

RURAL MUNICIPALITY OF PRINCE ALBERT NO. 461

Minutes of the regular meeting of the Council of the Rural Municipality of Prince Albert No. 461 held in the Joint Council Chambers of the Municipal Centennial Building, Prince Albert, SK, on Thursday, April 9, 2015.

Present: Norma Sheldon, Reeve
Ted Hradec, Division #1 Councillor Richard Wilson, Division #4 Councillor
Paul Rybka, Division #2 Councilor Eugene Matwishyn, Division #5 Councillor
Robert Placsko, Division #3 Councillor Mike Ethier, Division #6 Councillor
Terrence Schneider, Administrator
Terry Lynn Zahara, Acting Administrator
Roxanne Roy, Assistant Administrator
Hugh Otterson, Acting Administrator

Reeve Norma Sheldon called the meeting to order at 9:09 am.

1. AGENDA

#101/2015 **MATWISHYN** That the agenda be amended to include the following items and approved:

10.a Conservation and Development

10.b Political Event Participation

Re: Premiers Annual Regional Dinner

10.c Administrator Orientation Process

10.d Saskatchewan Environment

Re: Sponsored Clean Ups – Random Waste Dumping Sites

CARRIED

2. MINUTES

#102/2015 **WILSON** That the Minutes of the Regular Meeting held on March 19, 2015, be approved as amended.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

a) Appointment of Administrator

- #103/2015** **HRADEC** That retroactive to April 7, 2015, Terrence Schneider be appointed as the Rural Municipality of Prince Albert No 461 Administrator and that effective April 10, 2015 Terrence Schneider be designated as a signing authority for the Rural Municipality of Prince Albert No 461 and that former Administrator Terry-Lynn Zahara's signing authority be repealed post April 9, 2015.

CARRIED

b) Road Construction Policies

- #104/2015** i.) **PLACSKO** That Road Construction Policy #P-06.10 be approved subject to references to Public Works Manager being changed to Foreman.

CARRIED

- #105/2015** ii.) **WILSON** That Commercial Industrial Road Construction Policy #P-06.22be approved as presented.

CARRIED

- #106/2015** iii) **WILSON** That Municipal Grid Road Policy #P-06.24 – Class 5 be approved as presented.

CARRIED

c) Assistant Administrator – Performance Review

- #107/2015** **WILSON** That based on a positive April 2015 performance review, Roxanne Roy Assistant Administrator's wage be increased by two percent effective March 1, 2015 and that she be included in future wage review decisions related to the balance of staff.

CARRIED

d) Grader Purchase Bylaw

#108/2015 **PLACSKO** That Bylaw No. 3 of 2015, A Bylaw to Provide for Short Term Borrowing for the purchase of a 2014 Caterpillar Motor Grader in the amount of \$176,000.00 be given first reading.

CARRIED

#109/2015 **HRADEC** That Bylaw No. 3 of 2015 be given second reading.

CARRIED

#110/2015 **WILSON** That Bylaw No. 3 of 2015 be presented for third reading at this meeting.

CARRIED UNANIMOUSLY

#111/2015 **MATWISHYN** That Bylaw No. 3 of 2015 be given third and final reading.

CARRIED

e) North Cenral Transportation Planning Committee

Discussion occurred.

No resolution recorded.

4. SAVISKY REPORT

IN CAMERA

#112/2015 **WILSON** That Council enters into an In Camera session to discuss the Savisky report at 9:44 am.

#113/2015 **HRADEC** That Council rises from the in camera session and returns to the council meeting agenda at 9:55 am.

#114/2015 **ETHIER** That the Minutes of Settlement/Agreement dated April 2, 2015 regarding the Savisky legal matter be approved and accepted as presented by Reeve Sheldon.

CARRIED

DELEGATION:

Gord Jahn and Betsy Chan of MNP entered council chambers at 10:04 am.

1. MNP

Re: 2014 Audit Report and Presentation of 2014 Financial Statements

#115/2015 **ETHIER** That the 2014 Audit Findings report and 2014 Financial Statements be accepted as presented.

CARRIED

Gord Jahn and Betsy Chan of MNP departed council chambers at 10:52 am.

Hugh Otterson departed council chambers at 10:52 am.

Lynda Miller of Wapiti Regional Library entered council chambers at 10:54 am.

**2. Wapiti Regional Library
Re: Lynda Miller - Operations Report**

Lynda Miller provided a Wapiti Regional Library operations report to Council.

Lynda Miller departed from Council Chambers at 11:03 am.

5. EPS MANAGEMENT SERVICES INC.

#116/2015 **PLACSKO** That the EPS Management Services Inc. report marked received April 7, 2015 be accepted as present.

CARRIED

6. CORRESPONDENCE

#117/2015 **RYBKA** That the following correspondence be received and filed:

- **SARM** - Annual Convention follow-up
- Monthly Update
- 2015 Potential Education Mill Rates
- Payment of Federal Gas Tax Funds – 2014-15 Installment 2
- Agricultural Producers Association of Saskatchewan-Review
- Farmers of North America
- SMHI
- North Saskatchewan River Basin 2015 Membership
- 2014 Taxation Year – Final Payments in Lieu of Real Property Taxes
- LIDAR Data Sharing Agreement
- Shop Committee Meeting Minutes from April 4, 2015

CARRIED

Fran Lucyshyn, Foreman entered council chambers at 11:30 am.

7. REPORTS

a) Shop Committee

#118/2015 **PLACSKO** As per April 4, 2015 Shop Committee Meeting minutes, that Graeme Brophy be hired as a seasonal full time grader operator and that Kenneth Jay Thorson be hired as a seasonal full time truck driver.

CARRIED

#119/2015 **MATWISHYN** That the Foreman and Administrator, each be authorized to hire a 2015 summer student within a range of \$11.00 to \$14.00 per hour.

CARRIED

b) Foreman

#120/2015 **RYBKA** That the Foreman be authorized to purchase an electronic 24' long shop identifier sign valued at approximately \$1,000.00 K for installation in the spring of 2015.

CARRIED

Council recessed for lunch at 12:12 pm.

Council reconvened at 12:52.

#121/2015 **WILSON** That the Foreman be authorized to purchase grader blades based on the lowest quote received for the grader blades.

CARRIED

#121/2015 **RYBKA** That the balance of the Forman's report be accepted.

CARRIED

c) Councillor

#122/2015 **PLACSKO** That Reports presented by each Councillor be accepted.

CARRIED

8. NEW BUSINESS

a) Conservation and Development

#123/2015 **MATWISHYN** That the RM of Prince Albert, budgets \$10,000.00 K in 2015 for engineering services that will provide conceptual ditch route options and Class D cost estimates for this work to assist in development of a formation of a Conservation Development Area related to Goota Flat/ Osborne Road region.

CARRIED

b) Political Event Participation Re: Premiers Annual Regional Dinner

#124/2015 **WILSON** That RM of Prince Albert commit to purchasing 4 tickets annually to attend the regionally scheduled Premiers Dinner regardless of which provincial political party forms government.

DEFEATED

c) Administrator Orientation Process

T. Schneider shared a DRAFT 2015 Administrator Orientation Schedule dated April 9, 2015 with Council.

d) City of Prince Albert Re: LiDAR Data Sharing Agreement

#125/2015 **MATWISHYN** That the RM of Prince Albert agrees to the terms of the LiDAR Imagery Data Sharing Agreement provided by the City of Prince Albert.

CARRIED

9. PLANNING

a) Harper – NE 30-48—24-W2M Re: Residential Subdivision Application

#126/2015 **PLACSKO** That the application by Marlene Harper to subdivide an approximate 4.04 ha (10 acres) parcel off of NE 30-48—24-W2M be approved pursuant to Section 3.6.3 (8)(a)(i) of the Prince Albert Planning District Official Community Plan and Section 6.2 of the R.M. of Prince Albert Zoning Bylaw.

CARRIED

Jason Kaptein entered council chambers at 2:30 pm

#127/2015 PLACSKO That the Council recess the regular meeting agenda and enter into a Public Hearing regarding land use matters at 2:34 pm.

CARRIED

#128/2015 WILSON That Council reconvenes at 3:28 pm.

CARRIED

Hugh Otterson returned to Council Chambers at 3:28 pm

b) Red Head Equipment

Re: Land Use Change Bylaw No. 2 of 2015

#129/2015 MATWISHYN That Bylaw No. 2 of 2015, for the purpose of rezoning Parcels B and DD on the SW 29-47-26-W2M, be given second reading.

CARRIED

#130/2015 RYBKA That Bylaw No. 2 of 2015 be given third and final reading.

CARRIED

c) Lemire

Re: Home Based Business – LSD4, SW21-47-26-W2M

#131/2015 MATWISHYN That the application by Maurice Lemire for a Home Based Business on LSD4, SW21-47-26-W2M, be approved pursuant to section 6.2 of the RM of Prince Albert Zoning Bylaw, subject to section 4.14.1(1).

CARRIED

d) Uy

Re: Personal Care Home – Lot 3, Block 1 Aspen Estates Phase 1

#132/2015 RYBKA That the application by Elizabeth Uy for a Personal Care Home on Lot 3, Block 1, Plan 00PA12628, be approved pursuant to section 10.2 of the RM of Prince Albert Zoning Bylaw.

CARRIED

e) Harasyn

Re: Personal Care Home – NW 17-47-26-W2M

#133/2015 WILSON That the application by Charlene Harasyn and Clint St. Denis for a Personal Care Home for a single licensed space on NW 17-47-26-W2M be approved pursuant to section 6.2 and 6.6.3 of the RM of Prince Albert Zoning Bylaw.

CARRIED

8. NEW BUSINESS (Continued)

e) Saskatchewan Environment Re: Sponsored Site Clean-Ups

Reeve Sheldon brought forward information from Sarah Keith, Saskatchewan Environment regarding an expense sharing proposal for sponsored clean-ups and corresponding landfill fees. No formal agreement proposal received.

No resolution recorded.

10. ACCOUNTS

#134/2015 PLACSKO That the Accounts, 7448 to 7503, in the amount of \$137,471.10 a list of which is attached and forms a part of these Minutes, be hereby approved.

CARRIED

11. FINANCIAL STATEMENT

#135/2015 PLACSKO That the Statement of Financial Activities for the period ending March 31, 2015 be accepted as presented.

CARRIED

#136/2015 WILSON That Resolution #40/2015 be rescinded and that Administration be authorized to make financial loan or lease arrangements to allow for the purchase a used tandem gravel truck, to a maximum of \$90,000.00 without tax.

CARRIED

12. MEETINGS

Meetings for the month of May were scheduled as follows:

- a) 2015 Budget Meeting – May 8, 2015 @ 1:00 pm
- b) May Regular Council Meeting – May 19, 2015 at 9:00 am.

ADJOURNMENT

#100/2015 **SHELDON** That the meeting be adjourned at 4:30 pm.

CARRIED

Reeve: Norma Sheldon

Administrator: Terrence Schneider