



Rural Municipality of Prince Albert

R.R. #2, Site 4, Comp 112, Prince Albert, Saskatchewan

Meeting Minutes

May 8, 2025 - Regular Meeting of Council - 09:00 AM

Reeve, Tyrel Tait

Michael Grassick, Division #1 Councillor
Tyler Hazelwood, Division #2 Councillor
Guy St. Hilaire, Division #3 Councillor
Richard Wilson, Division #4 Councillor
Robin Fremont, Division #5 Councillor
Donovan Brule, Division #6 Councillor

Rochelle Neff, Chief Administrative Officer
Karri Willick, Assistant Chief Administrative Officer
DJ. Harris, Director of Public Works
Teresa Hanson, Director of Planning and Development

Delegations:

11:30 AM Nathaniel and Shelby Wagner

11:45 AM Jason Volke, EMO

1. Call to Order

Reeve Tyrel Tait called the meeting to order at 9:06 am.

Resolution No:
184/2025

2. Agenda

Moved By: Mike Grassick

THAT the agenda be approved as amended.

New Business
9.1 - CLC Letter Response
9.2 - PARWU Annual Approvals
9.3 - Signs

Carried Unanimously

3. Conflict of Interest

4. Minutes

Resolution No:
185/2025

4.1 Regular Meeting Minutes - April 10, 2025

Moved By: Guy St. Hilaire

THAT the Regular Meeting Minutes of April 10, 2025, be approved as presented.

Carried Unanimously

Resolution No:
186/2025

4.2 Special Meeting Minutes - April 29, 2025

Moved By: Robin Fremont

THAT the Special Meeting Minutes of April 29, 2025, be approved as presented.

Carried Unanimously

Resolution No:
187/2025

5. In Camera Session

Moved By: Tyler Hazelwood

THAT the meeting proceed in camera at 9:11 am, as per Section 16(1) of *The Local Authority Freedom of Information And Protection of Privacy Act* to discuss procedural matters.

Carried Unanimously

THAT Council returns to the regular scheduled agenda at 9:24 am.

Resolution No:
188/2025

6. Financial Statement

Moved By: Mike Grassick

THAT the April Account and Bank Reconciliation be accepted as presented.

Carried Unanimously

7. Accounts Payable

Resolution No:
189/2025

7.1 List of Accounts for Approval

Moved By: Tyler Hazelwood

THAT the Accounts 15372 to 15409 in the amount of \$145,718.65, a list of which is attached and forms a part of these minutes, be approved for payment.

Carried Unanimously

Resolution No:
190/2025

7.2 MEPP Electronic Transfer

Moved By: Donovan Brule

THAT the Electronic Transfer to Municipal Employee Pension Plan for the month of April in the amount of \$15,996.22 be approved for payment.

Carried Unanimously

Resolution No:
191/2025

7.3 Payroll Direct Deposit

Moved By: Donovan Brule

THAT the Payroll Direct Deposit in the amount of \$56,072.50 which is made up of April's Office and Public Works Net Payroll, be approved for payment.

Carried Unanimously

8. New Business

Resolution No:
192/2025

8.1 CLC Letter - Response

Moved By: Tyler Hazelwood

THAT Council agrees to the request from the Saskatchewan Conservation Learning Centre to forgive the municipal and educational portion of property taxes on Roll #362, 363 and 365.

Carried

Resolution No:
193/2025

8.2 PARWU Annual Approvals

Moved By: Richard Wilson

THAT Council agrees to approve the Prince Albert Rural Water Utility's Five Year Strategic Plan, 2024 Audited Financial Statement and 2025 Budget.

Carried Unanimously

Resolution No:
194/2025

8.3 Signage

Moved By: Guy St. Hilaire

THAT Council agrees to affix a digital speed sign west of Colliston Road, on Russ-Stan Road Twp 480 and RR 2252.

AND THAT the radar speed sign on Donny Brook Road be replaced with a "Children Playing" Sign.

Carried Unanimously

Resolution No:
195/2025

9. Correspondence

Moved By: Donovan Brule

THAT the following correspondence, be received, and filed.

Carried Unanimously

Resolution No:
196/2025

10. Recess

Moved By: Donovan Brule

THAT we recess at 10:34 am.

Carried Unanimously

Reeve Tyrel Tait called the meeting back to order at 10:58 am.

11. Delegations and Public Hearings

Jason Volke, EMO entered Council Chambers at 10:58 am, left at 11:27 am.
Nathaniel and Shelby Wagner entered council chambers at 11:28 am, left at 11:35 am.

Resolution No:
197/2025

12. Emergency Response Plan

Moved By: Tyler Hazelwood

THAT Council agrees to adopt the 2025 Emergency Response Plan as a living document.

Carried Unanimously

Resolution No:
198/2025

13. EMO Joint Project

Moved By: Guy St. Hilaire

THAT Council agrees to approve the joint purchasing of the EMO D4H Software and tablet package with the RM of Torch River EMO Group to move forward with the EMO and EOC programs with a total proposed budget of \$12,000.00, split between the two EMO Groups.

Carried

Resolution No:
199/2025

14. Recess for Lunch

Moved By: Donovan Brule

THAT we recess for lunch at 12:02 am.

Carried Unanimously

Reeve Tyrel Tait called the meeting back to order at 1:06 pm.

15. Reports

Resolution No:
200/2025

15.1 Soil Stabilization

Moved By: Tyler Hazelwood

THAT Council agrees to apply Soil Stabilization to Aspen Estates Subdivision access road in the summer of 2025 and Silver Willows Subdivision access road in summer of 2026.

Carried

Resolution No:
201/2025

15.2 2025 Dust Control

Moved By: Mike Grassick

THAT Council agrees to allow Dust Control Suppressant to be applied at homeowners expense, following the same procedure as 2023, homeowners must enter into an agreement with the RM, and the RM will mark and prep the road, prior to application.

Carried Unanimously

Resolution No:
202/2025

16. Recess

Moved By: Donovan Brule

THAT we recess at 2:35 pm.

Carried Unanimously

Reeve Tyrel Tait called the meeting back to order at 2:45 pm.

Resolution No:
203/2025

17. Council Indemnity

Moved By: Richard Wilson

THAT the Payroll Direct Deposit in the amount of \$8023.50, which is made up of May Council Indemnity be approved for payment.

Carried Unanimously

Resolution No:
204/2025

18. Adjournment

Moved By: Donovan Brule

THAT it being 3:39 pm, we now adjourn.

Carried Unanimously

Tyrel Tait, Reeve

Rochelle Neff, Chief Administrative Officer