



## **Rural Municipality of Prince Albert**

R.R. #2, Site 4, Comp 112, Prince Albert, Saskatchewan

### **Meeting Minutes**

**April 10, 2025 - Regular Meeting of Council - 09:00 AM**

Tyrel Tait, Reeve

Michael Grassick, Division #1 Councillor  
Tyler Hazelwood, Division #2 Councillor  
Guy St. Hilaire, Division #3 Councillor  
Richard Wilson, Division #4 Councillor  
Robin Fremont, Division #5 Councillor  
Donovan Brule, Division #6 Councillor

Rochelle Neff, Chief Administrative Officer  
Karri Willick, Assistant Chief Administrative Officer  
DJ. Harris, Director of Public Works  
Teresa Hanson, Director of Planning and Development

#### **Delegation:**

10:00 AM - Tyler Kondra - WSP - 48th Street Tender Award  
11:00 AM - RCMP - Sgt. Stephen Hurst  
11:30 AM - Charles Simonot  
11:45 AM - Ducks Unlimited - Jason Neufeld, Gerry Letain  
12:00 PM - Métis Faamii Foundation - Director, Delaney King  
1:30 PM - Dillion Zuck - MNP

#### **Public Hearing:**

1:00 PM - Bylaw 4 of 2025 - District Official Community Plan Amendment  
1:05 PM - Bylaw 5 of 2025 - District Official Community Plan Amendment

### **1. Call to Order**

Reeve Tyrel Tait called the meeting to order at 9:05 am.

Brad Brule, Garrett Blocka, Gary Fremont, Jacob Kwiatkowski, Trevor Kwiatkowski, Orest Kwiatkowski, Darrel Boden, Philip Fitkowski, Mitchell Brown, Wes Boden, Dallas Wishloff, Sheldon Dowling, Lynn Blocka, Stan Everest, Garth Hrynuik, Seraina Pina, Ryan Scragg and Perry Ruszkowski entered Council Chambers at 9:00 am.

**Resolution No:**  
136/2025

### **2. Agenda**

**Moved By:** Guy St. Hilaire

THAT the agenda be approved as amended to include:

Additions - Delegation:	10:00 AM - Tenders and Award
	1:30 pm - MNP Audit
Roads and streets:	11
Bylaws:	11. 5 - Bylaw No. 10 of 2025

Carried Unanimously

### **3. Conflict of Interest**

### **4. Minutes**

**Resolution No:**  
137/2025

### **4.1 Regular Meeting Minutes - March 18th**

**Moved By:** Richard Wilson

THAT the Regular Meeting Minutes of March 18th, 2025, be approved as presented.

Carried Unanimously

**Resolution No:**  
138/2025

**4.2 Special Meeting Minutes - April 3, 2025**

**Moved By:** Mike Grassick

THAT the Special Meeting Minutes of April 3rd, 2025, be approved as presented.

Carried Unanimously

**5. Business Arising from Minutes**

**Resolution No:**  
139/2025

**6. Financial Statement**

**Moved By:** Richard Wilson

THAT the March Financial Statement be accepted as presented.

Carried Unanimously

**7. Accounts Payable**

**Resolution No:**  
140/2025

**7.1 List of Accounts for Approval**

**Moved By:** Robin Fremont

THAT the Accounts 15327 to 15371 in the amount of \$143,733.79, a list of which is attached and forms a part of these minutes, be approved for payment.

Carried Unanimously

**Resolution No:**  
141/2025

**7.2 MEPP Electronic Transfer**

**Moved By:** Tyler Hazelwood

THAT the Electronic Transfer to Municipal Employee Pension Plan for the month of March in the amount of \$12,183.26 be approved for payment.

Carried Unanimously

**Resolution No:**  
142/2025

**7.3 Payroll Direct Deposit**

**Moved By:** Mike Grassick

THAT the Payroll Direct Deposit in the amount of \$43,459.19 which is made up of March Office and Public Works Net Payroll, be approved for payment.

Carried Unanimously

**Resolution No:**  
143/2025

**7.4 Internal Transfer**

**Moved By:** Richard Wilson

THAT Council agrees to the Internal Transfer of \$6848.62 from the Gas Tax account to the Operating account for engineering expenses, invoices #20227337 and #20238018.

Carried Unanimously

**8. New Business**

**Resolution No:**  
144/2025

**8.1 Sponsorship Request - PA Multicultural Canada Day 2025**

**Moved By:** Mike Grassick

THAT Council agrees to Sponsor PAMC's Multicultural Canada Day 2025, in the amount of \$500.00.

Carried Unanimously

Councillor St. Hilaire declared a conflict of interest and abstained from the vote.

**Resolution No:**  
145/2025

**8.2 Request Letter - PARWU**

**Moved By:** Richard Wilson

THAT Council agrees to the request from PARWU to purchase an 8,000 imperial gallon water tank in the amount of \$10,000.00, to be placed at the Byrne Pumphouse.

Carried

**Resolution No:**  
146/2025

**9. Roads and Streets**

**Moved By:** Robin Fremont

THAT Council agrees to name Range Road 2260 located between Osbourne Road and Davis Road, RR2260 - Twp. 470 to Twp. 473 as "Boots Road".

Carried Unanimously

**10. Bylaws**

**Resolution No:**  
147/2025

**10.1 Bylaw No. 9 of 2025 - Road Naming Bylaw**

**Moved By:** Tyler Hazelwood

THAT Bylaw No. 9 of 2025, being a Bylaw to establish a Road Naming Policy, be given first reading.

Carried Unanimously

**Resolution No:**  
148/2025

**10.2 Second Reading**

**Moved By:** Mike Grassick

THAT Bylaw No. 9 of 2025, being a Bylaw to establish a Road Naming Policy, be given second reading.

Carried Unanimously

**Resolution No:**  
149/2025

**10.3 Third Reading**

**Moved By:** Richard Wilson

THAT Bylaw No. 9 of 2025, being a Bylaw to establish a Road Naming Policy, be given three readings at this meeting.

Carried Unanimously

**Resolution No:**  
150/2025

**10.4 Third Reading & Adoption**

**Moved By:** Robin Fremont

THAT Bylaw No. 9 of 2025, being a Bylaw to establish a Road Naming Policy, be read a third time and adopted.

Carried Unanimously

**Resolution No:**  
151/2025

**10.5 Bylaw No. 10 of 2025 - Emergency Measures**

**Moved By:** Mike Grassick

THAT Bylaw No. 10 of 2025, being a Bylaw to Establish an Emergency Measures Organization, be given first reading.

Carried Unanimously

**Resolution No:**  
152/2025

**10.6 Second Reading**

**Moved By:** Donovan Brule

THAT Bylaw No. 10 of 2025, being a Bylaw to Establish an Emergency Measures Organization, be given second reading.

Carried Unanimously

**Resolution No:**  
153/2025

**10.7 Third Reading**

**Moved By:** Robin Fremont

THAT Bylaw No. 10 of 2025, being a Bylaw to Establish an Emergency Measures Organization, be given three readings at this meeting.

Carried Unanimously

**Resolution No:**  
154/2025

**10.8 Third Reading & Adoption**

**Moved By:** Tyler Hazelwood

THAT Bylaw No. 10 of 2025, being a Bylaw to Establish an Emergency Measures Organization, be read a third time and adopted.

Carried Unanimously

**Resolution No:**  
155/2025

**11. Recess**

**Moved By:** Tyrel Tait

THAT we recess at 9:56 am.

Carried Unanimously

Reeve Tyrel Tait called the meeting back to order at 10:11 am.

**Resolution No:**  
156/2025

**12. Vehicle Permitting**

**Moved By:** Donovan Brule

THAT Council agrees to suspend Bylaw 6 of 2025 until further notice.

AND that, Roadata permit process be put on hold.

Carried Unanimously

Brad Brule, Garrett Blocka, Gary Fremont, Jacob Kwiatkowski, Trevor Kwiatkowski, Orest Kwiatkowski, Darrel Boden, Philip Fitkoski, Mitchell Brown, Wes Boden, Dallas Wishloff, Sheldon Dowling, Lynn Blocka, Stan Everest, Garth Hrynuik, Seraina Pina, Ryan Scragg and Perry Ruszkowski left Council Chambers at 10:38 am.

**Resolution No:**  
157/2025

**13. 48th Street Tender Award**

**Moved By:** Guy St. Hilaire

THAT Council agrees to award the 48th Street Tender to ThomCat Management Ltd.

Carried Unanimously

**14. Delegations**

Charles Simonot entered Council Chambers at 11:40 am and left at 11:53 am.  
Jason Neufeld and Gerry Letain entered Council Chambers at 11:55 am and left at 12:11 am.

**Resolution No:**  
158/2025

**15. Recess for Lunch**

**Moved By:** Donovan Brule

THAT we recess for lunch at 12:12 am.

Carried Unanimously

Reeve Tyrel Tait called the meeting back to order at 1:04 pm.

## **16. Public Hearings**

### **16.1 Public Hearing - Bylaw 4 of 2025 DOCP Amendment**

**Resolution No:**  
159/2025

#### **16.1.1 Bylaw 4 of 2025 - DOCP Amendment - Public Hearing Open**

**Moved By:** Robin Fremont

THAT Council agrees to open the Public Hearing for Bylaw 4 of 2025 - District Official Community Plan Amendment at 1:00 pm.

Carried Unanimously

**Resolution No:**  
160/2025

#### **16.1.2 Bylaw 4 of 2025 - DOCP Amendment - Public Hearing Closed**

**Moved By:** Tyrel Tait

THAT Council agrees to close the Public Hearing for Bylaw 4 of 2025 - District Official Community Plan at 1:05 pm.

Carried Unanimously

No Public Present

### **16.2 Public Hearing - Bylaw 5 of 2025 DOCP Amendment**

**Resolution No:**  
161/2025

#### **16.2.1 Bylaw 5 of 2025 - DOCP Amendment - Public Hearing Open**

**Moved By:** Tyler Hazelwood

THAT Council agrees to open the Public Hearing for Bylaw 5 of 2025 - District Official Community Plan Amendment at 1:05 pm.

Carried Unanimously

**Resolution No:**  
162/2025

#### **16.2.2 Bylaw 5 of 2025 - DOCP Amendment - Public Hearing Close**

**Moved By:** Mike Grassick

THAT Council agrees to close the Public Hearing for Bylaw 5 of 2025 - District Official Community Plan at 1:10 pm.

Carried Unanimously

No Public Present

## **17. Delegation - Dillion Zuck, MNP - Audit Findings**

Dillion Zuck entered Council Chambers at 1:24 pm and left at 2:07 pm.

**Resolution No:**  
163/2025

## **18. Correspondence**

**Moved By:** Donovan Brule

THAT the following correspondence, be received, and filed.

Carried Unanimously

## **19. Planning Officer Report**

**Resolution No:**  
164/2025

**19.1 Request for Abatement of Permit Fee**

**Moved By:** Guy St. Hilaire

THAT Council agrees to waive the Development and Permit Fees for Andrew and Treena Harris, pertaining to RL 9/10-46-25 W2.

Defeated

**Resolution No:**  
165/2025

**19.2 Bylaw 4 of 2025 - District Official Community Plan Amendment**

**Moved By:** Donovan Brule

THAT Bylaw No. 4 of 2025, being a District Official Community Plan amendment, be given second reading.

Carried Unanimously

**Resolution No:**  
166/2025

**19.3 Bylaw 4 of 2025 - DOCP Amendment - Third Reading and Amendment**

**Moved By:** Guy St. Hilaire

THAT Bylaw No. 4 of 2025, being a District Official Community Plan Amendment, be read a third time and adopted.

Carried Unanimously

**Resolution No:**  
167/2025

**19.4 Bylaw 5 of 2025 - District Official Community Plan Amendment**

**Moved By:** Tyrel Tait

THAT Bylaw No. 4 of 2025, being a District Official Community Plan Amendment, be given second reading.

Carried Unanimously

**Resolution No:**  
168/2025

**19.5 Bylaw 5 of 2025 - DOCP Amendment - Third Reading and Adopted**

**Moved By:** Robin Fremont

THAT Bylaw No. 5 of 2025, being a District Official Community Plan Amendment, be read a third time and adopted.

Carried Unanimously

**Resolution No:**  
169/2025

**19.6 Subdivision - NE 29-47-24 W2**

**Moved By:** Robin Fremont

THAT the application by Doug and Carrie Hazelwood to subdivide a 4.047-hectare parcel from NE 29-47-24 W2 be approved in accordance with Section 6.2 of the RM of Prince Albert Zoning Bylaw and Section 4.4.1 of the Prince Albert Planning District Official Community Plan.

Carried

Councillor Hazelwood declared a conflict of interest and abstained from the vote.

**Resolution No:**  
170/2025

**19.7 Subdivision - SE07-47-27-W2M**

**Moved By:** Donovan Brule

THAT the application by James and Pilar Smith to subdivide a 4.20-hectare parcel from SE 07-47-27 W2 be approved in accordance with Section 6.2 of the RM of Prince Albert Zoning Bylaw and Section 4.4.1 of the Prince Albert Planning District Official Community Plan.

Carried Unanimously

**Resolution No:**  
171/2025

**19.8 Bylaw 8 of 2025 - Road Closure**

**Moved By:** Tyrel Tait

THAT Bylaw No. 8 of 2025, being a Road Closure Bylaw, be given first reading.

Carried Unanimously

Councillor Fremont declared a conflict of interest and abstained from the vote.

**Resolution No:**  
172/2025

**20. Recess**

**Moved By:** Donovan Brule

THAT we recess at 2:24 pm.

Carried Unanimously

Reeve Tyrel Tait called the meeting back to order at 2:36 pm.

**Resolution No:**  
173/2025

**21. In Camera Session**

**Moved By:** Mike Grassick

THAT the meeting proceed in camera at 3:45 pm, as per Section 16(1) of *The Local Authority Freedom of Information And Protection of Privacy Act* to discuss procedural matters.

Carried Unanimously

THAT Council returns to the regular scheduled agenda at 4:03 pm.  
Councillor Brule left Council Chambers at 4:05 pm.

**Resolution No:**  
174/2025

**22. Council Indemnity**

**Moved By:** Guy St. Hilaire

THAT the Payroll Direct Deposit in the amount of \$7,893.25, which is made up of April Council Indemnity be approved for payment.

Carried Unanimously

**Resolution No:**  
175/2025

**23. Adjournment**

**Moved By:** Guy St. Hilaire

THAT it being 4:42 pm, we now adjourn.

Carried Unanimously

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Tyrel Tait, Reeve

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Rochelle Neff, Chief Administrative Officer