

RURAL MUNICIPALITY OF PRINCE ALBERT NO. 461

Minutes of the regular meeting of the Council of the Rural Municipality of Prince Albert No. 461 held in the Joint Council Chambers of the Municipal Centennial Building, Prince Albert, SK, on Thursday, December 10, 2015.

Present: Norma Sheldon, Reeve

Paul Rybka, Division #2 Councilor
Barton Franc, Division #3 Councillor
Richard Wilson, Division #4 Councillor
Eugene Matwishyn, Division #5 Councillor
Mike Ethier, Division #6 Councillor

Terrence Schneider, Administrator
Roxanne Roy, Assistant Administrator
Jason Kaptein, Director Planning and Development
Prince Albert District Planning Commission (3:45 pm)
Fran Lucyshyn, Shop Foreman (1:05 pm)

Regrets: Ted Hradec, Division #1 Councillor

1. CALL TO ORDER

Reeve Norma Sheldon called the meeting to order at 9:10 am.

2. AGENDA

#316/2015 **WILSON** That the agenda be accepted as amended:

Add: 5. (k) Indemnity and Mileage Rates
Re: 2016 Rates

CARRIED

3. MINUTES

#317/2015 **MATWISHYN** That the Minutes of the Regular Meeting held on November 19, 2015 be accepted as presented.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

a) Old Highway #2

Re: Projected Maintenance Expense Report

#318/2015 **RYBKA** That the Ministry of Highways and Infrastructure be informed that the RM of Prince Albert No. 461 (RM) selects to have the 2.6 km of the former paved Highway #2, leading to the old St. Louis Bridge, milled to establish a gravel standard for this road in 2016 and that the RM will accept the millings from this project, to integrate into the newly built section of service road that was built directly north of the former highway, at no cost to the RM should the Ministry choose to haul the millings to this location.

CARRIED

b) Councillor Email Accounts

Re: Zatlun Law Office – Freedom of Information and Protection of Privacy Act

Reeve Sheldon noted that it would be each Councilor's personal decision to inform administration if they require an RM only business email account.

5. NEW BUSINESS

a) Inter-Municipal Business Licensing

Re: Participation in Pilot Project

Reeve Sheldon noted that the Administrator will attend the initial Pilot Project meeting on January 29, 2016 on behalf of the RM.

b) Alex Soloducha – Road Naming Request

Re: New Jug Handle Roadway as Soloducha Road

#319/2015 **RYBKA** That this item of business be postponed until the January 2016 regular meeting of Council.

CARRIED

c) Tax Cancellation

Re: Roll #1768000 – Municipalities Act Section 274

#320/2015 **RYBKA** That the taxes in the amount of \$626.49 on Roll #1768000 be cancelled under the authority of Section 274 of the Municipalities Act.

CARRIED

d) Brian & Nicola Roller

Re: Traffic Control Request – Children School Bus Signs

Administration noted that Public Works would be directed to place appropriate school zone signage in proximity of the Roller’s residence to alert traffic to slow down and use caution when passing their home.

e) Halcro Road Project

Re: Crop Damage Payments

#321/2015 **MATWISHYN** That the following crop damage payments be made due to construction work required to rebuild Halcro Road in 2015:

Perry Ruskowski	\$2,618.26
Kyle Brown	\$5,499.94.

CARRIED

f) Tyrell Tait

Re: Application to Purchase Agriculture Lease Land

#322/2015 **WILSON** That the RM of Prince Albert No. 461 agrees to the sale of the following lands by the Ministry of Agriculture, Lands Branch to Tyrell Tait:

NW 7-45-27-W2
SE 18-45-27-W2
NE 18-45-27-W2
NE 17-45-27-W2
SW 17-45-27-W2.

CARRIED

g) Kelvin Peters

Re: Application to Purchase Agriculture Lease Land

#323/2015 **ETHIER** That the RM of Prince Albert No. 461 agrees to the sale of the following lands by the Ministry of Agriculture, Lands Branch to Kelvin Peters:

PT NE 22-45-28-W2
PT NE 27-45-28-W2
PT SE 27-45-28-W2.

CARRIED

h) Cameron and Kenneth MacDonald
Re: Application to Purchase Agriculture Lease Land

#324/2015 **MATWISHYN** That the RM of Prince Albert No. 461 informs the Ministry of Agriculture that it wishes to have the following lands reserved from sale until such time that gravel deposit explorations on these lands are completed:

SE 29-49-22-W2
NE 29-49-22-W2
NW 28-49-22-W2
SW 28-49-22-W2.

CARRIED

i) Ministry of Agriculture
Re: Authorization for Approval of Lease Land Applications

#325/2015 **WILSON** That Administration be authorized to endorse further applications to purchase lease lands from the Ministry of Agriculture upon consulting with the Reeve and appropriate Division Councillor.

CARRIED

j) Inspection of Municipal Documents
Re: Fees for Services – Municipalities Act Section 117

#326/2015 **MATWISHYN** That in accordance with Section 117 of the Municipalities Act, Administration be authorized to charge \$1.00 per page for photocopying services related to municipal documents that any person may request.

CARRIED

Staff Sergeant Chris Griffiths and Constable Travis Hallett entered Council Chambers at 10:05 am.

8. Delegations

a) Staff Sergeant Chris Griffiths & Constable Travis Hallet – RCMP
RE: General RCMP update and Rural Crime Watch Program Discussion

Rural Crime Watch Program:

Staff Sergeant Griffiths noted that he would make inquiries about the availability of Crime Stopper signs that could be posted in the RM. He encouraged members of Council and the general public to call the RCMP office to report suspicious looking vehicles or littering incidents.

General RCMP Update:

Staff Sergeant Griffiths noted he started in this new to the position in the fall of 2015.

The detachment area of responsibility is 7,800 square kilometers including Highway #2 North to Anglin Lake, Highway #3 south to Weldon, Highway #11 to Duck Lake, Highway #3 West to Crutwell and Highway #355 East to Meath Park.

A full complement of staff for the detachment would include ten Constables.

Policing statistical data was shared with Council.

Council asked the RCMP to follow-up on Prince Albert Rural Water Utility White Star Booster Station break and enter file from April 2015.

Staff Sergeant Griffiths and Constable Hallett thanked Council for the opportunity to meet and then departed from Council Chambers at 10:50 am.

Lynda Miller entered Council Chambers at 10:50 am.

**b) Lynda Miller, John M Cuelenaere Public Library and the
Wapiti Library Board Member
Re: 2015 Report**

Lynda Miller noted that effective December 10, 2015 she is resigning as the RM of Prince Albert No. 461 representative on the John John M Cuelenaere Public Library and the Wapiti Library boards.

Lynda Miller submitted a written report. She noted that relationships between the two boards are good and that the administrators of the two organizations are communicating.

Reeve Sheldon thanked Lynda Miller for her years of service the RM's library board representative.

Lynda Miller thanked Council for their attention to her presentation and then departed from Council Chambers at 11:10 am.

Steve Brown and Vicki Bird representing PA Mobile Crisis entered Council Chambers at 11:10 am.

**c) Steve Brown and Vicki Bird -PA Mobile Crisis
Re: Program Overview**

Steve Brown, Board member and Vicki Bird, Executive Director of the PA Mobile Crisis, addressed Council in regards to PA Mobile Crisis operations and programming and about the impacts that recent provincial cuts to local programming have had on their organization.

A reduction of one hundred thousand dollars to the local program in the 2015/2016 budget has resulted in:

- Less full time staff employed
- Degree personnel working as casual employees
- Less shift change over communication between staff members
- Challenges with maintaining and recruiting qualified personnel.

PA Mobile Crisis managed eight thousand four hundred and forty calls in 2014. Vicki Bird noted that recent statistics show that cases of domestic violence, sexual assault, mental health disorders and gambling addictions are on the rise.

Steve Brown and Vicki Bird asked Council to consider supporting the PA Mobile Crisis Unit as it sees fit and for allowing them to bring awareness to the program and then departed from Council Chambers at 12:08 pm.

#327/2015 **MATWISHYN** That \$5000.00 be committed in the RM's 2016 Operations Budget in support of PA Mobile Crisis and that a letter be sent to the Minister of Health and cc'd to the Minister of Justice, Minister of Social Services and the MLA for Batoche, expressing the RM's disappointment with 2015/2016 provincial budget changes that affected the PA Mobile Crisis ability to operate and that the letter asks for such funds to be reinstated in 2016/2017.

DEFEATED

#328/2015 **WILSON** That a letter be sent to the Minister of Health and cc'd to the Minister of Justice, Minister of Social Services and the MLA for Batoche, expressing the RM's disappointment with 2015/2016 provincial budget changes that affected the PA Mobile Crisis ability to operate and that the letter asks for such funds to be reinstated in 2016/2017.

CARRIED

Council recessed for lunch at 12:25 pm.

Council reconvened at 1:05 pm.

Reeve Sheldon asked Deputy Reeve Matwishyn to take on role of Chair and then departed from Council Chambers at 1:05 pm.

5. NEW BUSINESS (continued)

**k) Indemnity and Mileage Rates
Re: 2016 Rates**

Reeve Sheldon returned to Council Chambers and assumed role of Chair.

#329/2015 **WILSON** That the indemnity and Mileage Rates for 2016 be se as follows:

- Councillor: \$200.00/day or \$25.00/hour; any meeting exceeding four (4) hours shall be considered to be one day.
- Reeve: \$350.00/day, maximum of twenty four (24) days annually. In the absence of the Reeve the Deputy Reeve or Councillor Designate to be eligible for \$350.00/day.
- Mileage: \$0.50/km
- Communication Allowance: Cell phone, Ipad, fax - Limit of \$35.00/month may be claimed.
- Meal Allowance: Actual Costs to be reimbursed– Receipts must be submitted.
- Members at Large appointed to committees on behalf of the RM are to receive remuneration as follows: \$20.00/hour and \$0.50/km if not reimbursed by the committee appointed to.

Councillor **MATWISHYN** asked for a recorded vote in accordance with Section 101 of the Municipalities Act.

Vote Results:

Rybka	In Favour
Franc	In Favour
Wilson	In Favour
Matwishyn	Opposed
Either	In Favour

CARRIED

10. REPORTS:

b) Management Team

Council reviewed the Management Team report as circulated.

6. EPS MANAGEMENT SERVICES INC.

#330/2015 **EITHER** That the November 2015 EPS Management Services Report be accepted as presented.

CARRIED

7. CORRESPONDENCE

#331/2015 **RYBKA** That the following correspondence be received and filed:

- Ministry of Government Relations – PDAP program extension –June 2016
- Saskatchewan Research Council – November 2015 Report
- Prince Albert Roman Catholic Separate School Division No. 6 – 2014/2015 Audited Financial Statement
- STARS – “Thank you for support” notice
- Ombudsman Saskatchewan – Awareness correspondence
- Jim Reiter, Minister of Government Relations – Principles for Financial Settlements in Municipal Boundary Alteration Process
- SARM - – Principles for Financial Settlements in Municipal Boundary Alteration Process
- Provincial Rat Eradication Program – January 2016 PCO Workshops
- Canadian Federation of Independent Business – Municipal Tax Rates
- Federation of Canadian Municipalities – Membership Renewal Information
- Saskatchewan Waste Reduction Council – Call for Award Nominations
- Saskatchewan Safety Council – 43rd Annual Industrial Safety Seminar
Feb 1-3, 2016, Saskatoon
- Ministry of Government Relations – Information to Assist in implementing improved conflict of interest rules for municipalities – Draft Employee Code of Conduct, Draft Councillor Public Disclosure Statement, Draft Council Procedures Bylaw

CARRIED

Council requested that the CFIB notice be posted on the RM website.

10. REPORTS (continued):

b) Council

Reports presented by each Councillor.

#332/2015 **RYBKA** That the Councillor and Management Team reports be accepted as presented.

CARRIED

9. BYLAWS:

a) Bylaw 7 of 2015

Re: Fire Management Bylaw

Draft version of amended bylaw presented to Council for their review. Larry Zatlyn from Zatlyn Law Office to be present at January 2016 meeting to answer questions or concerns about this bylaw.

Fran Lucyshyn departed from Council Chambers and Jason Kaptein entered Council Chambers at 2:30 pm.

11. PLANNING

Jason Kaptein noted that he scheduled a meeting for December 16, 2015 with RM Administration to review the RM Strategic plan and to make recommendations on how to meet proposed revenue and operations targets in the plan.

Jason Kaptein shared a 2015 building permit report with Council.

Jason Kaptein advised Council that a Highway 11 Commercial Corridor Request for Proposal package has been prepared and will be sent to four consultants. The intent of this Request for proposals is to receive conceptual planning information To guide future development of property that may eventually be zoned as highway commercial property along Highway 11.

#333/2015 **FRANC** That a Highway 11 Planning Reserve account be established and that \$30,000.00 be transferred from the 2015 Planning operations budget into this reserve account to pay for the Highway 11 Commercial Corridor report in 2016.

CARRIED

Jason Kaptein departed from Council Chambers at 2:45 pm.

13. ACCOUNTS

#334/2015 **MATWISHYN** That the Accounts 8047 to 8089, in the amount of \$520,939.45 a list of which is attached and forms a part of these Minutes, be approved for payment.

CARRIED

14. FINANCIAL STATEMENT

#335/2015 **FRANC** That the November 2015 Financial Statement be accepted as presented.

CARRIED

12. 2016/2017 Staff Wages/Salaries

#336/2015 **MATWISHYN** That Council enters an In-Camera Session to discuss wage/salary rates at 3:15 pm.

CARRIED

Roxanne Roy departed from Council Chambers at this point of the meeting.

#337/2015 **RYBKA** That Council returns to the regular scheduled agenda at 4:27 pm.

CARRIED

#338/2015 **WILSON** That decisions regarding Staff Wages and Salary rates for 2016 be postponed until the January 2016 Council meeting.

CARRIED

15. ADJOURNMENT

#339/2015 **MATWISHYN** That the meeting be adjourned at 4:30 pm.

CARRIED

Reeve: Norma Sheldon

Administrator: Terrence Schneider