm to allow for the scheduled public hearing.

CARRIED

#414/2016 **WILSON** That is being 2:06 pm, council returns to the regular scheduled meeting.

CARRIED

PLANNING OFFICER

Fran Lucyshyn, Foreman left council chambers at 2:04 pm

#415/2016 **WILSON** That the discretionary use application by Regan Grimwood and Denee Ritchie for a garden suite on Parcel BB, on the NW 18-48-25-W2M, be approved per section 6.2 the RM of Prince Albert Zoning Bylaw, subject to the provisions of section 4.14.10(7), and the applicant entering into a Development Agreement with the RM concerning the Garden Suite.

CARRIED

#416/2016 **FRANC** That the application by Community Service Center, and Pine Industries Marketing (Sarcen) for a Dry Goods Storage Yard (Sarcen Express Depot) on Parcel K, Plan 80PA03625, SW 11-48-26-W2, be advertised per section 3.7.1(5)(a) of the RM of Prince Albert Zoning Bylaw.

CARRIED

Jason Kaptein, District Planner left council chambers at 2:44 pm.

CHRISTMAS & NEW YEAR HOURS

#417/2016 **ETHIER** That the Office 2016 Christmas and New Year's hours be set as follows:

- December 23, 2016 – Closed at Noon
- December 26, 2016 – Closed
- December 27, 2016 – Closed
- December 31, 2016 – Closed at 3:00 pm
- January 2, 2017 – Closed

CARRIED

STAFF TRAINING

#418/2016 **ACORN** That Roxanne Roy, Acting Administrator and Fran Lucyshyn, Foreman, be authorized to take the scheduled courses as outlined in "APPENDIX A" in the upcoming year. Out of pocket expenses shall be paid by the Municipality.

CARRIED

REPORTS

#419/2016 **FRANC** That the Foreman's report be accepted as presented.

CARRIED

#420/2016 **FRANC** That the Administrator's report be accepted as presented.

CARRIED

#421/2016 **FRANC** That the Councillor's reports be accepted as presented.

CARRIED

#422/2016 **ETHIER** That the meeting be recessed at 4:02 pm.

CARRIED

Reeve Paul Rybka called the meeting back to order at 4:08 pm.

EPS MANAGEMENT REPORT

#423/2016 **ETHIER** That the November 2016 EPS Management Services Report be accepted as presented.

CARRIED

CORRESPONDENCE

#424/2016 **FRANC** That the following correspondence be received and filed:

- SARM – Work Zone Training
 - SAMA Rural Advisory Committee – Expressions of Interest for Division 5
 - Training Partnership to Build Capacity in Rural Municipalities
 - Nominations for the 2017 Lieutenant Governor's Award
 - Saskatchewan Hospital New Beginnings
- City of Prince Albert – Letter of Appreciation
- Randy Hoback, Member of Parliament – Congratulations letter
- Nicole Rancourt, MLA – Congratulations letter
- South Sask River – Survey launched in Prep of Next Ag Policy Framework
- City of Prince Albert – Public Service Announcement
- City of Prince Albert – Media Release
- FCM – Municipal Leaders gather in Ottawa
- Help International – Shelterbelt Tree Program
- NCTPC Workshop – February 2017
- The Kidney Foundation of Canada – Thank you letter
- Library of Parliament – Guide Recruitment Summer 2017 Parliament of Canada
- MNP – Audit Service Plan
- FCM November 2016 – President's Corner
- Saskatchewan Safety Council – 44th Annual Industrial Safety Seminar, February 6 to 8, 2017
- City of Prince Albert – Media Release – Landfill scale upgrades happening December 1 short delays to be expected
- City of Prince Albert – Proposed Library Boundary Change – Public Hearing

CARRIED

FINANCIAL STATEMENT

#425/2016 **ETHIER** That the October 2016 and the November 2016 Financial Statements be accepted as presented.

CARRIED

ACCOUNTS

#426/2016 **WILSON** That the Accounts 8865 to 8940, in the amount of \$521,932.96 a list of which is attached and forms a part of these Minutes, be approved for payment.

CARRIED

ADJOURNMENT

#427/2016 **ETHIER** That it being 4:42 pm, we now adjourn.

CARRIED

Reeve Paul Rybka

Acting Administrator, Roxanne Roy