

RURAL MUNICIPALITY OF PRINCE ALBERT NO. 461

Minutes of the regular meeting of the Council of the Rural Municipality of Prince Albert No. 461 held in the Joint Council Chambers of the Municipal Centennial Building, Prince Albert, SK, on Thursday, August 11, 2016.

Present: Norma Sheldon, Reeve

Ted Hradec, Division #1 Councillor
Paul Rybka, Division #2 Councilor
Barton Franc, Division #3 Councillor
Richard Wilson, Division #4 Councillor (9:02 am)
Eugene Matwishyn, Division #5 Councillor
Mike Ethier, Division #6 Councillor

Terrence Schneider, Administrator
Roxanne Roy, Assistant Administrator
Fran Lucyshyn, Shop Foreman

Regrets: None

1. CALL TO ORDER

Reeve Norma Sheldon called the meeting to order at 9:00 am.

Councillor Wilson entered Council Chambers at 9:02 am.

2. AGENDA

#243/2016 **HRADEC** That the agenda be amended as follows:

Add: Business Arising from the Minutes:
 (a) Emergency Plan
 (b) Administrator Learning Plan

CARRIED

3. MINUTES

#244/2016 **WILSON** That the Minutes of the Regular Meeting held on July 14, 2016, the Minutes of the Junk Guys Public Hearing held on July 14, 2016, the Minutes of the Saunders Public Hearing held on July 14, 2016 and the Minutes of the Cross Island Holdings/Muskoday Public Hearing held on July 14, 2016, be accepted as presented.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

(a) Emergency Plan

Reeve Sheldon noted that an RM Emergency Plan will be presented for review and approval at the September 2016 regular meeting of Council. Members of Council are to receive a copy to the Emergency Plan document one week prior to the Council September 8, 2016 Council meeting.

(b) Administrator Learning Plan

Reeve Sheldon asked the Administrator to supply Council with a written learning plan prior to the end of this meeting.

5. NEW BUSINESS

a) Saskatchewan Lotteries

Re: Disbursement of 2016 Funding

#245/2016 **WILSON** That 2016 Saskatchewan Lotteries Funds be dispersed as follows:

4H Club	\$ 844.00
Vintage Power	\$ 3,740.00
East Central School Recreation Board	\$ 7,291.00
Osbourne School Recreation Board	\$ 7,291.00
West Central School Recreation Board	\$ 3,700.00

CARRIED

b) Existing Policy Review

Re:

i. P-02.02 Cutoff Date for Submitting Information to Council

#246/2016 **MATWISHYN** That policy P-02.02, the Cutoff Date for Submitting Information for submitting Information to Council, be rescinded given the direction identified in Bylaw No. 5 of 2016.

CARRIED

ii. P-02.03 Discretionary Use Public Hearing

#247/2016 This policy P-02.03 was retained given that it was complimentary to Section 21 of Bylaw No. 5 of 2016.

iii. P-02.05 Methods of Giving Notice

#248/2016 **WILSON** That policy P-02.05, The Methods of Giving Notice of meetings, be rescinded given the directions identified in Bylaw No. 5 of 2016.

CARRIED

iv. P-02.07 Regular Council Meetings

#249/2016 **MATWISHYN** That policy P-02.07, the regular Council meetings date, be rescinded given the direction identified in Bylaw No. 5 of 2016.

CARRIED

v. P-02.08 Special Meetings of Council

#250/2016 **WILSON** That policy P-02.08, the Special Meetings of Council, be rescinded given the direction identified in Bylaw No. 5 of 2016.

CARRIED

#251/2016 **vi. P-03.03 Compassionate Leave**

RYBKA That a decision on amending policy P-03.03, Compassionate Leave, be postponed to the September meeting of Council to allow for a review of relationship qualifiers, to allow for language that meets the employees needs to manage days off allowed under this policy and the inclusion of a requirement to keep the administration office and public works shop open in the event of staff members funeral.

CARRIED

c) Annual Review of Policy

Re:

i. P-06.10 Road Construction

#252/2016 **MATWISHYN** That policy P-06.10, Road Construction, be confirmed as presented.

CARRIED

ii. P-06.24 Municipal Grid Road Policy – Class 5

#253/2016 **HRADEC** That a decision regarding the review of policy P-06.24 be postponed to after lunch to allow for policy appendix information to be included in the review.

CARRIED

d) Roll #1979000
Re: Tax Ag Exemption

It was noted that that the Assessment Appeal date deadlines were not adhered to and that this exemption would be available for the 2017 tax year.

e) Russtan Road – Gas Tax Project 1.6 km
Re: Award Tender

#254/2016 RYBKA That based on the results of the August 8, 2016 public tender for re-construction of 1.6 km of Russtan Road , Brodsky Construction be awarded the tender for work at the tender price of \$177,285.00.

CARRIED

Cheryl Bauer Hyde and Tony Murphy entered Council Chambers at this point of the meeting - 10:00am.

6. DELEGATIONS

a) Wapiti Regional Library - Cheryl Bauer Hyde, Board Chair and Tony Murphy, Regional Director
Re: Library Services Update

Cheryl Bauer Hyde and Tony Murphy provided Council with background and an explanation of recent actions on the part of John M. Cuelenaere Public Library and the City of Prince Albert that effect Wapiti Regional Library.

They further noted that the RM of Prince Albert No. 461 can expect to receive a letter from the City of Prince Albert with respect to a “boundary change” proposal.

Cheryl Bauer Hyde and Tony Murphy thanked Council for their attention to their presentation and then departed from Council Chambers at 10:45 am.

#255/2016 WILSON That Council recesses the meeting at 10:45 am.

CARRIED

Reeve Sheldon called the meeting back to order at 10:55 am. Gerry Dolezar entered Council Chambers at this point of the meeting.

b) Prince Albert Trail Riders Inc.
Re: Establishment of Safe Snowmobile Trail

Gerry Dolezsar, Secretary/Treasurer of the Prince Albert Trail Riders Inc. reviewed a proposes formalized snowmobile trail with Council and asked Council to consider endorsing this which would connect with snow mobile

trails in neighboring municipalities.

Mr. Dolezsar thanked Council for hearing his presentation and departed from Council Chambers at 11:10 am.

#256/2016 **MATWISHYN** That Council provides approval “in principle” for the establishment of a formal snowmobile trail that will be operated and maintained by the Prince Albert Trail Riders Inc. subject to:

- i. the Prince Albert Trail Rider Inc. providing the RM of Prince Albert No. 461 copies of written approvals from all private land owners where the proposed trail crosses their lands;
- ii. the Prince Albert Trail Riders Inc. adhering to all legislation pertaining to snowmobile operations in Saskatchewan;
- iii. a Bylaw being passed by Council, to endorse the proposed snowmobile trail, which will refer to an agreement that will include statements that indemnify the RM of Prince Albert No. 461 for any personal losses that may occur on the proposed trail or any and all damages that result to RM public works or equipment.

CARRIED

7. EPS MANAGEMENT SERVICES INC.

#257/2016 **ETHIER** That the July 2016 EPS Management Services Report be accepted as presented.

CARRIED

8. CORRESPONDENCE

#258/2016 **MATWISHYN** That the RM of Prince Albert Proclaims the week of September 26 to October 2, 2016 as the ‘Week of Saskatchewan Ukrainians’ to help make this a truly provincial celebration.

CARRIED

#259/2016 **RYBKA** That the following correspondence be received and filed:

- RCMP – 2016-2017 Acknowledgement of Consultation
- Chris Griffiths RCMP – Media Release on Break & Enters and Thefts
- City Of Prince Albert 2015 Annual Report
- Sasktel – 2015/2016 Annual Report
- SARM – Proclamation to Recognize September 26, 2016 to October 2, 2016 as the week of Saskatchewan Ukrainians
- Premiers Service Club Award
- Prince Albert Parkland Health Region – 2016-2017 Balanced Budget
- Agriculture in the Classroom – Launch of New Facebook Page
- Ranch Ehrlo Society – 50th Anniversary in Saskatchewan, September 15, 2016

CARRIED

#260/2016 **ETHIER** That the meeting be recessed for lunch at 12:00 pm.

CARRIED

Reeve Sheldon called the meeting back to order at 12:50pm.

5. NEW BUSINESS (Continued)

c) Annual Review of Policy

Re:

ii. P-06.24 Municipal Grid Road Policy – Class 5

#261/2016 **MATWISHYN** That policy P-06.24, Municipal Grid Road Policy- Class 5, be approved as amended.

CARRIED

9. REPORTS

a) Administrator

The Administrator circulated copies of his 2016/2017 Learning Plan.

The Administrator Report was reviewed as circulated.

#262/2016 **MATWISHYN** That the following material and equipment rates be set:

- Supply of gravel \$ 28.00/yd delivered
- Rubber Tire Hoe \$125.00/ hour including operator
- Excavator \$235.00/hour including operator

CARRIED

#263/2016 **ETHIER** That the meeting be recessed at 2:05 pm to allow for scheduled public hearings.

CARRIED

Reeve Sheldon called the meeting back to order at 2:12 pm.

b) Council

#264/2016 **ETHIER** That the Administrator and Councillor reports be accepted as presented.

CARRIED

#265/2016 **HRADEC** That Council recesses the meeting at 3:15pm.

CARRIED

Reeve Sheldon called the meeting back to order at 3:25pm.

Jason Kaptein entered Council Chambers at 3:25 pm.

Roxanne Roy and Fran Lucyshyn departed from Council Chambers at this point of the meeting- 3:25 pm.

10. PLANNING OFFICER

**a) Claire Kopperud – Discretionary Use Application - Rental Suite
Re: Parcel K Plan 102094208, SE 8-48-26-W2**

266/2016 **MATWISHYN** That the discretionary use application by Claire Kopperud for a rental unit on Parcel K, Plan 102094208, on the SE 8-48-26-W2, be approved per section 10.2 of the RM of Prince Albert Zoning Bylaw, subject to the provisions of Section 4.14.10(8).

CARRIED

Roxanne Roy entered Council Chambers at 3:30pm.

b) Gary Acorn – Subdivision Application

Re: Pt. RL 21 and 22-46-25-W2

#267/2016 HRADEC That the application by Gary Acorn to subdivide approximately 6.06 ha off of River Lot 22 -46-25-W2 be approved pursuant to section 3.6.3(8)(a)(ii) of the Prince Albert District Planning Commission’s Official Community Plan and section 6.2 of the RM of Prince Albert Zoning Bylaw, subject to the cash in lieu of Municipal Reserve requirement being addressed.

CARRIED

#268/2016 RYBKA That the application by Gary Acorn to subdivide approximately 5.36 ha off of River Lot 21- 46-25-W2 be approved subject to section 3.6.3(8)(a)(ii) of the Prince Albert District Planning Commission’s Official Community Plan and section 6.2 of the RM of Prince Albert Zoning Bylaw, subject to cash in lieu of Municipal Reserve requirement being addressed and a Development Agreement to address the costs of gravel and upgrade of the municipal road.

CARRIED

Jason Kaptein departed from Council Chambers at this point of the meeting – 3:55pm.

11. BYLAWS

a) Bylaw No. 13 of 2016

Re: Borrowing Bylaw – Tecumseh Triaxle Trailer

#269/2016 EITHER That Bylaw No. 13 of 2016, a bylaw to provide for short term borrowing in support of the purchase of a 2017 Tecumseh Triaxle Trailer, be given first reading.

CARRIED

#270/2016 FRANC That Bylaw No. 13 of 2016 be given second reading.

CARRIED

#271/2016 HRADEC That Bylaw No. 13 of 2016 be presented for third reading at this meeting.

CARRIED UNANIMOUSLY

#272/2016 WILSON That Bylaw No. 13 of 2016 be given third and final reading.

CARRIED

12. FINANCIAL STATEMENTS

#273/2016 **WILSON** That the July 2016 Financial Statement be accepted as presented.

CARRIED

13. ACCOUNTS

#274/2016 **FRANC** That the Accounts 8495 to 8659, in the amount of \$917,700.30, a list of which is attached and forms a part of these Minutes, be approved for payment.

CARRIED

#275/2016 **HRADEC** That, due to the expression of public safety concerns from residents of the RM of Prince Albert No. 461 regarding the location of the waterline pumps and concrete barriers that project onto the south side of Highway 302 East, and that it is known that traffic will increase on this highway soon given the start of the 2016/2017 school year and 2016 agribusiness harvest season, a letter be addressed to Doug Hansen, Executive Director, Northern Region, Ministry of Highways and Infrastructure and cc'd to Delbert Kirsch, MLA Batoche and to the City of Prince Albert, asking for consideration be given to moving the pumps and barriers moved off the highway and on to pads that would be built in the ditch alongside the highway to allow for safer traffic flow along this stretch of highway.

CARRIED

14. ADJOURNMENT

#276/2016 **WILSON** That the meeting be adjourned at 4:45 pm.

CARRIED

Reeve: Norma Sheldon

Administrator: Terrence Schneider