



Rural Municipality of Prince Albert

R.R. #2, Site 4, Comp 112, Prince Albert, Saskatchewan

Meeting Minutes

Regular Meeting of Council September 12, 2024 - 09:00 AM

Eric Schmalz, Reeve

Michael Grassick, Division #1 Councillor

Tyler Hazelwood, Division #2 Councillor

Guy St. Hilaire, Division #3 Councillor

Richard Wilson, Division #4 Councillor

Robin Fremont, Division #5 Councillor

Donovan Brule, Division #6 Councillor

Rochelle Neff, Chief Administrative Officer

Karri Willick, Assistant Chief Administrative Officer

DJ. Harris, Director of Public Works

Teresa Hanson, Director of Planning and Development

Public Hearing:

1:00 PM Bylaw 21 of 2024 Zoning Bylaw

1:10 PM Home Based Business

1 Call to order

Reeve Eric Schmalz called the meeting to order at 9:08 am.

Resolution No: 381/2024

2 Agenda

Moved By: Robin Fremont

THAT the agenda be approved as amended.

Additions:

8.1.1 - Gas Tax

10.12 - Road Closure Request

15.10 - Tischenko Building Request

Deletions:
10.6 - Markit Signs

CARRIED UNANIMOUSLY

- | | | |
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| | 3 | Conflict of Interest |
| Resolution No:
382/2024 | 4 | Minutes
Moved By: Donovan Brule
THAT the regular meeting minutes of August 13, 2024, be approved as presented.
CARRIED UNANIMOUSLY |
| | 5 | Business Arising from Minutes |
| Resolution No:
383/2024 | 6 | In Camera Session
Moved By: Richard Wilson
THAT the meeting proceed in camera at 9:12 am, as per Section 16(1) of <i>The Local Authority Freedom of Information And Protection of Privacy Act</i> to discuss procedural matters.

THAT Council returns to the regular scheduled agenda at 9:29 am.
CARRIED UNANIMOUSLY |
| Resolution No:
384/2024 | 7 | Financial Statement
Moved By: Robin Fremont
THAT the August Financial Statements be accepted as presented.
CARRIED UNANIMOUSLY |
| | 8 | Accounts Payable |
| Resolution No:
385/2024 | 8.1 | List of Accounts for Approval
Moved By: Donovan Brule
THAT the Accounts 14875 to 14939 in the amount of \$559,985.54, a list of which is attached and forms a part of these minutes, be approved for payment.
CARRIED UNANIMOUSLY |
| Resolution No:
386/2024 | 8.1.1 | Gas Tax
Moved By: Mike Grassick
THAT the CCBF cheque #512 in the amount of \$31,903.62, of which is attached and forms a part of these minutes, be approved for payment. |

CARRIED UNANIMOUSLY

Resolution No:
387/2024

8.2

Payroll Direct Deposit
Moved By: Guy St. Hilaire

THAT the Payroll Direct Deposit in the amount of \$89,653.10 which is made up of Augusts Office and Public Works Net Payroll, be approved for payment.

CARRIED UNANIMOUSLY

Resolution No:
388/2024

8.3

MEPP Electronic Transfer
Moved By: Eric Schmalz

THAT the Electronic Transfer to Municipal Employee Pension Plan for the month of August in the amount of \$24,937.72 be approved for payment.

CARRIED UNANIMOUSLY

Resolution No:
389/2024

8.4

Internal Transfer
Moved By: Mike Grassick

THAT Council agrees to the internal transfer for \$4725.00 from the Gas tax account to the Operating account for the ARCH GIS.

CARRIED UNANIMOUSLY

9

New Business

Resolution No:
390/2024

9.1

Tax Reimbursement - Request
Moved By: Richard Wilson

THAT Council agrees to remit the tax overpayment in the amount of \$246.29 for Roll No.1920.

CARRIED UNANIMOUSLY

Resolution No:
391/2024

9.2

Sponsorship Email - Natalie Nation
Moved By: Eric Schmalz

THAT Council agrees to support the fundrasing efforts provided by Natalie Nation with a donation of \$1000.00 towards their 2nd Annual Fundraser for Jim Pattison Childrens Hospital - Pediatric Oncology Unit, all proceeds to be donated to the JPCH.

CARRIED UNANIMOUSLY

Resolution No:
392/2024

9.3

CCBF - Funding Agreement
Moved By: Tyler Hazelwood

THAT Council agrees to enter into an agreement for 2024-2025 and 2026-2028 with the Canada-Community Building Fund.

CARRIED UNANIMOUSLY

Resolution No:
393/2024

9.3.1 48th Street - Funding Applications
Moved By: Eric Schmalz

THAT Council agrees to the submission of an Infrastructure Investment Plan (IIP) for the 48th Street Road Project, with the Canada-Community Building Fund and the Rural Integrated Roads for Growth.

CARRIED UNANIMOUSLY

Resolution No:
394/2024

9.4 Road Closure Request
Moved By: Guy St. Hilaire

THAT the Council consents to the closing and selling of the Municipal Roads as highlighted in the attached map within the boundaries of Muskoday First Nation.

CARRIED

Councillor, Fremont abstained from voting.

Resolution No:
395/2024

9.5 Tax Incentive
Moved By: Eric Schmalz

THAT Council agrees to approve Policy No. 01.30 - The Tax Incentive Policy, effective immediately.

CARRIED UNANIMOUSLY

Resolution No:
396/2024

10 Correspondence
Moved By: Donovan Brule

THAT the following correspondence, be received, and form part of these minutes.

CARRIED UNANIMOUSLY

11 Bylaws

Resolution No:
397/2024

11.1 Bylaw No. 23 of 2024 - Fees Bylaw
Moved By: Tyler Hazelwood

THAT Bylaw No. 23 of 2024, being a Bylaw to provide for the collection of fees, be given first reading.

CARRIED UNANIMOUSLY

Resolution No:
398/2024

11.1.1 Second Reading
Moved By: Mike Grassick

THAT Bylaw No. 23 of 2024, being a Bylaw to provide for the collection of fees, be given second reading.

CARRIED UNANIMOUSLY

Resolution No: 399/2024 **11.1.2 Third Reading**
Moved By: Robin Fremont
THAT Bylaw No. 23 of 2024, being a Bylaw to provide for the collection of fees, be given three readings at this meeting.

CARRIED UNANIMOUSLY

Resolution No: 400/2024 **11.1.3 Third Reading & Adoption**
Moved By: Richard Wilson
THAT Bylaw No. 23 of 2024, being a Bylaw to provide for the collection of fees, be read a third time and adopted.

CARRIED UNANIMOUSLY

Resolution No: 401/2024 **11.2 Bylaw No. 25 of 2024 - Noise Bylaw**
Moved By: Guy St. Hilaire
THAT Bylaw No. 25 of 2024, being a Bylaw to provided for prohibiting, eliminating and abating noise, be given first reading.

CARRIED UNANIMOUSLY

Resolution No: 402/2024 **11.2.1 Second Reading**
Moved By: Tyler Hazelwood
THAT Bylaw No. 25 of 2024, being a Bylaw to provided for prohibiting, eliminating and abating noise, be given second reading.

CARRIED UNANIMOUSLY

Resolution No: 403/2024 **11.2.2 Third Reading**
Moved By: Robin Fremont
THAT Bylaw No. 25 of 2024, being a Bylaw to provided for prohibiting, eliminating and abating noise, be given three readings at this meeting.

CARRIED UNANIMOUSLY

Resolution No: 404/2024 **11.2.3 Third Reading & Adoption**
Moved By: Richard Wilson
THAT Bylaw No. 25 of 2024, being a Bylaw to provided for prohibiting, eliminating and abating noise, be read a third time and adopted.

CARRIED UNANIMOUSLY

Resolution No: 12 **Recess**

No: 405/2024
Moved By: Donovan Brule
THAT we recess at 10:32 am.

Reeve Eric Schmalz called the meeting back to order at 10:51 am.

13 Planning Officer Report

Resolution No: 406/2024
13.1 Building Official
Moved By: Mike Grassick
THAT under the authority of Section 16 of The Construction Codes Act, the Council of the RM of Prince Albert No. 461 appoints Clayton Meier, Ryan Thiessen, Shenah Cartier, Clint Vargo, Kelsey Rebryna, and Matthew Stepp of MuniCode Services Ltd. to be the Building Officials of the Municipality.

CARRIED UNANIMOUSLY

Resolution No: 407/2024
13.2 Bylaw 22 of 2024 - District Official Community Plan Amendment
Moved By: Richard Wilson
THAT Bylaw No. 22 of 2024, being a District Official Community Plan amendment, be given first reading.

CARRIED UNANIMOUSLY

Resolution No: 408/2024
13.3 Bylaw 24 of 2024 - Building Bylaw Amendment
Moved By: Tyler Hazelwood
THAT Bylaw No. 24 of 2024, being a Building Bylaw amendment, be given first reading.

CARRIED UNANIMOUSLY

Resolution No: 409/2024
13.4 Subdivision - SE15-48-25-W2M
Moved By: Tyler Hazelwood
THAT the application by Darda and Scott McMullin for a subdivision of Parcel A, Plan 101465502, on the SE 15-48-25-W2M, increasing the parcel to a maximum of 6.06 ha, be approved pursuant to Section 6.2 of the R.M. of Prince Albert Zoning Bylaw.

CARRIED UNANIMOUSLY

Resolution No: 410/2024
13.5 Subdivision - NE-35-45-28-W2
Moved By: Richard Wilson
THAT the application by Gerald Campbell, Donna Duncan, Diane Brown, Denis Henry, and Ronald Brown to consolidate Parcel A - Plan 101563949 to NE-35-45-28-W2, and subdivide 6.06 ha parcel off NE-35-45-28-W2, be approved pursuant to Section 6.2 of the

RM of Prince Albert Zoning Bylaw and Section 4.4.1 of the Prince Albert Planning District Official Community Plan.

CARRIED UNANIMOUSLY

Resolution No: 411/2024 **13.6 Prince Albert District Planning Commission - 2025 Budget**
Moved By: Guy St. Hilaire

THAT Council agrees to remit the 2025 Prince Albert Planning Commission fees in the amount of \$3612.00.

CARRIED UNANIMOUSLY

Resolution No: 412/2024 **13.7 SW29-47-26-W2 - Blk/Par DF**
Moved By: Richard Wilson

THAT Council agrees to grant permission to Alexander and Anna Tischenko of SW-29-47-29-W2, Blk/Par DF-Plan 102315046 Ext 0, to convert the mobile home to a storage shed by removing the windows and interior walls, within six months of the closure of the building permit for the new dwelling. If upon inspection after six months the aforementioned items have not been completed to the mobile home, the mobile home will be removed; any and all costs incurred by the municipality will be payable to the municipality by the landowners.

CARRIED UNANIMOUSLY

Resolution No: 413/2024 **14 Recess for Lunch**
Moved By: Donovan Brule

THAT we recess for lunch at 12:00 pm.

Deputy Reeve, Richard Wilson called the meeting back to order at 1:00 pm.

CARRIED UNANIMOUSLY

Deputy Reeve Richard Wilson assumed Chair at 1:00 pm.

15 Delegations and Public Hearings

Resolution No: 414/2024 **15.1 Bylaw 21 of 2024 - Public Hearing Open**
Moved By: Richard Wilson

THAT Council agrees to open the Public Hearing for Bylaw 21 of 2024 at 1:00 pm.

CARRIED UNANIMOUSLY

No public present

Resolution No: **15.1.1 Bylaw 21 of 2024 - Public Hearing Close**

415/2024

Moved By: Robin Fremont

THAT Council agrees to close the Public Hearing for Bylaw 21 of 2024 at 1:05 pm.

CARRIED UNANIMOUSLY

Resolution No:
416/2024

15.2

Discretionary Use Application - Home-Base Business - Open

Moved By: Mike Grassick

THAT Council agrees to open the Public Hearing for the Discretionary Use Application by Brooke Gyoerick, Zen Momma Lightworker Holistic Services for a Home-Based Business at 1:10 pm.

CARRIED UNANIMOUSLY

No public present

Resolution No:
417/2024

15.2.1

Discretionary Use Application - Home-Base Business - Close

Moved By: Robin Fremont

THAT Council agrees to close the Public Hearing for the Discretionary Use Application by Brooke Gyoerick, Zen Momma Lightworker Holistic Services for a Home-Based Business at 1:15 pm.

CARRIED UNANIMOUSLY

Resolution No:
418/2024

15.3

Discretionary Use Application - Home-Base Business

Moved By: Robin Fremont

THAT the Discretionary Use Application for a Home-Based Business by Brooke Gyoerick, Zen Momma Lightworker Holistic Services, located at SW-15-47-26-W2, Parcel B, be approved as per Zoning Bylaw 3 of 2010, Section 3.7.2

CARRIED UNANIMOUSLY

Resolution No:
419/2024

15.4

Bylaw 21 of 2024 - Zoning Amendment - Second Reading

Moved By: Donovan Brule

THAT Bylaw No. 21 of 2024, being a Zoning Bylaw Amendment, be given second reading.

CARRIED UNANIMOUSLY

Resolution No:
420/2024

15.4.1

Bylaw 21 of 2024 - Zoning Amendment - Third reading and Adopted

THAT Bylaw No. 21 of 2024, being a Zoning Bylaw Amendment, be read a third time and adopted.

CARRIED UNANIMOUSLY

16 Council Reports

Resolution No:
421/2024

16.1 Sign Request
Moved By: Tyler Hazelwood

THAT Council agrees to update the "Yeild" signage on Russtan Road and Spencer Grid Road to "Stop":
AND Install "Stop Ahead" signage previous to stop signs.

CARRIED UNANIMOUSLY

Resolution No:
422/2024

17 Council Indemnity
Moved By: Mike Grassick

THAT the Payroll Direct Deposit in the amount of \$5,712.75, which is made up of September's Council Indemnity be approved for payment.

CARRIED UNANIMOUSLY

Resolution No:
423/2024

18 Adjournment
Moved By: Donovan Brule

THAT it being 2:01, we now adjourn.

CARRIED UNANIMOUSLY

**Eric Schmalz, Reeve
Officer**

Rochelle Neff, Chief Administrative