



**RURAL MUNICIPALITY OF PRINCE ALBERT NO. 461  
SIGN PERMIT APPLICATION**

Junction Hwy 2 & 11  
RR 2 Site 4 Comp 112  
Prince Albert, SK S6V 5P9  
Phone: 306-764-2451

<b>Owner</b>	Applicant / Owner / Company Name		
	Address	City	Postal Code
	Phone <small>Home</small> (    )	<small>Work / Cell</small> (    )	Email
<b>General Contractor</b>	Applicant / Contactor Name / Company Name (if owner is general, indicate self)		
	Phone (    )	Email	

<b>Land location</b>	¼	Sec.	Twp	Rge	Parcel	Estimate Start Date
	or					
	Lot	Block	Plan	Subdivision / Area		Estimated Completion Date

Sign Detailed Information			
Type of Application <input type="checkbox"/> Permanent Sign <input type="checkbox"/> Portable Sign			
Sign Height from Grade	Sign Face Area	Side Yard Setback	Front Yard Setback
Current Number of Signs	Current Signs Face Area Total	Value of Construction	

**Application Fees:**

Permanent Signs - \$30 for the first \$5000 construction value; additional \$5 for every \$1000 construction value  
 Portable Signs - \$25 for 12 months

Signs Not Requiring a Permit
<ul style="list-style-type: none"> <li>- Government signs, memorial signs, signs identifying a residential occupant or address</li> <li>- Directional signs that bear no advertising ex. No trespassing, hunting restrictions, beware of dog, etc.</li> <li>- Temporary signs and real estate signs</li> <li>- Fascia sign attached to commercial building indicating business name or address of building, including hours of operation and rates charged. Cannot exceed 1.5m<sup>2</sup></li> <li>- Fascia sign attached to a primary dwelling identify home-based or farm-based business name for which a permit has been issued. Cannot exceed 0.4 m<sup>2</sup></li> </ul>
<b>Note:</b> Requests for special municipal road signage, such school bus signs, approval from council is required.



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Submission Requirements	
<p>Cannot be placed within sight triangle            Authorization required by landowners if applicant is not landowner            May require permit from Ministry of Highways            Third Party advertising is prohibited except in highway sign corridor            Lighting must be directed away from roadways, walking paths, and neighbouring property</p>	
<u>Permanent Signs</u>	
<ul style="list-style-type: none"> <li>- Site Plan showing location of the sign to the property lines, dimensions, construction details, material</li> <li>- Designed by a professional engineer</li> <li>- Elevation drawings to include height and area, and height from grade to underside of sign</li> <li>- Location of other signs on the property including sign face area, and spacing between all signs</li> </ul>	
<u>Projection Signs</u>	
<ul style="list-style-type: none"> <li>- projection from face of building, sign dimensions, dimension of face of building including structural details</li> </ul>	
<u>Portable Signs</u>	
<ul style="list-style-type: none"> <li>- To be placed on the property, not on boulevards, roads, or rights-of-way</li> <li>- Sign face maximum area is 6 m<sup>2</sup>, height cannot exceed 3 m above grade</li> <li>- Distance of 20m between each sign on the same site</li> </ul>	

I hereby acknowledge that I have read this application and certify that the information contained herein is correct.

I agree to comply with all the Rural Municipality of Prince Albert No. 461's Bylaws.

\_\_\_\_\_ Date

\_\_\_\_\_ Signature of Owner or Owner's Agent

Office Use Only	
Date Submitted:	Received By:
Permit <input type="checkbox"/> Approved <input type="checkbox"/> Denied	
Note: _____	