



Rural Municipality of Prince Albert

R.R. #2, Site 4, Comp 112, Prince Albert, Saskatchewan

Meeting Minutes

March 18, 2025 - Regular Meeting of Council - 09:00 AM

Reeve, Tyrel Tait

Michael Grassick, Division #1 Councillor
Tyler Hazelwood, Division #2 Councillor
Guy St. Hilaire, Division #3 Councillor
Richard Wilson, Division #4 Councillor
Robin Fremont, Division #5 Councillor

Rochelle Neff, Chief Administrative Officer
Karri Willick, Assistant Chief Administrative Officer
DJ. Harris, Director of Public Works
Teresa Hanson, Director of Planning and Development

Absent: Donovan Brule, Division #6 Councillor

Public Hearing:
1:00 PM Bylaw 2 of 2025

Delegations:
11:45 AM Maddy - Municipal Partnerships Representative
1:05 PM - Otto Ruszkowski

1. Call to Order

Reeve Tyrel Tait called the meeting to order at 9:14 am.

Resolution No:
96/2025

2. Agenda

Moved By: Richard Wilson

THAT the agenda be approved as amended.

Addition:

- 10 - Tax Title Property 2020
- 15.4 - Subdivision Signs
- 20.6 - Amendment to Res. #535/2024 - TSS Grant

Deletion:

- 13 - Municipal Roads - Spring Road Restrictions
- 15.3 - Hewison Subdivision Road Name Consideration for the Purpose of Civic Addressing

Carried Unanimously

Resolution No:
97/2025

3. Minutes

Moved By: Robin Fremont

THAT the Regular Meeting Minutes of February, be approved as amended.

THAT Council agrees to rescind Motion 61/2025 - TransGas Limited Agreement.

Carried Unanimously

Resolution No:
98/2025

4. Financial Statement

Moved By: Guy St. Hilaire

THAT the March Financial Statement be accepted as presented.

Carried Unanimously

5. Accounts Payable

Resolution No:
99/2025

5.1 List of Accounts for Approval

Moved By: Mike Grassick

THAT the Accounts 15260 to 15326 in the amount of \$145,723.24, a list of which is attached and forms a part of these minutes, be approved for payment.

Carried Unanimously

Resolution No:
100/2025

5.2 MEPP Electronic Transfer

Moved By: Robin Fremont

THAT the Electronic Transfer to Municipal Employee Pension Plan for the month of February in the amount of \$12,315.72 be approved for payment.

Carried Unanimously

Resolution No:
101/2025

5.3 Payroll Direct Deposit

THAT the Payroll Direct Deposit in the amount of \$44,141.64 which is made up of February's Office and Public Works Net Payroll, be approved for payment.

Carried Unanimously

6. New Business

Resolution No:
102/2025

6.1 Hudson Bay Route Association - Membership Fees

Moved By: Tyler Hazelwood

THAT Council agrees to remit the respective 2025 membership fees for the Hudson Bay Route Association, in the amount of \$300.00.

Carried Unanimously

Resolution No:
103/2025

6.2 NCTPC - Membership Fees

Moved By: Tyrel Tait

THAT Council agrees to remit the respective membership fees for April 1, 2025 to March 31, 2026 for the North Central Transportation Planning Committee, in the amount of \$600.00.

Carried Unanimously

Resolution No:
104/2025

6.3 RMAA Convention 2025

Moved By: Robin Fremont

THAT Council agrees that Rochelle Neff, CAO and Karri Willick Assistant CAO attend the 2025 RMAA Convention May 12th-15th, in Saskatoon, any out of pocket expenses will be paid by the RM.

Carried Unanimously

Resolution No:
105/2025

7. Vehicle Permitting

Moved By: Guy St. Hilaire

THAT Council agrees to partner with RoaData as the Municipalities Permit Approval Service to allow for data maintenance, roadway protection and roadway crossing approvals.

Carried Unanimously

8. Bylaws and Policies

Resolution No:
106/2025

8.1 Bylaw No. 6 of 2025 - Vehicle Permitting - Traffic Bylaw

Moved By: Guy St. Hilaire

THAT Bylaw No. 6 of 2025 being a Vehicle Permitting - Traffic Bylaw, be given first reading.

Carried Unanimously

Resolution No:
107/2025

8.2 Second Reading

Moved By: Richard Wilson

THAT Bylaw No. 6 of 2025 being a Vehicle Permitting - Traffic Bylaw, be given second reading.

Carried Unanimously

Resolution No:
108/2025

8.3 Third Reading

Moved By: Robin Fremont

THAT Bylaw No. 6 of 2025 being a Vehicle Permitting - Traffic Bylaw, be given three readings at this meeting.

Carried Unanimously

Resolution No:
109/2025

8.4 Third Reading & Adoption

Moved By: Tyler Hazelwood

THAT Bylaw No. 6 of 2025 being a Vehicle Permitting - Traffic Bylaw, be read a third time and adopted.

Carried Unanimously

Resolution No:
110/2025

8.5 Bylaw No. 7 of 2025 - Tax Exemption

Moved By: Tyrel Tait

THAT Bylaw No. 7 of 2025, being a Bylaw to Provide for Tax Exemption, be given first reading.

Carried Unanimously

Resolution No:
111/2025

8.6 Second Reading

Moved By: Mike Grassick

THAT Bylaw No. 7 of 2025, being a Bylaw to Provide for Tax Exemption, be given second reading.

Carried Unanimously

Resolution No:
112/2025

8.7 Third Reading

Moved By: Tyler Hazelwood

THAT Bylaw No. 7 of 2025, being a Bylaw to Provide for Tax Exemption, be given three readings at this meeting.

Carried Unanimously

Resolution No:
113/2025

8.8 Third Reading & Adoption

Moved By: Guy St. Hilaire

THAT Bylaw No. 7 of 2025, being a Bylaw to Provide for Tax Exemption, be read a third time and adopted.

Carried Unanimously

Resolution No:
114/2025

8.9 Vehicle Permitting Procedure

Moved By: Tyler Hazelwood

THAT Council

AND THAT the Road Maintenance Agreement Policy No. P - 06.08 and the Primary Weight Policy No. P - 06.07 be repealed.

Carried Unanimously

Resolution No:
115/2025

9. Recess

Moved By: Guy St. Hilaire

THAT we recess at 10:16 am.

Carried Unanimously

Reeve Tyrel Tait called the meeting back to order at 10:38 am.

10. Roads and Streets

Cheyenne De Oliveira, Administrative Assistant, entered Council Chamber at 10:38 am.

Resolution No:
116/2025

10.1 Road Name Consideration for the Purpose of Civic Addressing

Moved By: Robin Fremont

THAT Council agrees to name the road connecting Highway 2 South Service Road and Driftwood Trailer Park as "Driftwood Lane".

Carried Unanimously

Resolution No:
117/2025

10.2 Road Name Consideration for the Purpose of Civic Addressing

Moved By: Robin Fremont

THAT Council agrees to name the road connecting 48 Street East and Eastview Trailer Park as "Eastview Lane".

Carried Unanimously

Resolution No:
118/2025

10.3 Road Name Consideration for the Purpose of Civic Addressing

Moved By: Robin Fremont

THAT Council agrees to name Range Road 2264, between TWP 473/47 as "Skunk Road".

Carried Unanimously

Resolution No:
119/2025

10.4 Subdivision Signs

Moved By: Tyler Hazelwood

THAT Council agrees to provide civic addressing signs that match the subdivision street signs.

Carried Unanimously

Cheyenne De Oliveira, Administrative Assistant, left Council Chamber at 10:59 am.

Resolution No:
120/2025

11. Correspondence

Moved By: Tyrel Tait

THAT the following correspondence, be received, and filed.

	Carried Unanimously
Resolution No: 121/2025	<p>12. Recess for Lunch</p> <p>Moved By: Tyrel Tait</p> <p>THAT we recess for lunch at 12:08 pm.</p> <p>Carried Unanimously</p> <p>Reeve Tyrel Tait called the meeting back to order at 1:02 pm</p>
	<p>13. Public Hearings</p> <p>Otto Ruzskowski entered Council Chamber at 1:03 pm.</p>
Resolution No: 122/2025	<p>13.1 Bylaw 2 of 2025 - Zoning Amendment - Public Hearing Open</p> <p>Moved By: Tyler Hazelwood</p> <p>THAT Council agrees to open the Public Hearing for Bylaw 2 of 2025 a Zoning Amendment at 1:02 pm.</p> <p>Carried Unanimously</p>
Resolution No: 123/2025	<p>13.2 Bylaw 2 of 2025 - Zoning Amendment - Public Hearing Close</p> <p>Moved By: Guy St. Hilaire</p> <p>THAT Council agrees to close the Public Hearing for Bylaw 2 of 2025 a Zoning Amendment at 1:07 pm.</p> <p>Carried Unanimously</p> <p>Otto Ruzskowski left Council Chamber at 1:07 pm.</p>
	<p>14. Planning Officer Report</p>
Resolution No: 124/2025	<p>14.1 Bylaw 2 of 2025 - Zoning Amendment</p> <p>Moved By: Guy St. Hilaire</p> <p>THAT Bylaw No. 2 of 2025, being a Zoning Bylaw Amendment, be given second reading.</p> <p>Carried Unanimously</p>
Resolution No: 125/2025	<p>14.2 Bylaw 2 of 2025 - Zoning Amendment - Third Reading and Adopted</p> <p>Moved By: Robin Fremont</p> <p>THAT Bylaw No. 2 of 2025, being a Zoning Bylaw Amendment, be read a third time and adopted.</p> <p>Carried Unanimously</p>
Resolution No: 126/2025	<p>14.3 Bylaw 4 of 2025 - District Official Community Plan Amendment</p> <p>Moved By: Guy St. Hilaire</p> <p>THAT Bylaw No. 4 of 2025, being a District Official Community Plan amendment, be given first reading.</p> <p>Carried Unanimously</p>
Resolution No: 127/2025	<p>14.4 Bylaw 5 of 2025 - District Official Community Plan Amendment</p> <p>Moved By: Tyrel Tait</p>

THAT Bylaw No. 5 of 2025, being a District Official Community Plan amendment, be given first reading.

Carried Unanimously

Resolution No:
128/2025

14.5 Subdivision - SW34-47-26-W2

Moved By: Robin Fremont

THAT the application by Signature Developments to subdivide a 10.70-hectare parcel from SW-34-47-26-W2 and Surface Highway Right of Way of Parcel B, Plan 102369731 be approved in accordance with Section 14.2, upon approval of Bylaw 2 of 2025 by the Community Planning Branch, and of the RM of Prince Albert Zoning Bylaw and Section 5 of the Prince Albert Planning District Official Community Plan, with the following conditions:

- A Servicing Agreement must be executed;
- The Municipal Reserve be deferred to a future subdivision

Carried Unanimously

Resolution No:
129/2025

14.6 Amendment to Res. #535/2024 - TSS Grant

Moved By: Tyler Hazelwood

THAT Council agrees to amend Resolution 535/2024 to state:

THAT Council agrees to partner with the Rural Municipality of Buckland and the City of Prince Albert in the submission of a grant application to the Target Sector Support (TSS) Initiative, to acquire LiDAR imaging.

Carried Unanimously

Resolution No:
130/2025

15. Civic Addressing Hiring Process

Moved By: Tyler Hazelwood

THAT Council agrees to allow the Director of Public Works to hire at his authority, including the possibility of hiring Council or Staff family members, for the purpose of civic addressing for the 2025 season only.

Carried Unanimously

Resolution No:
131/2025

16. Council Indemnity

Moved By: Mike Grassick

THAT the Payroll Direct Deposit in the amount of \$12,825.30, which is made up of March Council Indemnity be approved for payment.

Carried Unanimously

Resolution No:
132/2025

17. Adjournment

Moved By: Guy St. Hilaire

THAT it being 3:33 pm, we now adjourn.

Carried Unanimously