

RURAL MUNICIPALITY OF PRINCE ALBERT NO. 461

Minutes of the regular meeting of the Council of the Rural Municipality of Prince Albert No. 461 held in the Joint Council Chambers of the Municipal Centennial Building, Prince Albert, SK, on Thursday, April 14, 2016.

Present: Norma Sheldon, Reeve
Ted Hradec, Division #1 Councillor
Paul Rybka, Division #2 Councilor
Barton Franc, Division #3 Councillor
Richard Wilson, Division #4 Councillor
Eugene Matwishyn, Division #5 Councillor
Mike Ethier, Division #6 Councillor

Terrence Schneider, Administrator
Roxanne Roy, Assistant Administrator
Fran Lucyshyn, Shop Foreman (9:45 am)

Regrets: None

1. CALL TO ORDER

Reeve Norma Sheldon called the meeting to order at 9:00 am.

2. AGENDA

#117/2016 RYBKA That the agenda be accepted as presented.

CARRIED

3. MINUTES

#118/2016 MATWISHYN That the Minutes of the Regular Meeting held on March 23, 2016, be accepted as presented.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

None

5. NEW BUSINESS

a) SARM – Rural Municipal Tax Loss Compensation Fund Re: Treaty Land Entitlement Payment Percentage

#119/2016 **RYBKA** That the Rural Municipal Tax Loss Compensation Fund Treaty Land Entitlement percentage factor remains at 85% for the RM of Prince Albert.

CARRIED

b) Trevor Kwiatowski – E ½ 15-46-27-W2 Re: Application to Construct and Operate Drainage Works – Maintenance Agreement

#120/2016 **MATWISHYN** That this matter be postponed until the arrival of the RM's Foreman to receive more information on this application.

CARRIED

c) Highway #2 – Davis Road Re: Saskatchewan Highways & Infrastructure – Road Sign Application

#121/2016 **FRANC** That an application be made to ask the Ministry of Highways and Infrastructure to:

- (i) Move the “Davis” finger board directional sign, that directs northwest bound traffic on Highway No. 3 to Davis, from its current location to the gravel road intersection that is located approximately 3.2 kilometers southeast and install the sign at that intersection; and
- (ii) Install two new “Davis” finger board signs along Highway No. 2 to indicate that Davis is six (6) kilometers east of Highway No. 2.”

CARRIED

7. EPS MANAGEMENT SERVICES INC.

#122/2016 **HRADEC** That the March 2016 EPS Management Services Report be accepted as presented.

CARRIED

8. CORRESPONDENCE

#123/2016 **ETHIER** That the following correspondence be received and filed:

- SARM
 - Municipal Capacity Development Program(MCDP)–Program Closure Notice
 - 2016 Federal Budget – Relevance to Municipalities
 - 2016-2017 Provincial Budget – SARM Lobby notice
 - FCM Annual Conference – June 2-5, 2016 Winnipeg
 - SAMA Rural Assessment Management Agency – Appointment Interest
 - 2016 Provincial Election – SARM Reaction
 - Employment Insurance Amendments
 - Provincial Mediation Board Relocation
- Wapiti Regional Library
 - March 2016 Quarterly Newsletter
 - Annual General Meeting – April 30, 2016 1:00 pm @ John M. Cuelenaere Library – RSVP by April 15, 2016
- Agriculture in the Classroom – AGM April 14, 2016 – Western Development Museum Saskatoon
- Agriculture Health & Safety Network – Farm Safety Photo Contest
- Partners for the Saskatchewan River Basin – Membership Solicitation
- Saskatchewan Research Council – March 2016 Climate Daily Data Report
- Workers Compensation Board – Annual General Meeting May 4, 2016 Saskatoon

- Prince Albert Parkland Health Region – April 12, 2016 News Release
- SAMA – Annual General Meeting April 26, 2016 Saskatoon – Two Resolutions
- South Saskatchewan River Watershed Stewards – Annual General Meeting April 15, 2016 Kindersley
- Emergency Management and Fire Safety – Emergency Preparedness Week May 1 – 7, 2016
- Peter Ballantyne Cree Nation – Notice: Parcel L 9-48-26-W2 subject to Reserve Creation

CARRIED

Fran Lucyshyn entered Council Chambers at 9:45 am.

5. NEW BUSINESS (Continued)

b) Trevor Kwiatowski – E ½ 15-46-27-W2
Re: Application to Construct and Operate Drainage Works –
Maintenance Agreement

#124/2016 **WILSON** That the RM provides the Water Security Agency with notice of consent allowing Trevor Kwiatowski to construct a drainage works on the E ½ of 15-46-27-W2, as per his March 2016 Easement for Drainage Project Proposal and that the permit to construct includes a statement that the land owner will comply with direction from the RM with respect to maintenance of the drainage works as required.

CARRIED

Larry Zatlyn and Jason Kaptein entered Council Chamber at 10:09 am.

6. DELEGATIONS

a) Larry Zatlyn, Zatlyn Law Office
Re: Muskoday Servicing Agreement Review

#125/2016 **MATWISHYN** That Council enters an in Camera session at 10:10 to review the servicing agreement with legal counsel.

#126/2016 **WILSON** That Council returns to the regular scheduled meeting at 11:00 am.

Larry Zatlyn and Jason Kaptein departed from Council Chambers at 11:00 am.

Angela Vaadeland and Leah Tallis entered Council Chambers at 11:00 am.

b) Angela Vaadeland & Leah Tallis
Re: Update on Growing Forward 2 Programming for Agricultural
Producers

Angela Vaadeland and Leah Tallis updated Council on the Growing Forward 2 Program that can provide funding to producers through participation in farm stewardship and environmental planning.

Angela Vaadeland and Leah Tallis departed from Council Chambers at 11:35 am.

10. REPORTS

a) Administrator

The Management Team report was reviewed as circulated.

#127/2016 **RYBKA** That approval be provided to instruct AMEC Foster Wheeler to produce required survey work to advance a water diversion project at the E ½ of 10-46-27- W2 and to provide this required information to the Water Security Agency in order to acquire a permit to proceed with a drainage ditch project at this location.

CARRIED

#128/2016 **WILSON** That the item noted as a “Miscellaneous Interest” on the land registry title #142269510, Land Description SW Sec 27-47-26-W2 that was registered on June 3, 2013 be removed from this land registry title.

CARRIED

#129/2016 **RYBKA** That Council recesses for lunch at 12:00 pm.

Councillor Matwishyn departed from Council Chambers at 12:00 pm.

Reeve Norma Sheldon called the meeting to order at 12:50 pm.

10. REPORTS

a) Administrator (Continued)

Council was made aware of the dog handling arrangements made with the SPCA.

Above Ground Fuel Tank Storage on private lands was review with Council.

#130/2016 **ETHIER** That both the Portable Above Ground Fuel Tank Use Agreement and the Above Ground Fuel Tank Use and Easement Agreement be endorsed as operational documents to execute to allow for above ground fuel storage on private lands.

CARRIED

Gord Jahn, Betsy Chan and Celine Elian from MNP entered Council Chambers at 1:30 pm.

6. DELEGATIONS (Continued)

c) MNP – Gord Jahn, Betsy Chan & Celine Elian Re: 2015 Financial Statement Presentation

The MNP team presented the 2015 Audited Financial Statements to Council.

#131/2016 **HRADEC** That the 2015 Audited Financial Statements prepared by MNP be accepted as presented.

CARRIED

Gord Jahn, Betsy Chan and Celine Elian from MNP departed from Council Chambers at 2:05 pm.

Jason Kaptein entered Council Chambers at 2:05 pm.

9. PUBLIC HEARING

#132/2016 **WILSON** That the Council recesses the regular meeting agenda and enters into Public Hearing meetings regarding an amendment to Zoning Bylaw No. 3 of 2010 and Discretionary Use Application 2:05 pm.

CARRIED

#133/2016 **RYBKA** That Council returns to the regular scheduled meeting at 2:15pm.

Jason Kaptein departed from Council Chambers at 2:15 pm.

10. REPORTS

a) Administrator (Continued)

#133/2016 **HRADEC** That an application be made to apply for a quarry lease on the NW-28-49-22-W2.

CARRIED

b) Council

#134/2016 **ETHIER** That the Administrator and Councillor reports be accepted as presented.

CARRIED

#135/2016 **RYBKA** That Council recesses the meeting for ten minutes at 3:10 pm.

CARRIED

Reeve Sheldon called the meeting back to order at 3:20pm

Jason Kaptein entered Council Chambers at 3:20 pm.
Fran Lucyshyn and Roxanne Roy departed from Council Chambers at 3:20 pm.

11. PLANNING OFFICER

a) Bylaw No. 6 of 2016

Re: Amendment to Zoning Bylaw No. 3 of 2010

#136/2016 **WILSON** That Bylaw No. 6 of 2016, a Bylaw to amend the Rural Municipality of Prince Albert Zoning Bylaw No. 3 of 2010, be given second reading.

CARRIED

#137/2016 **ETHIER** That Bylaw No. 6 of 2016 be given third and final reading.

CARRIED

Roxanne Roy entered Council Chambers at 3:25 pm.

b) Johns Garden

Re: Discretionary Use Application

Parcel P, Plan 84PA09196, of NW 3-48-26-W2

#138/2016 **FRANC** That the discretionary use application by Johns Garden and Gift Center, for a greenhouse and future Garden Centre, on Parcel P, Plan 84PA09196, be approved, subject to an engineered storm water management plan being approved by the RM prior to construction.

CARRIED

c) Strauss – Subdivision Application

Re: LSD 3 and 4, SW 13-47-27-W2

#139/2016 **ETHIER** That this matter be postponed to allow for more information to be gathered and provided by the Director of Planning and Development on this file.

CARRIED

d) Stewart – Subdivision Application

Re: Parcel DD, SW 29-47-26-W2

#140/2016 **RYBKA** That the application by Bill and Bev Stewart to subdivide approximately 4.04 ha (10 acres) off Parcel DD, Plan 101896713, on the SW 29-47-26-W2, be approved pursuant to Section 3.6.3(8)(a)(i) of the Prince Albert Planning District Official Community Plan and Section 6.2 of the RM of Prince Albert Zoning Bylaw, with the Municipal Reserve requirement being addressed, if required.

CARRIED

**e) Road Right of Way Widening – Subdivision Application
Re: River Lots 4-7, 45-26-W2**

#141/2016 **WILSON** That the subdivision for the Road Right of Way widening on River Lots 4-7, 45-26-W2, be approved.
CARRIED

**f) Martin – Discretionary Use Application
Re: A- Agriculture District
NE 17-47-26-W2**

#142/2016 **ETHIER** That this matter be postponed until such time that the land owner can confirm that a farm operation is taking place on this land.
CARRIED

Jason Kaptein departed from Council Chambers at 4:00 pm.

12. BYLAWS

**a) Bylaw No. 9 of 2016
Re: Bylaw to establish an Emergency Measures Organization**

#143/2016 **RYBKA** That Bylaw No. 9 of 2016, a bylaw to establish a Local Emergency Management Organization to deal with an emergency or disaster that may occur be given first reading.
CARRIED

#144/2016 **ETHIER** That Bylaw No. 9 of 2016 be given second reading.
CARRIED

#145/2016 **HRADEC** That Bylaw No. 9 of 2016 be presented for third reading at this meeting.
CARRIED UNANIMOUSLY

#146/2016 **WILSON** That Bylaw No. 9 of 2016 be given third and final reading.
CARRIED

13. FINANCIAL STATEMENT

#147/2016 **WILSON** That the March 2016 Financial Statement be accepted as presented.
CARRIED

14. ACCOUNTS

#148/2016 **ETHIER** That the Accounts 8282 to 8343, in the amount of \$171,239.96, a list of which is attached and forms a part of these Minutes, be approved for payment.

CARRIED

15. ADJOURNMENT

#149/2016 **WILSON** That the meeting be adjourned at 4:15 pm.

CARRIED

Reeve: Norma Sheldon

Administrator: Terrence Schneider