



## Rural Municipality of Prince Albert

### Meeting Minutes

May 11, 2023 - Regular Meeting of Council - 09:00 AM

Present: Eric Schmalz, Reeve

Michael Grassick, Division #1 Councillor  
Tyler Hazelwood, Division #2 Councillor  
Guy St. Hilaire, Division #3, Councillor  
Richard Wilson, Division #4 Councillor  
Robin Fremont, Division #5 Councillor  
Donovan Brule, Division #6 Councillor

Rochelle Neff, Chief Administrative Officer  
Karri Willick, Assistant Chief Administrative Officer  
D.J. Harris, Director of Public Works  
Teresa Hanson, Director of Planning and Development

Delegation: Peter Ksyniuk, PCO  
Rusty Clunie, Signature Development  
Ross Cargan

**Resolution No:**  
155/2023

**1. Call to order**

**Reeve Eric Schmalz called the meeting to order at 9:05 am.**

**2. Conflict of Interest**

**Resolution No:**  
156/2023

**3. Agenda**

**Moved By:** Tyler Hazelwood

That the agenda be approved as amended, to include:  
12.11 Multiculture Canada Day 2023

Carried

**Resolution No:**  
157/2023

**4. Minutes**

**Moved By:** Donovan Brule

That the regular meeting minutes of April 13th, 2023, be approved as presented.

Carried

**5. Business Arising from Minutes**

**Resolution No:**  
158/2023

**6. In Camera Session**

That the meeting proceed in camera at 9:35 am, as per Section 16(1) of *The Local Authority Freedom of Information And Protection of Privacy Act* to discuss procedural matters

Carried

**Resolution No:**  
159/2023

**6.1 Out of Camera**

That Council returns to the regular scheduled agenda at 9:55 am

Carried

**7. Delegations**

**Resolution No:**  
160/2023

**7.1 10:30 AM Signature Development (Planning)**

That Council agrees to enter into the Road Development Agreement with Signature Developments.

Carried

**Resolution No:**  
161/2023

**8. Recess**

**Moved By:** Donovan Brule

That we Recess at 10:57 am

Reeve Eric Schmalz called the meeting back to order at 11:31 am.

Carried

**Resolution No:**  
162/2023

**9. Financial Statement**

**Moved By:** Mike Grassick

That the April Financial Statement be accepted as presented.

**10. Accounts Payable**

**Resolution No:**  
163/2023

**10.1 List of Accounts for Approval**

**Moved By:** Richard Wilson

That the Accounts 13758 to 13820 in the amount of \$233,904.13, a list of which is attached and forms a part of these minutes, be approved for payment.

Carried

**Resolution No:**  
164/2023

**10.2 Payroll Direct Deposit**

**Moved By:** Donovan Brule

That the Payroll Direct Deposit in the amount of \$45,512.44 which is made up of April's Office and Public Works Net Payroll, be approved for payment.

Carried

**Resolution No:**  
165/2023

**10.3 MEPP Electronic Transfer**

**Moved By:** Robin Fremont

That the Electronic Transfer to Municipal Employee Pension Plan for the month of April in the amount of \$12,720.66, be approved for payment.

Carried

**Resolution No:**  
166/2023

**11. Lunch Recess**

**Moved By:** Donovan Brule

Recess for lunch at 12:01 pm

Reeve Eric Schmalz calls the meeting back to order at 12:57 pm

Carried

**12. New Business**

**12.1 Letter of Concern**

That Council agrees to add Cecil Ferry Road to the supplied Dust Control list as it is deemed a high traffic area.

**Resolution No:**  
167/2023

**12.2 Letter of Concern**

**Moved By:** Donovan Brule

That Council agrees to the instalation of "slow-children playing" signage on West Central Road.

Carried

**12.3 Truck Quotes**

**12.4 Ministry of Highways**

**Resolution No:**  
168/2023

**12.4.1 Private Signing Application - McDonald Road**

**Moved By:** Eric Schmalz

That Council agrees to submit a Private Signing Application for "McDonald Road" for the Ministry of Highways approval.

Carried

**Resolution No:**  
169/2023

**12.4.2 Private Signing Application - 48th Street**

**Moved By:** Eric Schmalz

That Council agrees to submit a Private Signing Application for "48th Street" for the Ministry of Highways approval.

Carried

**Resolution No:**  
170/2023

**12.5 Dust Control - 2023**

**Moved By:** Robin Fremont

That Council agrees to contract Triple S Transport for the 2023 calcium application. The RM will provide dust control for subdivisions, roadways adjacent to schools, roadways adjacent to areas where there is deemed to be a high concentration of residential homes and occupied commercial businesses:

- Aspen Estates
- Lincoln Park Road
- Davis
- West Central School
- Osborne School
- 48th street (Glenmor to Eastview Trailer Park)

Furthermore, we agree to provide access to dust control to individual ratepayers not residing in the aforementioned areas, using a cost sharing model based on a cost share of 50/50, rates to be determined annually rate per 100 meters.

Carried Unanimously

- Resolution No:** 171/2023      **12.6 Janitorial Service - RFQ(s)**
- Moved By:** Guy St. Hilaire
- That Council agrees to hire PA Janitorial for cleaning services for the New Municipale Center.
- Carried
- Resolution No:** 172/2023      **12.7 RM Property Lease Agreement - Request**
- Moved By:** Donovan Brule
- That Council agrees to enter into a Lease agreement for 1 year with R. Bor for the purpose of private use on: NE-23-48-02 W3, Parcel A Plan 101460136 ext. 4. Any Administration costs associated will be at the leasees expense.
- Carried Unanimously
- Resolution No:** 173/2023      **12.8 Record Disposal**
- Moved By:** Robin Fremont
- That Council agrees to the Disposal of Records hereto attached and form part of these minutes.
- Carried Unanimously
- Resolution No:** 174/2023      **12.9 Municipal Hail Withdrawal List**
- Moved By:** Richard Wilson
- That Council agrees to accept the 2023 Municipal Hail Insurance Withdrawal List under the provisions of *Section 19 of The Municipal Hail Insurance Act, 1978.*
- Carried Unanimously
- Resolution No:** 175/2023      **12.10 Hudson Bay Route - Report/Membership Fees**
- Moved By:** Tyler Hazelwood
- That Council agrees to remit the 2023 Hudson Bay Route Membership Fees in the amount of \$300.00.
- Carried Unanimously
- Resolution No:** 176/2023      **12.11 Prince Albert Multicultural Council**
- Moved By:** Eric Schmalz
- That Council agrees to Sponsor PAMC's community Multicultural Canada Day 2023 gathering, and agree to the sponsorship amount of \$1000.00.
- Carried Unanimously
- Resolution No:** 177/2023      **13. Correspondence**
- Moved By:** Eric Schmalz
- That the following correspondence, be received, and filed.
- Carried Unanimously
- 13.1 North Central Transportation Planning Committee**
- Resolution No:** 178/2023      **14. Recess**
- Moved By:** Donovan Brule

That we recess at 2:20 pm.

Reeve Eric Schmalz called the meeting back to order at 2:36 pm

Carried Unanimously

**15. Planning Officer Report/Agenda**

**15.1 Agenda**

**Resolution No:**  
179/2023

**15.2 Discretionary Accessory Building Application - Rowse**

**Moved By:** Donovan Brule

That the application by Corey and Pamela Rowse of SE-09-47-26-W2 Parcel B, to develop an accessory building prior to the development of the primary dwelling be approved pursuant to section 4.14.10.2 of the RM of Prince Albert Zoning Bylaw 3 of 2010.

House to be completed by the end of 2025, or accessory building may be subject to removal as per section 4.14.10.2 of Bylaw No. 3 of 2010, RM of Prince Albert Zoning Bylaw.

Carried Unanimously

**Resolution No:**  
180/2023

**15.3 Discretionary Development Use Application - The Backyard**

**Moved By:** Robin Fremont

That the discretionary use application by The Backyard, to develop NE-03-48-26-W2 Ext 2 as a composting development be approved pursuant to section 6.2 of the RM of Prince Albert Zoning Bylaw 3 of 2010.

Carried Unanimously

**Resolution No:**  
181/2023

**15.4 Bylaw 5 of 2023 - DOCP Zoning Amendments**

**Moved By:** Robin Fremont

That Bylaw No. 5 of 2023, being a Zoning Amendment Bylaw, be given First Reading.

Carried Unanimously

**Resolution No:**  
182/2023

**15.5 Subdivision Application - Phyllis Sheldon – SE 31-46-26-W2**

**Moved By:** Robin Fremont

That the application by Phyllis Sheldon to subdivide a 4.05 ha parcel off the SE 31-46-26-W2, be approved pursuant to section 4.4.1 if the Prince Albert Planning District Official Community Plan 2018, and section 6.2 of the RM of Prince Albert Zoning Bylaw.

Carried Unanimously

**Resolution No:**  
183/2023

**15.6 Subdivision Application - Carman & Joan Bibby - NE 30-47-26-W2**

**Moved By:** Robin Fremont

That the application by Carmen and Joan Bibby to subdivide a 4.65 ha parcel off the NE 30-47-26-W2, be approved pursuant to section 4.4.1 of the Prince Albert Planning District Official Community Plan 2018, and section 6.2 of the RM of Prince Albert Zoning Bylaw.

Carried Unanimously

**Resolution No:**  
184/2023

**15.7 Subdivision Application - Rebecca Miller - SE 15-48-25-W2**

**Moved By:** Tyler Hazelwood

That the application by Rebecca Miller to subdivide a 4.05 ha parcel off the SE 15-48-25-W2M, be approved pursuant to section 4.4.1 of the Prince Albert Planning District Official Community Plan 2018, and section 6.2 of the RM of Prince Albert Zoning Bylaw.

Carried Unanimously

**15.8 District Development Appeals Board Agreement with RM of Buckland No. 491**

That Council agrees to sign the District Development Appeals Board Agreement with the Rural Municipality of Buckland No. 491 whereas the municipalities deem it beneficial to enter into an agreement for the purpose of exercising the powers conferred upon them by Section 214(3) of The Planning and Development Act, 2007 and within Section 3.10.1 of the Rural Municipality of Prince Albert No. 461 Bylaw No. 3 of 2010 known as the Zoning Bylaw, in creating and managing a Development Appeals Board.

Tabled

**Resolution No:**  
185/2023

**15.9 Settlement Agreement and Mutual Release**

**Moved By:** Robin Fremont

That Council agrees to enter into the Settlement Agreement and Mutual Release with Ridetime Holdings Ltd.

Carried Unanimously

**16. Bylaws/Resolutions**

**Resolution No:**  
186/2023

**16.1 Bylaw No. 6 of 2023 - Extension of Time-Assessment**

**Moved By:** Eric Schmalz

That the Extension of Time for Assessment Roll Completion, Bylaw No. 6 of 2023, be given First Reading.

Carried Unanimously

**Resolution No:**  
187/2023

**16.2 Bylaw No. 6 of 2023 - Second Reading**

**Moved By:** Richard Wilson

That the Extension of Time for Assessment Roll Completion, Bylaw No. 6 of 2023, be given Second Reading.

Carried Unanimously

**Resolution No:**  
188/2023

**16.3 Bylaw No. 6 of 2023 - Three Readings**

**Moved By:** Donovan Brule

That the Extension of Time for Assessment Roll Completion, Bylaw No 6 of 2023, be given three readings at this meeting.

Carried Unanimously

**Resolution No:**  
189/2023

**16.4 Bylaw No. 6 of 2023 - Three Readings and Adopted**

**Moved By:** Mike Grassick

That the Extension of Time for Assessment Roll Completion, Bylaw No. 6 of 2023, be read a third time and adopted.

Carried Unanimously

**Resolution No:**  
190/2023

**17. Council Indemnity**

**Moved By:** Tyler Hazelwood

That the Payroll Direct Deposit in the amount of \$11,561.27, which is made up of April's Council Indemnity be approved for payment.

Carried Unanimously

## **18. Reports**

**Resolution No:**  
191/2023

### **18.1 CAO Report**

**Moved By:** Eric Schmalz

That the Chief Administrative Officer's verbal report be approved as presented.

Carried Unanimously

**Resolution No:**  
192/2023

### **18.2 Assistant CAO Report**

**Moved By:** Donovan Brule

That the Assistant Chief Administrative Officer's verbal report be approved as presented.

Carried Unanimously

**Resolution No:**  
193/2023

### **18.3 Director of Public Works Report**

**Moved By:** Guy St. Hilaire

That the Director of Public Works verbal report be approved as presented.

Carried Unanimously

**Resolution No:**  
194/2023

#### **18.3.1 S. Wilkinson Lease Agreement**

**Moved By:** Richard Wilson

That Council agrees to enter into a lease agreement with Shane Wilkinson to install fencing in the RM right of way, land location SW-24-45-28-W2M.

Carried Unanimously

**Resolution No:**  
195/2023

##### **18.3.1.1 Trailer Purchase**

**Moved By:** Mike Grassick

That Council agrees to purchase a trailer for the price of \$7,500.00, plus applicable taxes from....

Carried Unanimously

**Resolution No:**  
196/2023

### **18.4 Councillor Report**

**Moved By:** Mike Grassick

That the Councillor's verbal report be approved as presented.

Carried Unanimously

**Resolution No:**  
197/2023

## **19. Adjournment**

**Moved By:** Donovan Brule

That it being, 5:12 pm we now adjourn.

Carried Unanimously

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**Eric Schmalz, Reeve**

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**Rochelle Neff, Chief Administrative Officer**