

RURAL MUNICIPALITY OF PRINCE ALBERT NO. 461

Minutes of the regular meeting of the Council of the Rural Municipality of Prince Albert No. 461 held in the Joint Council Chambers of the Municipal Centennial Building, Prince Albert, SK, on Thursday, December 11, 2014.

Present: Norma Sheldon, Reeve
Ted Hradec, Division #1 Councillor Paul Rybka, Division #2 Councillor
Robert Placsko, Division #3 Councillor Richard Wilson, Division #4 Councillor
Eugene Matwishyn, Division #5 Councillor Mike Ethier, Division #6 Councillor
Terry-Lynn Zahara, Administrator Roxanne Roy, Assistant Administrator

Reeve Norma Sheldon called the meeting to order at 9:00 am

AGENDA

#361/2014 WILSON That the agenda be approved as presented.

CARRIED

MINUTES

#362/2014 MATWISHYN That the Minutes of the Regular Council Meeting held on November 6, 2014, be approved as amended:

- Mike Ethier was absent

CARRIED

TAX CANCELLATION

#363/2014 PLACSKO That the tax cancellations as follows be approved:

- Roll No. 2750 \$150.56
- Roll No. 2745 \$647.03

CARRIED

BUSINESS ARISING

#364/2014 RYBKA That we jointly appoint Hugh Otterson as Acting Administrator, pursuant to Resolution #299/2014.

CARRIED

EPS MANAGEMENT REPORT

#365/2014 HRADEC That the report for the Month of November, 2014 from EPS Management Services Inc., be adopted as presented.

CARRIED

Calvin Beddome entered council chambers at 9:35 am.

Calvin Beddome left council chambers at 9:50 am

TRAP BEAVERS

#366/2014 WILSON That Myron Sosnowski be added to the list of designated trappers for beavers.

CARRIED

SURPLUS FUNDS

#367/2014 PLACSKO That surplus funds from the 2014 Operating Budget will be transferred into a Reserve for Road Construction or Maintenance for use in 2015 or as needed in the future. The exemption to this resolution is the Capital Purchase account as per Resolution #270/2012.

CARRIED

FINANCIAL STATEMENT

#368/2014 HRADEC That the Financial Statement for the month of November, 2014, be approved as presented.

CARRIED

2014 SASK. LOTTERIES

#369/2014 WILSON 2014 SK. Lotteries to be dispersed as follows:

- 4-H Club - \$700.00
- Vintage Power - \$3580.00
- East Central School Rec. Board - \$7161.00
- Osbourne School Rec. Board - \$7161.00
- West Central School Rec. Board - \$3580.00

CARRIED

Fran Lucyshyn, Foreman entered the council chambers at 11:35 am.

CHRISTMAS OFFICE HOURS

#370/2014 RYBKA That the 2014 Christmas Office Hours be set as follows:

- December 24, 2014 Closed at noon
- December 25, 2014 Closed
- December 26, 2014 Closed
- December 31, 2014 Closed at 3:00 pm
- January 1, 2015 Closed

CARRIED

2015 GRAVEL

#371/2014 ETHIER That the RM of Prince Albert purchase gravel on an “as needed basis” from R.J. Dewhurst for the 2015 season. The price will be the same; terms and conditions as agreed to in 2014, \$11/yd for 7/8” gravel, plus applicable tax.

CARRIED

SHOP FOREMAN'S RELIEF

#372/2014 **RYBKA** That Council authorize John Jinjoe to work in the shop for the time that Fran is absent. John will maintain his current pay and work an 8.5 shift. Sick leave to be provided on a fulltime employee basis, other benefits would be prorated accordingly. Duties to be assigned by the Shop Foreman.

CARRIED

OPERATOR WAGE

#373/2014 **WILSON** That the wage for Ronnie Bor, increase to the flexible operator wage schedule Year 3 effective January 1, 2015.

CARRIED

BOOT ALLOWANCE

#374/2014 **ETHIER** That Policy P-06.03 be amended to allow the boot allowances to be carried over to a maximum of 2 years.

CARRIED

FOREMAN'S REPORT

#375/2014 **HRADEC** That the Foreman's report be accepted.

CARRIED

REPORTS

#376/2014 **PLACSKO** That the reports presented by each Councillor be accepted.

CARRIED

#377/2014 **ETHIER** That the Acting Administrator and Assistant Administrator's report be accepted.

CARRIED

Fran Lucyshyn left the council chambers at 2:25 pm

CORRESPONDENCE

#378/2014 **RYBKA** That the correspondence as follows be received and filed:

- Prince Albert Parkland Health – Pineview Terrace Lodge Replacement
- Water Security Agency – Request for Assistance
- SAMA – Certificate of Confirmation-Assessment Roll
- 4-H Saskatchewan Education
- Canada Summer Jobs 2015
- Wapiti Regional Library Director/CEO Retires
- SARM – Benefits Plan Renewal 2015
 - Community Safety Officer Program
 - Ministry of Agriculture-Agri-Value Growth Summit, Regina on February 4-5, 2015
 - November 2014 Update
- Access from Deer Park Road
- Prince Albert Bridge Committee – Northern Bridge
- Gord Krismer & Associates - 2015 Board of Revision
- Canada-Sask Job Grant

- Industry Canada DC150 Program
- Unauthorized Dumping Compliance Pilot
- STARS Air Ambulance – Donation
- North Central Transportation Planning Committee
- Scott & Darda McMullin – Letter of concern
- West P.A. 4-H Beef Club
- Federation of Canadian Municipalities

CARRIED

2015 COUNCIL MEETINGS

#379/2014 **MATWISHYN** That the regular monthly meetings of Council be held on the 2nd Thursday of each month, beginning at 9:00 am.

CARRIED

2015/2016 APPOINTMENTS

#380/2014 **WILSON** That the following appointments be recognized:

<p>ADD Board Alternate Deputy Reeve Community Futures Deputy Reeve District Planning Commission</p> <p>Elected EMO Representative EMO Co-ordinator Municipal Office Building North Central Saskatchewan Waste Management Corporation North Central Transportation North Watershed Advisory Rec Board Prince Albert Rural Water Utility</p> <p>Road Bans, Road Conditions Rating Shop & Equipment Maintenance</p> <p>Shore Gold Advisory South Watershed Advisory</p>	<p>Paul Rybka Ted Hradec Paul Rybka Eugene Matwishyn Norma Sheldon, Richard Wilson, Bob Placsko - Alternate Ted Hradec Roxanne Roy Norma Sheldon, Ted Hradec, Bob Placsko</p> <p>Eugene Matwishyn Paul Rybka, Mike Ethier (alternate) Paul Rybka Terry-Lynn Zahara/Roxanne Roy Norma Sheldon, Paul Rybka, Mike Ethier, Eugene Matwishyn Whole Council Robert Placsko, Richard Wilson, Ted Hradec, Fran Lucyshyn Ted Hradec Eugene Matwishyn, Ted Hradec (alternate)</p>
--	--

CARRIED

2015 INDEMNITY AND SUPERVISION RATES

#381/2014 **MATWISHYN** That the rates for Indemnity, Supervision and Mileage be set for 2015 as follows:

Indemnity and Supervision - \$175.00 / day or \$20.00 / hour; any meeting exceeding 4 hours shall be considered one day.
 Reeve Supervision - \$350.00 / day, maximum of 24 days annually; in the absence of the

Reeve, the Deputy Reeve or Council Designate Supervision to be \$350.00 / day.
 Mileage - \$0.50 / km for local work and \$0.40 / km for out of town mileage.
 Communication Allowance (cellular, phone, fax) - \$20.00 / month may be claimed.
 Meal Allowance – actual costs, receipt must be submitted.
 Members at Large appointed to committees on behalf of the RM of Prince Albert receive remuneration as follows - \$20.00 / hour Indemnity and \$0.50 / km mileage (if not paid by committee appointed to by Council).
 One third of remuneration paid to members of Council shall be deemed to have been paid in respect of expenses incurred in the conduct of the duties of the members. **
 ** As per Section 82 of *The Municipalities Act*.

CARRIED

Jason Kaptein, District Planner entered the council chambers at 2:50 pm

PLANNING OFFICER

#382/2014 WILSON That the call for proposals be tabled and reposted until January 31, 2015. Proposals to be considered at the February council meeting.

CARRIED

#383/2014 RYBKA That the application by Jim Watt to subdivide approximately 4.04 ha (10 acres) off the NE 5-48-25-W2M, be approved pursuant to Section 3.6.3 (8)(a)(i) of the Prince Albert Planning District Official Community Plan and Section 6.2 of the R.M. of Prince Albert Zoning Bylaw, with a Servicing Agreement for graveling the municipal road along with providing farm access to the balance of the quarter section, that the location and specifications of the approach to the balance of the farmland being approved by the RM Forman, constructed to the RMs standards and paid for by the applicant, that a topographic survey be prepared addressing the HWL and SBE, and that a ground water table report be prepared by a qualified individual addressing the ground water level and the suitability of the foundation.

TABLED WILSON That the above resolution be tabled until access is constructed to the satisfaction of the Foreman and Councillor.

CARRIED

#384/2014 PLACSKO That the application by Steve Depeel to subdivide an approximate 6.06 ha (15 ac) parcel off the SW 31-47-25-W2M, be approved pursuant to section Section 3.6.3 (8)(a)(i) of the Prince Albert Planning District Official Community Plan and Section 6.2 of the R.M. of Prince Albert Zoning Bylaw, with the location of the approach to the balance of the farmland being approved by the RM Forman, constructed to the RMs standards and paid for by the applicant, with an easement on the property for flooding of MacFarlane Creek, that a ground water table report be prepared by a qualified individual addressing the ground water level and the suitability of a foundation, and that the Municipal Reserve be addressed.

CARRIED

#385/2014 ETHIER That the application by Edward Schneider for a Farm Dwelling on NW 31-46-26-W2M, be tabled until the Planning Officer is able to obtain the definition of an Agricultural Operation.

CARRIED

Councilor Eugene Matwishyn left chambers at 4:00 pm

Jason Kaptein, District Planner left council chambers at 5:00 pm

ACCOUNTS

#386/2014 **PLACSKO** That the Accounts 7166 to 7253 for a total of \$412,813.21, a list of which is attached and forms a part of these Minutes, be hereby approved.

CARRIED

APPOINTMENTS

#387/2014 **HRADEC** That the following appointments be made for 2015/2016

- **Enforcement Working Group** Roxanne Roy
- **Communication & Education Working Group** Norma Sheldon
- **Clean-Up & Prevention Working Group** Ted Hradec
- **Steering Committee** Norma Sheldon

CARRIED

ADJOURNMENT

#388/2014 **PLACSKO** That it being 5:10 pm that we now adjourn.

CARRIED

Reeve Norma Sheldon

Acting Administrator, Terry-Lynn Zahara